

**RajCOMP Info Services Ltd.**

C-Block, 1<sup>st</sup> Floor, Yojana Bhawan, Tilak Marg, C-Scheme, Jaipur – 302005

Tel: +91-141-2224855, 222011, Fax: +91-141-2228701

Website: [www.risl.rajasthan.gov.in](http://www.risl.rajasthan.gov.in)

**Invitation for  
Expression of Interest (Eoi)  
for**

**Selecting Agencies for Setting up CoE(s) on  
Digital Design  
at  
Rajasthan Institute of Advanced Learning (RIAL)  
under PPP Mode**

[ NIB No.: F4.2(589)/RISL/Tech/2022/7801 Dated:-17.02.2023]

[ Last Date and Time for Submission of EOI: 10<sup>th</sup> March 2023 up to 15:00 hrs.]

[To be opened on 10<sup>th</sup> March 2023 at 15:30 hrs.]

**Pre- Bid on 27<sup>th</sup> February 2023 at 12:30 PM**

<b>Name of the Company/ Firm:</b>	
<b>Address for the Correspondence:</b>	<hr/> <hr/> <hr/> <hr/> <hr/>
<b>Website/ Email</b>	
<b>Telephone No.:</b>	<b>Fax No.:</b>

# **RajCOMP Info Services Ltd.**

## **Table of Contents**

Definitions & Acronyms	5
Chapter-1: Invitation for Bids	6
Chapter-2: Important Dates	8
Chapter-3: Eligibility Criteria	9
Chapter-4: Project Profile	11
Chapter-5: Public Private Partnership	12
Chapter-6: Scope of Work	15
Chapter-7: Deliverables	17
Chapter-8: Bidding Process	19
Chapter-9: Bid Submission	20
Chapter-10: Validity of Bids	21
Chapter-11: Disqualification	22
Chapter-12: EOI Bid Evaluation Process	23
Chapter-13: General Terms and Conditions	24
Annexure-1: Form for Expression of Interest	25
Annexure-2: Authorization Letter	28
Annexure-3: Self-Declaration	29
Annexure-4: Details of Equipment to be installed / set-up	30
Annexure-5: Details of Software to be installed	31
Annexure-6: Details of Training / Certification to be offered	32
Annexure-7: Details of Services to offer / benefit	33
Annexure-8: Details of Manpower to be deployed	34
Annexure-9: Infrastructure Requirement Details	35
Annexure-10: Project Experience Summary Form	36

**Disclaimer:** This EoI is not an agreement and is neither an offer or invitation by the Authority to the prospective, applicants or any other person. The purpose of this EoI is to provide interested parties with information that may be useful to them in the formulation of their applications pursuant to this EoI. This EoI includes statements, which reflects various assumptions and assessments arrived at in relation to the consultancy that may not be accurate. The Authority may, in its absolute discretion but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this EoI. The Authority reserves the right to recall the EoI in its entirety or in part.

---

Name & Signatures of the Bidder along with Seal

# RajCOMP Info Services Ltd.

## RajCOMP Info Services Ltd.

### Invitation for Bid (IFB) & Notice Inviting Bid (NIB)

Ref. No.: F4.2(589)/RISL/Tech/2022/7801

Date: 17-02-2023

Unique Bid No.: RIS2223SS0B00126

<b>Name &amp; Address of the Procuring Entity</b>	<ul style="list-style-type: none"><li>Name: RajCOMP Info Services Limited (RISL)</li><li>Address: First Floor, Yojana Bhawan, C-Block, Tilak Marg, C-Scheme, Jaipur-302005 (Rajasthan)</li></ul>
<b>Name &amp; Address of the Project Officer In-charge (POIC)</b>	<ul style="list-style-type: none"><li>Name: Sh. Anil Kumar Singh</li><li>Designation: Group General Manager (Technical)</li><li>Address: First Floor, Yojana Bhawan, C-Block, Tilak Marg, C-Scheme, Jaipur-302005 (Rajasthan)</li><li>Email: info.rial@rajasthan.gov.in</li></ul>
<b>Subject Matter of Procurement</b>	"EOI for Selecting Agencies for Setting up CoE(s) on Digital Design at Rajasthan Institute of Advanced Learning (RIAL) under PPP Mode"
<b>Bid Procedure</b>	Two stage Open Competitive bidding The bidding process will take place in two stages as described below: 1. Stage-1: Shortlisting of bidders through Eoi 2. Stage-2: RFP shall be issued to shortlisted bidders from Stage-1
<b>Websites for downloading Bidding Document, Corrigendum's, Addendums etc.</b>	<ul style="list-style-type: none"><li>Websites: <a href="https://sppp.raj.nic.in">https://sppp.raj.nic.in</a>, <a href="https://doitc.rajasthan.gov.in">https://doitc.rajasthan.gov.in</a>, <a href="https://risl.rajasthan.gov.in">https://risl.rajasthan.gov.in</a>, <a href="https://eproc.rajasthan.gov.in">https://eproc.rajasthan.gov.in</a></li><li>RISL Processing fee: Rs.2500 (Rupees Two Thousand Five Hundred Only) in Cash/Demand Draft in favour of "Managing Director, RISL" payable at "Jaipur".</li></ul>
<b>Period of Sale of Bidding Document (Start/ End Date)</b>	<ul style="list-style-type: none"><li>Start Date: 17<sup>th</sup> February 2023</li><li>End Date: 10<sup>th</sup> March 2023 till 3:00 PM</li></ul>
<b>Date/ Time/ Place of Pre-bid Meeting</b>	<ul style="list-style-type: none"><li>Date/ Time: 27<sup>th</sup> February 2023 at 12:30 PM</li><li>Place: RISL, Board Room, First Floor, Yojana Bhawan, C-Scheme, Jaipur</li></ul>
<b>Manner, Start/ End Date for the submission of Bids</b>	<ul style="list-style-type: none"><li>Mode of submission : Online at eProcurement website of Government of Rajasthan (<a href="https://eproc.rajasthan.gov.in">https://eproc.rajasthan.gov.in</a>)</li><li>Start Date: 27<sup>th</sup> February 2023</li><li>End Date: 10<sup>th</sup> March 2023 till 3:00 PM</li></ul>
<b>Submission of Banker's Cheque/ Demand Draft for RISL Processing Fee*</b>	<ul style="list-style-type: none"><li>Start Date: 17<sup>th</sup> February 2023</li><li>End Date: 10<sup>th</sup> March 2023 till 3:00 PM</li></ul>
<b>Date/ Time/ Place of Technical Bid Opening</b>	<ul style="list-style-type: none"><li>Date: 10<sup>th</sup> March 2023</li><li>Time: 3:30 PM</li><li>Place: Office of RISL, First Floor, Yojana Bhawan, C-Block, Tilak Marg, C-Scheme, Jaipur-302005 (Rajasthan)</li></ul>
<b>Bid Validity</b>	90 days from the bid submission deadline

**Note:**

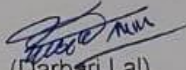
- 1) Bidder (authorized signatory) shall submit their offer on-line in electronic formats both for technical documents and proposal. However, Demand Draft/ Banker's Cheque for RISL Processing Fee should be submitted physically at the office of Tendering Authority as prescribed in NIB and scanned copy of same should also be uploaded along with the technical Bid/ cover.

