



RajCOMP Info Services Ltd.

(A Government of Rajasthan undertaking)

email: info.risl@rajasthan.gov.in
website: www.risl.rajasthan.gov.in

Ref: F1.9 (36)/RISL/Misc/11/1743

Date- 21-5-2013

OFFICE ORDER

The Board of Directors of the Company hereby makes the following rules further to amend the Manual on Policies and Procedures for Procurement of Goods and Services, namely:-

1. Short title and commencement –

- (1) These rules may be called the Manual on Policies and Procedures for Procurement of Goods and Services (Fourth Amendment) Rules, 2012.
- (2) They shall come into force from 1st January, 2013.

2. Substitution of clause (d) of General Conditions of Delegation –

The existing clause (d) of General Conditions of Delegation as provided in the Appendix of the Manual on Policies and Procedures for Procurement of Goods and Services, hereinafter referred to as the said Manual, shall be substituted with the following, namely:-

“d) The validity of rates of tenders for procurement of goods and services shall remain open for acceptance for 90-180 days but the maximum period to sanction tender by various competent authorities shall be as under, counting from the date of opening of bids:

- | | | |
|--|---|---|
| i. For tenders to be accepted by PC-I: | 30 days | subject to condition that it does not exceed the original validity period within the original or extended validity period.” |
| ii. For tenders to be accepted by PC-II: | 60 days | |
| iii. For tenders to be accepted by PC-III: | 120 days | |
| iv. For tenders to be accepted by PC-IV: | Within the original or extended validity period.” | |

3. Substitution of Sr. no. 13 of delegation of powers prescribed in the said manual

The existing Sr. no. 13 in the delegation of powers shall be substituted with the following, namely:-

S. No.	Nature of Delegation of Power	To Whom Delegated	Extent of Delegation	Conditions, if any
13.	Procurement without tender (other than training, consultancy & services) (a) as per Rule 4.6 {excluding DGS&D Rate Contracts – 4.6(a), proprietary items- Rule 4.6(h), Printing work from the Rajasthan State	PC-I PC-II PC-III PC-IV	Upto Rs.0.50 lakh Upto Rs.2.50 lakh Upto Rs. 20.00 lakh Full Powers	Subject to A & F sanction and budget provision.”



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<i>Co-operative press - Rule 4.6(i) and any other goods or services, as mentioned in GF&AR - Rule 4.6(k)}</i>			
	<i>(b) as per Rule 4.6(a) - DGS&D Rate Contracts, and</i>	<i>PC-I PC-II</i>	<i>Upto Rs. 1.00 lakh Upto Rs. 5.00 lakh</i>
<i>Rule 4.6(k) - any other goods or services, as mentioned in GF&AR</i>		<i>PC-III</i>	<i>Upto Rs. 50.00 lakh</i>
		<i>PC-IV</i>	<i>Full Powers</i>
	<i>(c) as per Rule 4.6(h)- proprietary items, Rule 4.6(i)- Printing work from the Rajasthan State Co-operative press or through firms with whom Company has entered into Rate contract as per Rule 4.4</i>	<i>PC-I PC-II PC-III PC-IV</i>	<i>Upto Rs. 1.00 lakh Upto Rs. 10.00 lakh Upto Rs. 250.00 lakh Full Powers</i>

27/2/07
(Sanjay Malhotra)
Managing Director

Copy to:

1. PS to Chairman, RISL
2. PS to Managing Director, RISL
3. PA to Director (Technical)
4. PA to Director (Finance), RISL
5. Procurement Cell, RISL
6. All Concerned, RISL
7. Guard file

U
(Uday Shankar)
Director (Technical)