

## INVITATION FOR BIDS (IFB) & NOTICE INVITING BIDS (NIB)

Reference No.: F3.9(319)/RISL/Store/2019-20/7209

Dated: 12-3-2020

Unique Bid number: RIS1920SSRC00052

<b>Name &amp; Address of the Procuring Entity</b>	<ul style="list-style-type: none"><li>Name: RajCOMP Info Services Limited (RISL)</li><li>Address: First Floor, Yojana Bhawan, C-Block, Tilak Marg, C-Scheme, Jaipur (Rajasthan)</li></ul>
<b>Name &amp; Address of the Project Officer In-charge (POIC)</b>	<ul style="list-style-type: none"><li>Name: Shri. C.P. Singh</li><li>Designation: General Manager (Technical)</li><li>Address: First Floor, Yojana Bhawan, C-Block, Tilak Marg, C-Scheme, Jaipur-302005 (Rajasthan)</li><li>Email: <a href="mailto:chhatrapal.risl@rajasthan.gov.in">chhatrapal.risl@rajasthan.gov.in</a>; <a href="mailto:veerendra.risl@rajasthan.gov.in">veerendra.risl@rajasthan.gov.in</a></li></ul>
<b>Subject Matter of AMC</b>	RFP Document for Entering into Rate Contract to Provide Various Type of Job Works such as Photostat (Colour and B&W), Lamination, Printouts (Colour and B&W), Scanning, Binding etc., for RISL
<b>Bid Procedure</b>	Single-stage: Two part (envelop) open competitive Bid procedure
<b>Bid Evaluation Criteria (Selection Method)</b>	Least Cost Based Selection (LCBS) – L1
<b>Websites for downloading Bidding Document, Corrigendum's, Addendums etc.</b>	<ul style="list-style-type: none"><li>Websites:-<a href="http://sppp.rajasthan.gov.in">http://sppp.rajasthan.gov.in</a> <a href="http://www.doitc.rajasthan.gov.in">http://www.doitc.rajasthan.gov.in</a>, <a href="http://risl.rajasthan.gov.in">http://risl.rajasthan.gov.in</a></li><li>Bidding document fee: Rs. 500 (Rupees Five Hundred Only) in Cash/ Demand Draft in favour of "Managing Director, RISL" payable at "Jaipur".</li></ul>
<b>Period of Sale of Bidding Document (Start / End Date)</b>	<ul style="list-style-type: none"><li>Start Date: 17/03/2020 at 5:00 PM</li><li>End Date: 01/04/2020 at 3:00 PM</li></ul>
<b>Date/ Time/ Place of Pre-bid Meeting</b>	<ul style="list-style-type: none"><li>Date: 20/03/2020</li><li>Time: 3:00 PM</li><li>Place: First Floor, Yojana Bhawan, Tilak Marg, C-Scheme, Jaipur-302005 (Rajasthan)</li></ul>
<b>Estimated Procurement Cost</b>	Rs. 5,00,000 (Rupees Five Lakhs Only).

<b>Bid Security and Mode of Payment</b>	<ul style="list-style-type: none"> <li>• 2% of the estimated procurement cost, 0.5% for S.S.I. of Rajasthan, 1% for Sick Industries, other than S.S.I., whose cases are pending with Board of Industrial &amp; Financial Reconstruction.</li> <li>• Mode of Payment: Cash, a Banker's Cheque or Demand Draft of a Scheduled Bank.</li> </ul>
<b>Manner, Place &amp; Deadline for the submission of Bids</b>	<ul style="list-style-type: none"> <li>• Manner: By hand delivery, by courier or by post</li> <li>• Place: First Floor, Yojana Bhawan, C-Block, Tilak Marg, C-Scheme, Jaipur (Rajasthan)</li> <li>• Deadline: 01.04.2020 upto 4:00 PM</li> </ul>
<b>Date/ Time/ Place of Technical Bid Opening</b>	<ul style="list-style-type: none"> <li>• Date: 01/04/2020</li> <li>• Time: 5:00 PM</li> <li>• Place: RISL, Board Room, First Floor, Yojana Bhawan, C-Block, Tilak Marg, C-Scheme, Jaipur-302005 (Rajasthan)</li> </ul>
<b>Date/ Time/ Place of Financial Bid Opening</b>	Will be intimated later to the Technically qualified bidders
<b>Bid Validity</b>	90 days from the bid submission deadline
<p>Note:</p> <ol style="list-style-type: none"> <li>1) The procuring entity reserves the complete right to cancel the bid process and reject any or all of the bids.</li> <li>2) No contractual obligation whatsoever shall arise from the bidding document/ bidding process unless and until a formal contract is signed and executed between the procuring entity and the successful bidder.</li> <li>3) Procurement entity disclaims any factual/ or other errors in the bidding document (the onus is purely on the individual bidders to verify such information) and the information provided therein are intended only to help the bidders to prepare a logical bid-proposal.</li> <li>4) The provisions of RTPPA Act 2012 and Rules thereto shall be applicable for this procurement. Furthermore, in case of any inconsistency in any of the provisions of this bidding document with the RTPPA Act 2012 and Rules thereto, the later shall prevail.</li> </ol>	



**General Manager (Technical)**