\_\_\_\_\_  
Name & Signatures of the Bidder along with Seal

## **RajCOMP Info Services Ltd.**

### **RajCOMP Info Services Ltd.**

- 2) \*In case, any of the bidders fails to physically submit the Banker's Cheque/Demand Draft for RISL Processing Fee up to the date & time mentioned above, its Bid shall not be accepted. The Banker's Cheque/ Demand Draft for RISL Processing Fee should be drawn in favour of "Managing Director, RISL" payable at "Jaipur" from any Scheduled Commercial Bank.
- 3) To participate in online bidding process, Bidders must procure a Digital Signature Certificate (Type III) as per Information Technology Act-2000 using which they can digitally sign their electronic bids. Bidders can procure the same from any CCA approved certifying agency, i.e. TCS, Safecrypt, Ncode etc. Bidders who already have a valid Digital Signature Certificate (DSC) need not procure a new DSC. Also, bidders must register on <http://eproc.rajasthan.gov.in> (bidders already registered on <http://eproc.Rajasthan.gov.in> before 30-09-2011 must register again).
- 4) DoIT&C will not be responsible for delay in online submission due to any reason. For this, bidders are requested to upload the complete bid well advance in time so as to avoid 11th hour issues like slow speed; choking of web site due to heavy load or any other unforeseen problems.
- 5) Bidders are also advised to refer "Bidders Manual Kit" available at eProc website for further details about the e-Tendering process.
- 6) Training for the bidders on the usage of e-Tendering System (eProcurement) is also being arranged by DoIT&C on a regular basis. Bidders interested for training may contact eProcurement Cell, DoIT&C for booking the training slot.  
Contact No: 0141-4022688 (Help desk 10 am to 6 pm on all working days)  
e-mail: [eproc@rajasthan.gov.in](mailto:eproc@rajasthan.gov.in)  
Address: e-Procurement Cell, RISL, Yojana Bhawan, Tilak Marg, C-Scheme, Jaipur
- 7) The procuring entity reserves the complete right to cancel the bid process and reject any or all of the Bids.
- 8) No contractual obligation whatsoever shall arise from the bidding document/ bidding process unless and until a formal contract is signed and executed between the procuring entity and the successful bidder.
- 9) Procurement entity disclaims any factual/ or other errors in the bidding document (the onus is purely on the individual bidders to verify such information) and the information provided therein are intended only to help the bidders to prepare a logical bid-proposal.
- 10) The provisions of RTPP Act 2012 and Rules and subsequent amendments thereto shall be applicable for this procurement. Furthermore, in case of any inconsistency in any of the provisions of this bidding document with the RTPP Act 2012 and Rules thereto, the later shall prevail.

  
(Darbari Lal)  
Additional Director

---

Name & Signatures of the Bidder along with Seal

## **RajCOMP Info Services Ltd.**

### **Definitions & Acronyms**

<b>GoR</b>	GoR would invariably mean Department of Information Technology and Communication (DoIT&C), Government of Rajasthan.
<b>Tendering Authority</b>	Managing Director, RajCOMP Info Services Ltd. with its office at 1st Floor, C-Block, Yojana Bhawan, C-Scheme, Tilak Marg, Jaipur is the tendering authority.
<b>Bidder/Vendor/ Agency/System Integrator</b>	A firm submitting a proposal in response to this EOI.
<b>EOI</b>	The Expression of Interest document in its entirety, inclusive of any addenda that may be issued by the Tendering Authority.
<b>RISL (RajComp)</b>	RajComp Info Services Ltd.
<b>DoIT&amp;C</b>	Department of Information Technology and Communication, Government of Rajasthan.
<b>RIAL</b>	Rajasthan Institute of Advanced Learning
<b>ToR</b>	Terms of Reference
<b>Technology Partner</b>	Technology Partner (s) means a company with complementing technologies / machineries / knowledge which supports the bidder in certain specific activities of the project to enhance the overall project/delivery.
<b>CoE/ CoE(s)</b>	Center of Excellence or Futuristic/ Advanced Centre(s) or Advanced technology Labs or Centre of Innovation, Research & Development on Advanced Technologies in Digital Design (Digital design is a type of visual communication that presents information or a product or service through a digital interface)

---

Name & Signatures of the Bidder along with Seal

**Chapter-1: Invitation for Bids**

- 1.1. Government of Rajasthan intends to set up CoE(s) on Digital Design at **Rajasthan Institute of Advanced Learning (RIAL)**, which shall be a Section-8 company under the aegis of Department of Information Technology & Communication, Government of Rajasthan in Jaipur. These Centre(s) would act as Training, Research, consultancy, and industry facilitation centre(s) for youth and industries/start-ups for the state of Rajasthan.
- 1.2. On behalf of Department of IT & Communication, Government of Rajasthan, RISL invites the Expression of Interest from reputed organizations having experience in setting up of advanced CoE(s) on Digital Design or similar kind of technologies and utilization of these Centre(s) in the form of Training, Research, Consultancy, and Industry facilitation Centre(s).
- 1.3. This Expression of Interest ("**EOI**") is being issued for inviting offers from eligible bidders. However, this document would not be binding on the RISL in any manner whatsoever.
- 1.4. The participating companies/firms/trust/society must be incorporated under respective acts/laws.
- 1.5. This EOI is a two-stage selection process for Selecting Agencies for Setting up CoE(s) on Digital Design at Rajasthan Institute of Advanced Learning (RIAL) under PPP Mode.
- 1.6. Based on the responses received in this EOI, one or more than one bidder shall be shortlisted to participate in second stage (RFP). Successful bidder(s) from second stage shall set up CoE(s) on Digital Design at Rajasthan Institute of Advanced Learning (RIAL) under PPP Mode.
- 1.7. In response to this EOI, bidders may be asked to make presentation on their requirement of space, capabilities, their proposal, training courses and how they intend to run their Centre(s) and provide services. The criteria for shortlisting would include:
  - 1.7.1. General Qualifications: Company profile, understanding of the requirement, references reflecting similar work and related experiences, availability of key resources and infrastructure.
  - 1.7.2. Ability to deliver the stated scope of work, the process/quality methodologies that bidder adopts, recognition of issues and problems.
  - 1.7.3. Proposal on setting up of CoE(s) on Digital Design and methodology for earning revenue during a defined period.
  - 1.7.4. Proposal for making the Centre(s) self-sustaining through different activities.
  - 1.7.5. Designing of training courses (detailed syllabus, equipment required etc.)
  - 1.7.6. Expected employment opportunities on completion of the course.
  - 1.7.7. Capability to provide technical expert and trainers to support manpower for running the Institute
  - 1.7.8. Any other criteria found suitable
- 1.8. RISL reserves the right to
  - 1.8.1. make necessary changes in the terms of the Project, and
  - 1.8.2. to reject any or all bids without assigning any reasons thereof.
- 1.9. The offer of the bidder shall remain valid for 90 days after the date of Bid opening.
- 1.10. Bid documents must be uploaded on the eproc website (<https://eproc.rajasthan.gov.in>) till 15:00 hrs. on 10<sup>th</sup> March 2023 ("Submission Deadline"). Also Bidder must submit the original Demand Draft/ Banker's Cheque for RISL Processing Fee till 15:00 hrs. on 10<sup>th</sup> March 2023 ("Submission Deadline") at the address given below. The Bid will be opened on the same

---

Name & Signatures of the Bidder along with Seal

**RajCOMP Info Services Ltd.**

day at 15:30 hrs. at the address given below in the presence of the Bidder's representative, who wish to attend.

