

INVITATION FOR BID (IFB) & NOTICE INVITING BID (NIB)

Ref. UBN No.: RISL/17/OCB/224

Date: 15/03/2017

Name & Address of the Procuring Entity	<ul style="list-style-type: none"> Name: Managing Director, RISL Address: RISL, Yojana Bhawan Campus, Tilak Marg, C-Scheme, Jaipur (Rajasthan)
Name & Address of the Project Officer In-charge (POIC)	<ul style="list-style-type: none"> Name: Rajeev Gujral Designation: OIC, Mailing Services Address: IT Building, First Floor, Yojna Bhawan Campus, Tilak Marg, C-Scheme, Jaipur (Rajasthan)
Subject Matter of Procurement	Supply, Installation, Integration & Maintenance of Customisable Email Solution for residents of Rajasthan.
Bid Procedure	Single-stage Bidding: two part (envelop) open competitive e-Bid procedure at http://eproc.rajasthan.gov.in
Bid Evaluation Criteria (Selection Method)	Lowest financially evaluated and technically responsive bidder shall be selected for award of contract
Websites for downloading Bidding Document, Corrigendum's, Addendums etc.	Websites: http://sppp.rajasthan.gov.in , http://eproc.rajasthan.gov.in , http://risl.rajasthan.gov.in , http://doitc.rajasthan.gov.in
Fees	Fees in the favour of "Managing Director, RISL" payable at Jaipur (Rajasthan) <ul style="list-style-type: none"> Bidding document fee: Rs. 5000 (Rupees five thousand only) in form of Cash/ Demand Draft/ BC. RISL Processing Fee: Rs. 1000/- (Rupees One thousand only) in form of Demand Draft/ BC. Bid Security: Rs. Ten Lakh in Demand Draft/ BC/ BG.
Estimated Tender Value	INR Five Crores only
Period of downloading of Bidding Document (Start/ End Date)	From to 16 March to 18 April 2017 (up to 4:00 pm)
Date/ Time/ Place of Pre-Bid Meeting	<ul style="list-style-type: none"> 23 March 2017 (12:00 PM) Place: Committee Room, RISL Pre-Bid response & Final RFP upload: By 29 March 2017
Manner, Start/ End Date for the submission of Bids	<ul style="list-style-type: none"> Manner: Online at e-Procurement website (http://eproc.rajasthan.gov.in) From 10 April to 18 April 2017 upto 4:00 pm
Submission of Banker's Cheque/ Demand Draft for Tender Fee, Bid Security, and Processing Fee*	From 16 March to 18 April 2017 upto 3:00 pm
Date/ Time/ Place of Technical Bid Opening	<ul style="list-style-type: none"> Date/ Time: 18 April 2017 at 4:15 pm Place: RISL, Committee Room, Yojana Bhawan Campus, Tilak Marg, C-Scheme, Jaipur (Rajasthan)

Date/ Time/ Place of Financial Bid Opening	Will be intimated later to the Technically qualified bidders
Bid Validity	90 days from the bid submission deadline

Note:

- 1) Bidder (authorised signatory) shall submit their offer on-line in Electronic formats both for technical and financial proposal. However, DD for Tender Fees, RISL Processing Fees and Bid Security should be submitted physically at the office of Tendering Authority as prescribed in NIB and scanned copy of same should also be uploaded along with the technical Bid/ cover.
- 2) * In case, any of the bidders fails to physically submit the Banker's Cheque/ Demand Draft for Tender Fee, Bid Security, and RISL Processing Fee as per timelines mentioned in NIB, its Bid shall not be accepted. The Banker's Cheque/ Demand Draft for Bidding document fee, Bid Security and the RISL Processing Fee should be drawn in favour of "Managing Director, RajCOMP Info Services Ltd." payable at "Jaipur" from any Scheduled Commercial Bank.
- 3) To participate in online bidding process, Bidders must procure a Digital Signature Certificate (Type III) as per Information Technology Act-2000 using which they can digitally sign their electronic bids. Bidders can procure the same from any CCA approved certifying agency, i.e. TCS, Safecrypt, Ncode etc. Bidders who already have a valid Digital Signature Certificate (DSC) need not procure a new DSC. Also, bidders must register on <http://eproc.rajasthan.gov.in> (bidders already registered on <http://eproc.rajasthan.gov.in> before 30-09-2011 must register again).
- 4) DoIT&C will not be responsible for delay in online submission due to any reason. For this, bidders are requested to upload the complete bid well advance in time so as to avoid 11th hour issues like slow speed; choking of web site due to heavy load or any other unforeseen problems.
 - 5) Bidders are also advised to refer "Bidders Manual Kit" available at e-Procurement website for further details about the e-Tendering process.
- 6) Training for the bidders on the usage of e-Tendering System (e-Procurement) is also being arranged by DoIT&C on a regular basis. Bidders interested for training may contact e-Procurement Cell, DoIT&C for booking the training slot.
 Contact No: 0141-4022688 (Help desk 10 am to 6 pm on all working days)
 e-mail: eproc@rajasthan.gov.in
 Address : e-Procurement Cell, RISL, Yojana Bhawan, Tilak Marg, C-Scheme, Jaipur
- 7) The procuring entity reserves the complete right to cancel the bid process and reject any or all of the Bids.
- 8) No contractual obligation whatsoever shall arise from the bidding document/ bidding process unless and until a formal contract is signed and executed between the procuring entity and the successful bidder.
- 9) Procurement entity disclaims any factual/ or other errors in the bidding document (the onus is purely on the individual bidders to verify such information) and the information provided therein are intended only to help the bidders to prepare a logical bid-proposal.
- 10) The provisions of RTPPA Act 2012 and Rules thereto shall be applicable for this procurement. Furthermore, in case of any inconsistency in any of the provisions of this bidding document with the RTPP Act 2012 and Rules thereto, the later shall prevail.