



F 1.9(478)/RISL/Misc/2026-6107

Date: 29-01-2026

### Notice for Empanelment of Advocates

RajCOMP Info Services Limited (RISL) invites applications from eligible Advocates / Law Firms for empanelment to represent the Company before various courts, tribunals, and other judicial / quasi-judicial forums.

#### **1. Nature of Legal Work and Scope of Empanelment**

The legal matters of RISL broadly include, but are not limited to:

- Litigation before the Hon'ble Rajasthan High Court (Principal Seat and Bench at Jaipur), which constitutes the majority of cases
- Public Interest Litigations (PILs) related to governance, policy, IT systems, and public service delivery
- Tender-related and contractual commercial disputes including challenges to RFPs, bids, technical evaluations, and work orders
- Arbitration matters, including proceedings under the Arbitration and Conciliation Act, 1996
- Service matters, including disciplinary proceedings, service benefits, appointments, and employment-related disputes
- Labour Court and Industrial Tribunal matters
- Income Tax matters before appellate authorities and tribunals
- GST matters before appellate authorities, tribunals, and courts
- Matters before the Hon'ble Supreme Court of India
- Representation before other courts, tribunals, statutory authorities, commissions, and quasi-judicial forums

Empanelled advocate may also be required to draft pleadings, affidavits, replies, rejoinders, written submissions, applications, legal notices, and render legal opinions and advisory services.

#### **2. Eligibility Criteria**

Applicants should fulfill the following conditions:

- Must be enrolled with the Bar Council of India / concerned State Bar Council



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(A Government of Rajasthan undertaking)

email: [info.risl@rajasthan.gov.in](mailto:info.risl@rajasthan.gov.in)  
website: [www.risl.rajasthan.gov.in](http://www.risl.rajasthan.gov.in)  
CIN : U72200RJ2010SGC033185

- For District & Subordinate Courts, Tribunals, Labour Courts, and other authorities:
  - Applications shall be considered purely on merit, professional competence, and suitability
- For High Court matters:
  - Minimum 5 years' standing at the Bar as on the cut-off date
- For Supreme Court matters:
  - Minimum 10 years' standing at the Bar as on the cut-off date
- Must not have been blacklisted, debarred, or declared ineligible by any Government Department, PSU, Autonomous Body, or statutory authority
- Must not have any conflict of interest with RISL.

### 3. Documents to be Submitted

1. Duly filled Application Form (**Annexure-A**)
2. Detailed Bio-data / Professional Profile
3. Self-attested copy of Bar Council Enrolment Certificate
4. Statement of professional experience, including important cases handled
5. Self-declaration regarding non-blacklisting and absence of conflict of interest

### 4. Terms & Conditions of Empanelment

- Empanelment shall be valid for 3 (three) years, unless terminated earlier
- Fees shall be payable as per Government of Rajasthan / RISL norms.
- Empanelment does not confer any vested or exclusive right to claim work from RISL.
- Allocation of cases shall be at the discretion of RISL, based on nature, urgency, and suitability
- Notwithstanding empanelment, RISL may engage any advocate(s), including those not empanelled, for any specific matter, depending on the nature, gravity, urgency, or importance of the case. Further, Managing Director may relax the experience requirement among the empanelled advocates for dealing a category of case.
- Empanelled advocates shall maintain strict confidentiality of RISL information and records
- Any negligence, misconduct, breach of confidentiality, or non-compliance with instructions shall render the advocate liable for removal from the panel
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### 5. Submission of Application

- Applications must be submitted within 15 (fifteen) days from the date of publication of this Notice
- By post / courier / email / online mode (as applicable)

#### Address / Email:

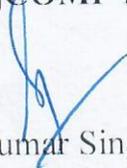
The Director (Technical)/ GM (Administration)  
RajCOMP Info Services Limited,  
C-Block, First Floor, Yojana Bhawan, Tilak Marg, C- Scheme, Jaipur-302004.  
Email: [[info.risl@rajasthan.gov.in](mailto:info.risl@rajasthan.gov.in)]

Incomplete or late applications shall not be considered.

### 6. General Conditions

1. Empanelment is not a guarantee of engagement or minimum work
2. RISL may verify credentials and antecedents of applicants
3. RISL may limit the number of advocates to be empanelled under each category or court
4. Any canvassing or attempt to influence the empanelment process shall result in disqualification
5. RISL reserves the right to amend, modify, or cancel this notice at any stage
6. Decisions of RISL regarding empanelment shall be final and binding
7. RISL reserves the right to accept or reject any or all applications without assigning any reason
8. The date of publication of this Notice on the RISL website shall be treated as the date of issuance

**For RajCOMP Info Services Limited**

  
(Anil Kumar Singh)  
Director (Technical)



**Annexure-A**

**Application Form for Empanelment of Advocates**

Sl. No.	Particulars	Details to be Filled by Applicant
1	Name of Advocate / Law Firm	
2	Father's / Spouse's Name (for individual advocate) Date of establishment of firm with constitution (Prio/Partnership/LLP/Pvt Ltd)	
3	Date of Birth (for individual advocate)	
4	Bar Council Enrolment Number & Date	
5	Name of Bar Council	
6	Total Standing at the Bar (years)	
7	Courts / Forums for which empanelment is sought	<input type="checkbox"/> Supreme Court of India <input type="checkbox"/> Rajasthan High Court <input type="checkbox"/> District & Subordinate Courts <input type="checkbox"/> Tribunals / Labour Courts <input type="checkbox"/> Tax Authorities / Tribunals <input type="checkbox"/> Arbitrator courts
8	Areas of Experience / Practice	(Tender matters / PII.s / Commercial disputes / Arbitration / Service matters / Labour laws / Income Tax / GST / Others)
9	Brief Details of Important Cases Handled	
10	Whether previously empanelled with any Government / PSU / Statutory Body (If yes, provide details)	



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Sl. No.	Particulars	Details to be Filled by Applicant
11	Office Address	
12	Contact Number	
13	Email ID	
14	Declaration	I hereby declare that the information furnished above is true and correct to the best of my knowledge. I further declare that I have not been blacklisted or debarred by any Government Department, PSU, or statutory authority and that no conflict of interest exists with RISL.

Place: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Advocate / Authorized Signatory: \_\_\_\_\_

Name: \_\_\_\_\_