**Office of the Managing Director,  
RajComp Info Services Ltd.,  
1<sup>st</sup> Floor, C-Block, Yojana Bhawan, Tilak Marg, C-Scheme,  
Jaipur – 302005.  
Tel.: 0141-2922219  
Email: info.rial@rajasthan.gov.in**

---

Name & Signatures of the Bidder along with Seal

## **RajCOMP Info Services Ltd.**

### **Chapter-2: Important Dates**

<b>S.No</b>	<b>Events</b>	<b>Date</b>	<b>Location</b>
1.	Date of Publication of Expression of Interest (EOI)	17 <sup>th</sup> February 2023	Web Site of RajComp Info Services Ltd. (www.risl.rajasthan.gov.in) & other relevant websites
2.	Date & Time of Pre-Bid Meeting	27 <sup>th</sup> February 2023 at 12:30 PM	Office of Managing Director, RajCOMP, Yojana Bhawan Jaipur
3.	Last Date & Time of Submission of EOI	10 <sup>th</sup> March 2023 up to 15:00 hrs.	Office of Managing Director, RajCOMP, Yojana Bhawan Jaipur
4.	Date & Time of Opening of EOI	10 <sup>th</sup> March 2023 up to 15:30 hrs.	Office of Managing Director, RajCOMP, Yojana Bhawan Jaipur

---

Name & Signatures of the Bidder along with Seal



**Chapter-3: Eligibility Criteria**

- 3.1. The criteria given in the succeeding paragraphs must strictly be fulfilled by the bidder. The bidder must submit documentary evidence in support of their claim for fulfilling the criteria and they should submit an undertaking on their letter heads to the fairness of these documents in support of their claim while submitting the Bid(s). The bids received without documentary evidence will be out rightly rejected.
- 3.2. The bidder participating in the procurement process shall possess the following minimum pre-qualification/ eligibility criteria.

<b>S. No.</b>	<b>Basic Requirement</b>	<b>Specific Requirements</b>	<b>Documents Required</b>
1.	Legal Entity	The bidder should be a company registered under Indian Companies Act, 1956 /2013 OR A partnership firm registered under Indian Partnership Act, 1932. OR An LLP firm registered under Limited Liability Partnership Act, 2008 OR A Trust Registered under Indian Trust Act 1882 OR A Society Registered under The Societies Registration Act, 1860	- Copy of valid Registration Certificate  OR - Copy of Certificate of incorporation
2.	Financial: Turnover	The average Annual Turnover of the bidder during the last three financial years, i.e., from, 2019-20, 2020-21, and 2021-22 (as per the last published audited balance sheets), should be at least Rs. <b>50.00 Crores</b> .	CA Certificate with CA's Registration Number/ Seal
3.	Financial: Net Worth	The net worth of the bidder, as on 31 <sup>st</sup> March 2022, should be positive.	CA Certificate with CA's Registration Number/ Seal
4.	Tax registration	The bidder should have a registered number of i. GST where his business is located ii. Income Tax / PAN number.	Copies of relevant certificates of registration

---

Name & Signatures of the Bidder along with Seal

## **RajCOMP Info Services Ltd.**

<b>S. No.</b>	<b>Basic Requirement</b>	<b>Specific Requirements</b>	<b>Documents Required</b>
5.	Mandatory Undertaking	Bidder should: - a) not be insolvent, in receivership, bankrupt or being wound up, not have its affairs administered by a court or a judicial officer, not have its business activities suspended and must not be the subject of legal proceedings for any of the foregoing reasons. b) not have, and their directors and officers have not been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter a procurement contract within a period of three years preceding the commencement of the procurement process, or not have been otherwise disqualified pursuant to debarment proceedings. c) not have a conflict of interest in the procurement in question as specified in the bidding document. d) comply with the code of integrity as specified in the bidding document.	A Self Certified letter as per Annexure-3: Self-Declaration
6.	Relevant Experience	The Bidder should have worked in the area of Digital Design.	Work order/ MoU and Self-Certification as per Annexure-10

---

Name & Signatures of the Bidder along with Seal

**Chapter-4: Project Profile**

- 4.1. Government of Rajasthan has taken numerous initiatives in recent times towards emerging as a knowledge driven economy. Higher Education ecosystem of the state is a key lever for supporting such acceleration and Government of Rajasthan has planned for strategic initiatives in this domain, maintaining its focus on advanced and emerging technologies. One such initiative is the establishment of **Rajasthan Institute of Advanced Learning (RIAL)**. RIAL intends to set up a state-of-the-art smart CoE(s) in Digital Design in Jaipur. This Centre would be setup with an objective to conduct advanced certification/ Diploma programmes in Digital Design not only for the beneficiaries in the state of Rajasthan but would also aspire to attract talent from across the globe. The Centre shall also act as a facility/ hub for industries/start-ups as a plugin for development activities, technology consultancy, research facility and product development etc.
- 4.2. The established CoE(s) would aim to offer rich inputs in Digital Design technologies to enhance and sharpen the required training for students and make them job ready/ employable in the industry. However, the training programmes may not guarantee employment.
- 4.3. Indicative list of Major Technologies identified for CoE(s) on Digital Design
  - 4.3.1. UI & UX lab
  - 4.3.2. 3D & Advanced Texturing Lab
  - 4.3.3. Virtual Communication Lab
  - 4.3.4. AR/VR Lab
  - 4.3.5. Voice User Interface
  - 4.3.6. Motion Design Lab
  - 4.3.7. Digital Architecture
- 4.4. The budget announcement is aimed at developing training facility for the youth in the areas identified for the advanced futuristic innovation, research & development. This effort has objectives of:
  - 4.4.1. offering suitable Advance Learning courses to candidates through industry validated certification
  - 4.4.2. creating Research & Development facilities for industries, institutes, start-ups, scholars and research candidates
- 4.5. The responsibilities of the successful bidder in this Project are as follows:
  - 4.5.1. The successful bidder would be responsible for setting up CoE(s) on Digital Design in compliance with latest technology requirements and making the Centre self-sustainable by proposed operations.
  - 4.5.2. Develop Industry Facilitation Centre at RIAL and promote the same in various Industry/Startups/MSME clusters along with technology consulting.
  - 4.5.3. To conduct need based/ on-request training programs to cater to specialized requirements of MSMEs and startups registered under Govt. of Rajasthan and other Government departments.
  - 4.5.4. Successful bidder will provide research environment for research scholars either from academics and/or industries as and when required
  - 4.5.5. To develop certificate/ diploma courses, course content, course work, manuals, standard operating procedures (SOPs) and standard to disseminate the same with the overall intent of improving an individuals associated with the sector.
  - 4.5.6. Successful bidder will explore industry linkages for apprenticeship and on-the-job training programs and placement support.
  - 4.5.7. Any other responsibility as envisaged at later stage of the project.

