

1. INVITATION FOR BIDS (IFB) & NOTICE INVITING BIDS (NIB)

Reference No: F3.9(409)/RISL/Store/2023-24/3240

Date: 29-8-2025

Unique Bid No.: RIS2526SSRC00031

Name & Address of the Procuring Entity	- Name: RajCOMP Info Services Limited (RISL) - Address: First Floor, Yojana Bhawan, C-Block, Tilak Marg, C-Scheme, Jaipur (Rajasthan)
Name & Address of the Project Officer In-charge (POIC)	- Name: Sh. Mehendi Abbas - Designation: System Analyst (Joint Director) & OIC (Store), RISL - Address: First Floor, Yojana Bhawan, C-Block, Tilak Marg, C-Scheme, Jaipur-302005 (Rajasthan) - Email: mehandi.abbas@rajasthan.gov.in
Subject Matter of AMC	Rate Contract for Comprehensive Annual Maintenance of IT Hardware under various locations of RISL for one year
Bid Procedure	Single-stage: Two part (envelop) open competitive bid procedure
Bid Evaluation Criteria (Selection Method)	Least Cost Based Selection (LCBS)
Websites for downloading Bidding Document, Corrigendum's, Addendums etc.	- Websites: https://sppp.rajasthan.gov.in, https://risl.rajasthan.gov.in, https://doitc.rajasthan.gov.in - Bidding document fee: Rs. 1000/- (Rupees One Thousand Only) in Cash/ Demand Draft/ Banker's Cheque in favour of "Managing Director, RISL" payable at "Jaipur".
Estimated Procurement Cost	Rs. 5,00,000 (Rupees Five Lakhs Only)
Bid Security and Mode of Payment	- Amount (INR): 2% of the estimated procurement cost, 0.5% for S.S.I. of Rajasthan, 1% for Sick Industries, other than S.S.I., whose cases are pending with Board of Industrial & Financial Reconstruction - Mode of Payment: Banker's Cheque or Demand Draft of a Scheduled Bank
Manner, Place & Deadline for the submission of Bids	- Manner: By hand delivery, by courier or by post - Place: First Floor, Yojana Bhawan, C-Block, Tilak Marg, C-Scheme, Jaipur (Rajasthan) - Deadline: 08/09/2025 at 4:00 PM
Submission of Banker's Cheque/ Demand Draft for Tender Fee, Bid Security	Upto 08/09/2025 till 3:00 PM
Period of Sale of Bidding Document (Start/ End Date)	- Start Date: 29/08/2025 at 5:00 PM - End Date: 08/09/2025 at 4:00 PM
Date/ Time/ Place of Technical Bid Opening	- Date: 08/09/2025 - Time: at 5:00 PM - Place: RISL, Board Room, First Floor, Yojana Bhawan, C-Block, Tilak Marg, C-Scheme, Jaipur-302005 (Rajasthan)
Date/ Time/ Place of Financial Bid Opening	Will be intimated later to the Technically qualified bidders

Bid Validity	90 days from the bid submission deadline
Note: 1) The procuring entity reserves the complete right to cancel the bid process and reject any or all of the bids. 2) No contractual obligation whatsoever shall arise from the bidding document/ bidding process unless and until a formal contract is signed and executed between the procuring entity and the successful bidder. 3) Procurement entity disclaims any factual/ or other errors in the bidding document (the onus is purely on the individual bidders to verify such information) and the information provided therein are intended only to help the bidders to prepare a logical bid-proposal. 4) The provisions of RTPPA Act 2012 and Rules thereto shall be applicable for this procurement. Furthermore, in case of any inconsistency in any of the provisions of this bidding document with the RTPP Act 2012 and Rules thereto, the later shall prevail.	


System Analyst (Joint Director)
& OIC (Store), RISL