---

Name & Signatures of the Bidder along with Seal

**Chapter-5: Public Private Partnership**

- 5.1. RISL invites Expression of Interest for Setting up CoE(s) on Digital Design at Rajasthan Institute of Advanced Learning (RIAL) under Public Private Partnership (PPP) mode. These centre(s) will act as facility centre for Industries/Start-ups, provide technical consultancy to industries and conduct advance certificate/diploma courses along with high value research.
- 5.2. Public Private Partnership (PPP) Project means a project based on a contract or concession agreement, between a Government or statutory entity on the one side and a private sector company on the other side, for delivering an infrastructure and/or a service. It refers to a long-term, contractual partnerships between the public and private sector agencies, specifically targeted towards financing, designing, implementing, and operating infrastructure facilities and services.
- 5.3. The collaborative ventures are built around the expertise and capacity of the project partners and are based on a contractual agreement, which ensures appropriate and mutually agreed allocation of resources, risks, and returns. This approach of developing and operating public utilities and infrastructure by the private sector under terms and conditions agreeable to both the government and the private sector is referred to as PPP or P3 or Private Sector participation (PSP).
- 5.4. PPP mechanism of setting up and managing CoE(s) at RIAL has been opted with following objectives:
  - 5.4.1. To improve the management of the Institute through private sector participation / operations
  - 5.4.2. To harness private sector innovation and efficiencies in asset creation, maintenance, and service delivery
  - 5.4.3. To introduce advanced futuristic technologies and providing improved operational efficiency in conducting advanced courses, research and facilitating industry/Startups etc.
  - 5.4.4. To facilitate affordable and improved services to the end users in a responsible and sustainable manner
  - 5.4.5. To improve quality, accessibility, availability, acceptability, and efficiency
- 5.5. Under the proposed PPP arrangement, the private sector is expected to design, build, finance, own, operate, maintain and transfer (DBFOMT) the CoE(s) on Digital Design till the time of engagement and transfer the entire infrastructure/ technology stack to RISL/RIAL once the tenure of the MoU ends.
- 5.6. The proposal of the participating bidder should have a mention of at least following areas:

<b>S. No.</b>	<b>Key Consideration Areas</b>	<b>Detail</b>
1.	Investment	RISL shall setup the Rajasthan Institute of Advanced Learning (RIAL) at one of the prime locations in Jaipur. Thus, government shall provide Land and Building for the Institute (RIAL).  The successful bidder is expected to finance setting up of the CoE on Digital Design and manage the operations of CoE along with the courses/ services being offered at the CoE

---

Name & Signatures of the Bidder along with Seal

## **RajCOMP Info Services Ltd.**

<b>S. No.</b>	<b>Key Consideration Areas</b>	<b>Detail</b>
2.	Ownership Control	The CoE(s) on Digital Design shall remain under ownership of RIAL/ DoIT&C. For the time period specified under the PPP contract, the successful bidder would hold operational ownership of the CoE.
3.	Risk Sharing	The successful bidder (Private partner) shall own the operational risk of the CoE including Planning, Operations & Maintenance, Technology, Payment, Revenue, Handover, Change in Law/ Regulatory, Force Majeure and other associated risks involved in setting/ operations of the Centre.
4.	Technical Collaboration	This project would require high end technical expertise from the industry for <b>setting up of such CoE(s) and its operation</b> . The successful bidder is expected to bring relevant expertise to setup CoE(s) in the institute (if needed).
5.	Recurring Expenditure	RISL/ RIAL/ DoIT&C shall only maintain the building of RIAL. The successful bidder is responsible for the maintenance of the equipment/ software setup in the CoE(s), deployment of the manpower, operations & marketing of the CoE and any collateral damages that may occur to the infrastructure installed by RISL/ RIAL/ DoIT&C.
6.	Marketing	The successful bidder is expected to market the CoE(s) on Digital Design amongst students, start-ups, MSME, industries and service sector, etc.
7.	Revenue Sharing	<p>The successful bidder may generate revenue from the CoE(s) on Digital Design through training, consultancy, research, facility Centre etc. to make the CoE self-sustainable.</p> <p>RISL/ RIAL may charge a proportionate fee, from the revenue generated by the successful bidder from the CoE(s) on Digital Design against the operational expenditure of the Institute and as per the RISL/ RIAL investment proportion on mutual agreement.</p> <p>Bidder is expected to share the details related to the revenue sharing proportion to be shared with RISL/RIAL</p>
8.	Tenure	The minimum lock-in period for successful bidder shall not be less than 10 years. For CoE(s) where technology is highly volatile and changes rapidly, the initial MoU can be considered for a minimum period of 5 years, with an option vested with RIAL/

Name & Signatures of the Bidder along with Seal

## **RajCOMP Info Services Ltd.**

<b>S. No.</b>	<b>Key Consideration Areas</b>	<b>Detail</b>
		DoIT&C and/ or the successful bidder to review and reinstate the MoU at the end of first 5 years, for another term. The successful bidder however should be willing to undertake the technology upgradation and have serious intent to continue running the CoE.
9.	Mobilization/Enrollment	The successful bidder is expected to mobilize and benefit a minimum of 240 (Two hundred forty) beneficiaries across training, consultancy being offered in each cyclic year (from date of commencement of operations)

Note: The successful bidder may be required to enter into PPP concession agreement with Govt. of Rajasthan.

---

Name & Signatures of the Bidder along with Seal

**Chapter-6: Scope of Work**

6.1. RISL has invited this Expression of Interest for establishment of CoE(s) on Digital Design at Rajasthan Institute of Advanced Learning (RIAL) in Jaipur under PPP mode. This Centre will act as Training, Research, consultancy, and industry facilitation centre(s) for youth and industries/start-ups for the state of Rajasthan.

6.2. Broad outline for scope of work for bidder:

a) Investment & Revenue

- Financing to be arranged for setting-up of CoE(s) on Digital Design at RIAL and its operations. This would include setting up lab, purchase of equipment etc. in the proposed sector.
- End to end Project management for setting up of CoE(s) in proposed sector
- Designing revenue model to make CoE self-sustainable
- Arrangement for conducting periodic audits and submission of compliance report to DoIT&C / RISL / RIAL
- Finalizing rate/fee structure for offered courses, research and services

b) Technology

- Identification of state of art sectoral technology/specification for setting up the CoE
- Deployment of the equipment/software as per the industry best practice
- Continuous updation / upgradation of the technology/equipment/software
- Technical advisory support on R&D technical incubation, boot camps for startups & Capacity building
- Designing & Preparation of Course curriculum on the technology

c) Operations and Knowledge Imparting

- Centre Management and handling of day-to-day operations at the Centre
- Recruitment & Deployment of required manpower
- To design and conduct various certificate/ diploma courses in coordination with RIAL
- Content Development for the courses including e-learning courseware
- Mobilizing and registering the Students/ research scholars etc. for the certificate/ diploma courses under the CoE
- Conducting Training, Research & Consultancy
- Employability assistance/ support to the trainees.
- Ensuring end to end activities of a training life cycle
- Marketing the CoE among students, Industries, MSME, Start-ups, Academic institutions, research scholars etc. for generating revenue.
- Driving Technology Consulting for Industries, Institutions & Start-ups
- Recognition & Accreditation for offered courses from relevant authorities.
- Foreign Collaborations for Certification & Research
- Any other relevant work assigned by RISL management

---

Name & Signatures of the Bidder along with Seal

## **RajCOMP Info Services Ltd.**

- 6.3. The above specified works are indicative in nature. The actual scope may differ.
- 6.4. RISL may extend following to the successful bidders:
  - 6.4.1. Land & building (area of operation) for specified span of time as per the approved project proposal or the MoU
  - 6.4.2. Basic amenities such as electricity, water, hygienic spaces as per norms.
  - 6.4.3. Recurring expenditure with respect to maintenance of land & building.
  - 6.4.4. Promotional support to promote Rajasthan Institute of Advance Learning
  - 6.4.5. Any other as per the policy and/or discretion of RISL
- 6.5. The successful bidder/s are expected to maintain quality of service (QOS) for all the deliverables, which shall be subject to audit at time to time by competent authorities as assigned by RISL. They are required to incorporate amendments and enhancements in the lab instruments and material as per changes in technology and market requirement during the contract period. Any technology upgradation or infrastructural change on site like equipment replacement, or installation of new devices shall be intimated to RISL well in advance with justification and a formal approval has to be procured.
- 6.6. The bidder shall appoint sufficient staff at RIAL, Jaipur to operate and maintain the CoE(s) in their respective area of Technology for which they are responsible.
- 6.7. In case any course requires exposure visits for students or other trainees to industries for better understanding, the same should be encouraged by the successful bidder.
- 6.8. The performance of the successful bidder may be evaluated annually based on training courses designed/conducted, number of Industries supported, number of participants trained, students employed, faculty deployed, feedback from students, etc. The successful bidder may be required to enter into an SLA (Service Level Agreement)/ MoU / concession agreement with GoR before initiation of the work.

---

Name & Signatures of the Bidder along with Seal



**Chapter-7: Deliverables**

7.1. The participating bidders would submit the following with respect to this EoI:

- 7.1.1. The bidder should provide relevant papers with regard to eligibility criteria mentioned in chapter 3.
- 7.1.2. The bidder should submit detail proposal for establishing and operationalizing Centre(s). The proposal should contain details about each activity, item/ equipment, system software's etc. proposed to be implemented at the CoE.
- 7.1.3. The bidder should submit list of existing organization(s) where similar activities have been conducted by the participating bidder, if any. Following details to be provided as per Annexure-10:
  - Name of Organization
  - Address of organization
  - Address of site where Centre(s) were established
  - Contact person and telephone number
  - Nature of Business of the Centre
  - Date of commencement of operations of Centre
  - Number of Industries supported by Centre
  - Number of participants trained at Centre
  - Number of Trainees/ students employed by Centre
  - Brief about the technologies/ services deployed at the Centre
- 7.1.4. The bidder shall provide detailed proposal including the following:
  - Investment being done by the bidder on the proposed Centre(s), its proposition and breakup of the components (software/ hardware) involved in the set-up
  - Ownership and administrative control of Centre(s)
  - Risk sharing between parties
  - Technical collaboration in the proposed sector(s), both existing and in pipeline
  - Plan to interface the CoE at RIAL with the existing CoE(s) set up by the bidder for faculty/ student exchange programs, knowledge sharing and cross-functional exposure etc.
  - Plan on student sensitization regarding the facilities being offered at the CoE and their acceptance in the Industry
  - Plan on Industry Collaborations to benefit students, MSME(s), working professionals and start-ups
  - Plan on recurring and frequent technology/ industry upgradation of the CoE so that the beneficiaries have hands-on experience of dealing with the present-day problems in the associated sector
  - Recurring expenditure of proposed Centre(s)
  - Marketing on the services to be provided
  - Revenue Sharing model between RISL & the bidder
  - Strategy and execution plan to make the CoE(s) self-sustainable
- 7.1.5. The bidder should necessarily state the issues and challenges that the bidder visualizes in the proposed method of conducting activities related with establishment of Centre(s). Recognition of issues & challenges and strategy proposed to address the issues should be part of the proposed solution.
- 7.1.6. The bidder can provide any other detail which is relevant for making the Centre(s) self-sustainable.

---

Name & Signatures of the Bidder along with Seal

## **RajCOMP Info Services Ltd.**

7.1.7. A detailed presentation covering all the above may be required to be conducted by the participating bidder on the date intimated by RISL.

7.1.8. The bid shall consist of the following documents: -

<b>S.No.</b>	<b>Documents Type</b>	<b>Document Format</b>
<b>Fee Details</b>		
1.	Form for Expression of Interest	As per Annexure-1 (PDF)
2.	Bidder's Authorization Certificate along with copy of PoA/ Board resolution stating that Auth. Signatory can sign the bid/ contract on behalf of the firm.	As per Annexure-2 (PDF)
3.	Scanned copy of RISL Processing Fee (eProc Fee)	Instrument/ Proof of submission (PDF)
<b>Eligibility Documents</b>		
4.	Copy of valid Registration Certificates or Copy of Certificates of incorporation for Legal Entity as per requirements specified in Chapter 3 of this document	Instrument/ Proof of submission (PDF)
5.	CA Certificate with CA's Registration Number/ Seal for Financial: Turnover as per requirements specified in Chapter 3 of this document	Instrument/ Proof of submission (PDF)
6.	CA Certificate with CA's Registration Number/ Seal for Financial: Net Worth as per requirements specified in Chapter 3 of this document	Instrument/ Proof of submission (PDF)
7.	Copy of PAN and GST Registration documents as per requirements specified in Chapter 3 of this document	Instrument/ Proof of submission (PDF)
8.	Mandatory undertaking / Self Certification as per requirements specified in Chapter 3 of this document	As per Annexure -3 (PDF)
9.	Relevant experience as per requirements specified in Chapter 3 of this document	As per Annexure -10 (PDF)
<b>Technical Documents</b>		
10.	Detailed project proposal for establishment and operation of proposed CoE.	Proposal as per requirements specified in chapter 4, 5 ,6 & 7
11.	Details of Equipment to be installed / set-up	As per Annexure-4 (PDF)
12.	Details of Software to be installed	As per Annexure-5 (PDF)
13.	Details of Training / Certification to be offered	As per Annexure-6 (PDF)
14.	Details of Services to offer / benefit	As per Annexure-7 (PDF)
15.	Details of Manpower to be deployed	As per Annexure-8 (PDF)
16.	Infrastructure Requirement Details	As per Annexure-9 (PDF)

---

Name & Signatures of the Bidder along with Seal

## **RajCOMP Info Services Ltd.**

### **Chapter-8: Bidding Process**

- 8.1. This is a two-stage selection process for “**EOI for Selecting Agencies for Setting up CoE(s) on Digital Design at Rajasthan Institute of Advanced Learning under PPP mode**”.
- 8.2. Bidders must submit their bids online at e-Procurement portal i.e. <http://eproc.rajasthan.gov.in>.
- 8.3. All the documents uploaded should be digitally signed with the DSC of authorized signatory.
- 8.4. The bidding process will take place in two stages as described below:
  - 8.4.1. Stage-1: Shortlisting of bidders through EoI
  - 8.4.2. Stage-2: RFP shall be issued to shortlisted bidders from Stage-1.
  - 8.4.3. Bids will be evaluated based on technical factors detailed in RFP/EoI.
  - 8.4.4. Based on learning from the proposal to be received in response to this EoI the eligibility criteria of subsequent RFP should be defined to finalize the agency for setting-up the CoE. In case the eligibility criteria are changed at the stage of RFP and if found appropriate, the consortium may be allowed at the RFP stage to meet the eligibility criteria for participation.
- 8.5. Pre-bid meeting
  - 8.5.1. The bidder or its official representative is invited to attend a pre-bid meeting which will take place (Refer NIB for Venue and time).
  - 8.5.2. The purpose of the meeting will be to clarify issues and to answer questions on any matter related to EOI.
  - 8.5.3. The bidder is requested to submit any question in writing, to reach RISL not later than two days before the pre-bid meeting on the following Email address. [info.rial@rajasthan.gov.in](mailto:info.rial@rajasthan.gov.in)
  - 8.5.4. The revised EOI as a result of pre-bid meeting shall be made available on the website within ten days from pre-bid meeting
- 8.6. The EOI bids will be opened on date & time mentioned in NIB in the office of Managing Director, RajComp Info Services Ltd., 1st Floor, B-Block, Yojana Bhawan, Tilak Marg, C-Scheme, Jaipur. Thereafter the EOI bids will be evaluated by RISL. The bidders may be asked to give a presentation before the committee on the dates assigned to them by RISL (if required).

---

Name & Signatures of the Bidder along with Seal

## **RajCOMP Info Services Ltd.**

### **Chapter-9: Bid Submission**

- 9.1. The bid shall be typed or written in indelible ink and shall be signed by the bidder or a person duly authorized to bind the bidder to the Contract/ Agreement. All pages of the bid, except for un-amended printed literature, shall be initialed by the person or persons signing the bid.
- 9.2. The last date for submission of bid is as per NIB subject to corrigendum.
- 9.3. The authorized person as mentioned in point 9.1, should submit a duly filled Authorization Letter as per Annexure-2.
- 9.4. Bidders must submit their bids online at e-Procurement portal i.e. <http://eproc.rajasthan.gov.in>.
- 9.5. All the documents uploaded should be digitally signed with the DSC of authorized signatory.
- 9.6. The Bidder shall bear all costs associated with the preparation and submission of its Bid, and the procuring entity shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
- 9.7. The Bid, as well as all correspondence and documents relating to the Bid exchanged by the Bidder and the procuring entity, shall be written only in English Language. Supporting documents and printed literature that are part of the Bid may be in another language provided they are accompanied by an accurate translation of the relevant passages in English/ Hindi language, in which case, for purposes of interpretation of the Bid, such translation shall govern.
- 9.8. If permitted on e-Procurement portal, a Bidder may withdraw its Bid or re-submit its Bid (technical and/ or financial cover) as per the instructions/ procedure mentioned at e-Procurement website under the section "Bidder's Manual Kit".
- 9.9. Bids withdrawn shall not be opened and processes further.

---

Name & Signatures of the Bidder along with Seal

## ***RajCOMP* Info Services Ltd.**

### **Chapter-10: Validity of Bids**

- 10.1. Bids shall remain valid for 90 days after the date of Bid opening. A Bid valid for a shorter period shall be rejected as non-responsive.
- 10.2. In exceptional circumstances, RISL may solicit Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. A Bidder granting the request is not required nor permitted to modify the Bid.

---

Name & Signatures of the Bidder along with Seal

## **RajCOMP Info Services Ltd.**

### **Chapter-11: Disqualification**

- 11.1. RISL, may in its sole discretion and at any time during the processing of EOI, disqualify any bidder from the EOI process if the bidder has –
  - 11.1.1. Made misleading or false representations in the forms, statements and attachments submitted in proof of the eligibility requirements.
  - 11.1.2. If found to have a record of poor performance (as per audit conducted by RISL) such as abandoning works, not properly completing the contract, inordinately delaying completion, being involved in litigation or financial failures, etc.
  - 11.1.3. Submitted an EOI which is not accompanied by required documentation, RISL processing fee,
  - 11.1.4. If Bidder is non-responsive.
  - 11.1.5. Failed to provide clarifications related thereto, when sought.
- 11.2. Applicants who are found to canvass, influence, or attempt to influence in any manner the qualification or selection process, including without limitation, by offering bribes or other illegal gratification, shall be disqualified from the process at any stage.
- 11.3. A Bid not valid for at least 90 days shall be considered as non-responsive and would be disqualified.
- 11.4. The bidder should ensure that all the required documents, as mentioned in this bidding document, are submitted along with the Bid and in the prescribed format only. Non-submission of the required documents or submission of the documents in a different format/ contents may lead to the rejections of the Bid submitted by the bidder.

---

Name & Signatures of the Bidder along with Seal

## **Chapter-12: EOI Bid Evaluation Process**

- 12.1. **Opening of EOI Bids:** The Tendering Authority will open the EOI bids in the presence of bidders' representatives who choose to attend the opening of EOI bids as per NIB at the address mentioned in 12.3.1. The bidders' representatives who are present shall sign a register evidencing their attendance.
- 12.2. **Preliminary Examination of EOI Bids:** The Tendering Authority will examine the EOI bids to determine whether they are complete, whether the documents have been properly signed, whether the required RISL Processing Fee submission proof is enclosed, and whether the bids are generally in order. Any bids found to be non-responsive for any reason or not meeting the eligibility criteria specified in the bidding documents will be rejected by the Tendering Authority and not included for further consideration.
- 12.3. **Evaluation of EOI Bids:** The Tendering Authority will carry out a detailed evaluation of the bids in order to determine whether the bidders are qualified and whether the technical aspects are substantially responsive to the requirements set forth in the bidding documents. To reach such a determination, the Tendering Authority will examine the information supplied by the Bidders and other requirements in the bidding documents, considering the deliverables mentioned in Chapter 7. Following are the steps for evaluations
- 12.3.1. Bid documents must be submitted online at e-Procurement portal i.e. <http://eproc.rajasthan.gov.in> by 10<sup>th</sup> March 2023 till 15:00 hrs. ("Submission Deadline") and Bid will be opened on the same day at 15:30 hrs. at the address given below in the presence of the Bidder's representative, who wish to attend.
- Office of the Managing Director,  
RajComp Info Services Ltd.,  
1<sup>st</sup> Floor, C-Block, Yojana Bhawan, Tilak Marg, C-Scheme,  
Jaipur – 302005.  
Tel.: 0141-2921129  
Email: [info.rial@rajasthan.gov.in](mailto:info.rial@rajasthan.gov.in)**
- 12.3.2. Corrigendum to be released (if required) in lieu of changes proposed by prospective bidders and approved by RISL.
- 12.3.3. Submission of technical bid along with proposal from prospective bidder
- 12.3.4. Technical evaluation of the bid as per eligibility criteria defined in section 3.2 and requirements specified in chapter 7.
- 12.3.5. A committee nominated by RISL shall evaluate the Technical Proposal
- 12.3.6. Bidders may be called for Technical Presentation based on the proposal, if Required
- 12.3.7. List of technically responsive bidders shall be intimated via written/Email communication to the authorized person as defined by the bidder
- 12.4. **Clarification of EOI Bids and Contacting the Tendering Authority:** The Tendering Authority may conduct clarification meetings with each or any Bidder to discuss any matters, technical or otherwise. The bidder may be required to make presentations on his methodology for carrying out the tasks. If considered necessary, the Tendering Authority may like to visit projects being handled by the bidder.

---

Name & Signatures of the Bidder along with Seal

**Chapter-13: General Terms and Conditions**

- 13.1. The bidder shall bear all costs associated with the preparation and submission of the bid,
- 13.2. RISL will not be responsible for those costs regardless of the conduct or outcome of the bidding process.
- 13.3. The bidder shall sign the tender form & bidder proposal at each page and at the end, in token of acceptance of all the terms and conditions of the tender.
- 13.4. Bidder is expected to examine all instructions, forms, terms, and specifications in the bidding documents. Failure to furnish all information required in the bidding documents or submits a Bid not substantially responsive to the bidding documents in any respect may result in the rejection of the Bid.
- 13.5. If any dispute arises out of the contract with regard to the interpretation, meaning and breach of the terms of the contract, the matter shall be referred to by the parties to the Additional Chief Secretary/ Principal Secretary, Finance Department, Government of Rajasthan who shall be the Sole Arbitrator of the dispute and whose decision shall be final and binding for all.
- 13.6. All disputes arising because of difference in opinion or otherwise would be subject to the jurisdiction of courts in Jaipur only.
- 13.7. RISL reserves the right to abandon the relationship at any stage during the contract without giving any prior notice to the successful bidder.
- 13.8. Any Change in the constitution of the company, etc. shall be notified forth with by the bidder in writing to the tendering authority and such change shall not relieve any former member of the company, etc., from any liability under the contract.

---

Name & Signatures of the Bidder along with Seal



## **RajCOMP Info Services Ltd.**

### **Annexure-1: Form for Expression of Interest**

(On letterhead of the Bidder)

To,  
The Managing Director  
RajComp Info Services Ltd.  
C-Block, 1st Floor, Yojana Bhawan,  
Tilak Marg, Jaipur (Rajasthan) – 302005

Date: \_\_/\_\_/\_\_\_\_

Dear Ma'am/ Sir,  
Sub: Expression of Interest  
Ref: EOI No \_\_\_\_\_ dated \_\_\_\_\_

With reference to the EOI No \_\_\_\_\_ floated on \_\_\_\_\_ <Date> \_\_\_\_\_, we would like to explore the opportunities and contribute to the \_\_\_\_\_ <Project> \_\_\_\_\_. We would like to confirm that we are capable of performing the Scope of Work as laid on the EOI.

Please find below the brief of our proposal for your reference.

1. Proposal Addressed to:

1.	Name of the tendering authority	<b>Managing Director, RajComp Info Services Ltd.</b>
2.	Address	<b>RajComp Info Services Ltd C-Block, 1<sup>st</sup> Floor, Yojana Bhawan, Tilak Marg, Jaipur (Rajasthan) – 302005</b>
3.	Telephone	<b>0141-2224855, 2222011</b>
4.	RISL Processing fee	Demand Draft in favour of "Managing Director, RISL" payable at "Jaipur" Mention: ● Receipt No.: _____ ● Date: _____

2. NIB Reference: \_\_\_\_\_ Dated: \_\_\_\_\_

1.	Name of Bidder	
2.	Name of Contact Person	
3.	Registered Office Address	
4.	Year of Establishment	

\_\_\_\_\_  
Name & Signatures of the Bidder along with Seal

## **RajCOMP Info Services Ltd.**

5.	Income Tax (PAN) Registration Number				
6.	GST Registration Number				
7.	Type of Firm (Put Tick( <input type="checkbox"/> ) mark)	Public Limited		Private Limited	
	Company/Partnership	Partnership		LLP	
		Trust		Society	
8.	Telephone Number(s)				
9.	Email Address/ Website	Email:	Website:		
10.	Fax No.				
11.	Mobile	Mobile 1:	Mobile 2:		
12.	Name of Technologies proposed for CoE(s) on Digital Design				

3. The RISL Processing fee amounting to Rs. 2500/- (Rupees Two Thousand Five hundred Only) has been deposited vide Cash Receipt/ Demand Draft no. \_\_\_\_\_ Dated \_\_\_\_\_.
4. We agree to abide by all the conditions mentioned in this Tender Notice issued by the Tendering Authority and the further conditions of the said Tender Notice given in the attached sheets (all the pages of which have been signed by us in token of acceptance of the terms mentioned therein).
5. We also confirm that all the documents submitted by us are true to the best of our knowledge and shall abide by the Terms & Conditions mentioned in the EOI.
6. We further confirm that we are liable for and bound by all acts of commission and omission stated in our proposal and any changes constituted shall be under the discretion of the RajComp Info Services Ltd.
7. We confirm that all documents are attached as per the requirements specified in this documents.

S.No.	Documents Type	Document Format	Attached (Yes/ No)
<b>Fee Details</b>			
1.	Form for Expression of Interest	As per Annexure-1 (PDF)	
2.	Bidder's Authorization Certificate along with copy of PoA/ Board resolution stating that Auth. Signatory can sign the bid/ contract on behalf of the firm.	As per Annexure-2 (PDF)	
3.	Scanned copy of RISL Processing Fee (eProc Fee)	Instrument/ Proof of submission (PDF)	

Name & Signatures of the Bidder along with Seal

## **RajCOMP Info Services Ltd.**

<b>S.No.</b>	<b>Documents Type</b>	<b>Document Format</b>	<b>Attached (Yes/ No)</b>
<b>Eligibility Documents</b>			
4.	Copy of valid Registration Certificates or Copy of Certificates of incorporation for Legal Entity as per requirements specified in Chapter 3 of this document	Instrument/ Proof of submission (PDF)	
5.	CA Certificate with CA's Registration Number/ Seal for Financial: Turnover as per requirements specified in Chapter 3 of this document	Instrument/ Proof of submission (PDF)	
6.	CA Certificate with CA's Registration Number/ Seal for Financial: Net Worth as per requirements specified in Chapter 3 of this document	Instrument/ Proof of submission (PDF)	
7.	Copy of PAN and GST Registration documents as per requirements specified in Chapter 3 of this document	Instrument/ Proof of submission (PDF)	
8.	Mandatory undertaking / Self Certification as per requirements specified in Chapter 3 of this document	As per Annexure -3 (PDF)	
9.	Relevant Experience as per requirements specified in Chapter 3 of this document	As per Annexure-10 (PDF)	
<b>Technical Documents</b>			
10.	Detailed project proposal for establishment and operation of proposed CoE.	Proposal as per requirements specified in chapter 4, 5 ,6 & 7	
11.	Details of Equipment to be installed / set-up	As per Annexure-4 (PDF)	
12.	Details of Software to be installed	As per Annexure-5 (PDF)	
13.	Details of Training / Certification to be offered	As per Annexure-6 (PDF)	
14.	Details of Services to offer / benefit	As per Annexure-7 (PDF)	
15.	Details of Manpower to be deployed	As per Annexure-8 (PDF)	
16.	Infrastructure Requirement Details	As per Annexure-9 (PDF)	

Thanking You!

Yours faithfully,

\_\_\_\_\_  
Signature of Director (in case of Company)/ Designated Partner (in case of LLP)/ Registered Partner (in case of Partnership Firm)

Name:

Designation:

Date:

Seal of the signing authority

\_\_\_\_\_  
Name & Signatures of the Bidder along with Seal

**RajCOMP Info Services Ltd.**

**Annexure-2: Authorization Letter**

LETTER OF AUTHORIZATION  
(On letterhead of the Bidder)

To,  
The Managing Director  
RajComp Info Services Ltd.  
C-Block, 1st Floor, Yojana Bhawan,  
Tilak Marg, Jaipur (Rajasthan) – 302005

Date: \_\_/\_\_/\_\_\_\_

Dear Ma'am/ Sir,

Sub: Letter of Authorization

We hereby authorize Smt/ Shri \_\_\_ <Name and Designation> \_\_\_ on behalf of \_\_\_ <Name of the Organization> \_\_\_ having registered office at \_\_\_\_\_, CIN \_\_\_\_\_ and PAN \_\_\_\_\_.

We also authorize Smt/ Shri <Name of the Authorized Representative> to make declarations and to submit documents, wherever required, on our behalf. These declarations and submissions are made towards the requirement as per the EOI \_\_\_\_\_ dated \_\_\_\_\_.

We further confirm that we are liable for and bound by all acts of commission and omission by the authorized representative. All acts committed by the above authorized representative shall be treated as if these acts were committed by the organization.

The Specimen signature of Shri. / Smt. \_\_\_\_\_ Authorized representative is attested below:

\_\_\_\_\_  
(Specimen Signature of authorized representative)

Yours faithfully,

\_\_\_\_\_  
Signature of Director (in case of Company)/ Designated Partner (in case of LLP)/ Registered Partner (in case of Partnership Firm)

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Date: \_\_\_\_\_

Seal of the signing authority

\_\_\_\_\_  
Name & Signatures of the Bidder along with Seal

**RajCOMP Info Services Ltd.**

**Annexure-3: Self-Declaration**

(On letterhead of the Bidder)

To,  
The Managing Director  
RajComp Info Services Ltd.  
C-Block, 1st Floor, Yojana Bhawan,  
Tilak Marg, Jaipur (Rajasthan) – 302005

Date: \_\_/\_\_/\_\_\_\_\_

In response to the NIB Ref. No. \_\_\_\_\_ dated \_\_\_\_\_ for {Project Title}, as an Owner/ Partner/ Director/ Auth. Sign. of \_\_\_\_\_, I/ We hereby declare that presently our Company/ firm \_\_\_\_\_, at the time of bidding: -

- a) possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity.
- b) have fulfilled my/ our obligation to pay such of taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document.
- c) is having an unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State/ Central Government/ PSU/ UT as on date of EoI submission.
- d) does not have any previous transgressions with any entity in India or any other country during the last three years
- e) does not have any debarment by any other procuring entity
- f) is not insolvent in receivership, bankrupt or being wound up, does not have its affairs administered by a court or a judicial officer, not have its business activities suspended and is not the subject of legal proceedings for any of the foregoing reasons.
- g) does not have, and our directors and officers have not been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a procurement contract within a period of three years preceding the commencement of the procurement process, or not have been otherwise disqualified pursuant to debarment proceedings
- h) does not have a conflict of interest as mentioned in the bidding document which materially affects the fair competition.
- i) will comply with the code of integrity as specified in the bidding document.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken as per the provisions of the applicable Act and Rules thereto prescribed by GoR, my/ our bid/proposal may be forfeited and our bid/proposal, to the extent accepted, may be cancelled.

Thanking you,

Name of the Bidder: -

Authorized Signatory: -

Seal of the Organization: -

Date: \_\_\_\_\_

Place: \_\_\_\_\_

---

Name & Signatures of the Bidder along with Seal

**RajCOMP Info Services Ltd.**

**Annexure-4: Details of Equipment to be installed / set-up**

(On letterhead of the Bidder)

<b>S. No.</b>	<b>Name of the Proposed Equipment</b>	<b>Name of Technology / Domain</b>	<b>Sub-Domain (if any)</b>	<b>Total number proposed</b>	<b>Usage/ Purpose</b>
1					
2					
3					
...					

Note: Bidder shall submit the detailed specifications of proposed equipment in their proposal and each page to signed and sealed by the authorised signatory

---

Name & Signatures of the Bidder along with Seal

**RajCOMP Info Services Ltd.**

**Annexure-5: Details of Software to be installed**

(On letterhead of the Bidder)

<b>S. No.</b>	<b>Name of the Proposed Software</b>	<b>Name of Technology / Domain</b>	<b>Sub-Domain (if any)</b>	<b>Total number of license proposed</b>	<b>Usage/ Purpose</b>
1					
2					
3					
...					

Note: Bidder shall submit the detailed specifications of proposed software in their proposal and each page to signed and sealed by the authorised signatory

---

Name & Signatures of the Bidder along with Seal

**RajCOMP Info Services Ltd.**

**Annexure-6: Details of Training / Certification to be offered**

(On letterhead of the Bidder)

<b>S. No.</b>	<b>Domain Name</b>	<b>Course Name</b>	<b>Type of Course (Certificate/ diploma)</b>	<b>Min. eligibility criteria for participant</b>	<b>Duration (In Hrs./ days)</b>	<b>Course Fee per participant excluding taxes</b>
1						
2						
3						
...						

Note: Bidder shall submit the detailed course content and delivery schedule in their proposal and each page to signed and sealed by the authorised signatory

---

Name & Signatures of the Bidder along with Seal



**RajCOMP Info Services Ltd.**

**Annexure-7: Details of Services to offer / benefit**

(Industry, Colleges, Start-ups, Scholars, students, Others)

(On letterhead of the Bidder)

<b>S.No.</b>	<b>Domain Name</b>	<b>Type of Service proposed to offer from the Centre (Consultancy, research, training, product development etc.)</b>	<b>Beneficiaries (industries, students, MSME, Start-up etc..)</b>
1			
2			
3			
...			

Note: Bidder shall submit the details of various type of services they proposed to offer from the CoE and list of potential stakeholders/ beneficiaries associated with each service in their proposal and each page to signed and sealed by the authorised signatory

---

Name & Signatures of the Bidder along with Seal

**RajCOMP Info Services Ltd.**

**Annexure-8: Details of Manpower to be deployed**

(Trainer, Admin Resources, Operation Resources, Office Resources, etc.)

(On letterhead of the Bidder)

<b>S.No.</b>	<b>Designation of Resource to be deployed</b>	<b>Proposed role responsibility of resource</b>	<b>General Qualification &amp; Experience of resource to be deployed</b>	<b>No. Resource to be deployed</b>
1				
2				
3				
...				

Note: Bidder shall submit the details of various type of manpower they proposed to deploy at CoE and their roles & qualifications etc. in their proposal and each page to signed and sealed by the authorised signatory

---

Name & Signatures of the Bidder along with Seal

**RajCOMP Info Services Ltd.**

**Annexure-9: Infrastructure Requirement Details**

(On letterhead of the Bidder)

<b>S.No.</b>	<b>Particulars</b>	<b>Requirement in detail</b>
1	Power supply / Load ( <i>In KW</i> )	
2	Total Space required for lab, class, and other proposed area ( <i>In Sq. Mtr.</i> )	
3	Any specific civil work requirement	
4	Any Other	
...		

Note: Bidder shall submit the details of their requirement in terms of civil and electrical infrastructure at RIAL in their proposal and each page to signed and sealed by the authorised signatory

---

Name & Signatures of the Bidder along with Seal

**RajCOMP Info Services Ltd.**

**Annexure-10: Project Experience Summary Form**

(On letterhead of the Bidder)

S.No	Details Description	Details to be filled by Bidder
1.	Name of Organization	
2.	Address of organization	
3.	Address of site where Centre was established	
4.	Contact person and telephone number	
5.	Nature of Business of the Centre	
6.	Date of commencement of operations of Centre	
7.	Number of Industries supported by Centre	
8.	Number of participants trained at Centre,	
9.	Number of Trainees/ students employed by Centre	
10.	Brief about the technologies/ services deployed at the Centre	
11.	Other Relevant Information (if applicable)	

(Note: In case of multiple center established by bidder, kindly repeat the table for each center)

---

Name & Signatures of the Bidder along with Seal