



RFP for Selection of Agency for Providing Project Support Unit (PSU) for e-Governance initiatives

INVITATION FOR BID (IFB) & NOTICE INVITING BID (NIB)

Reference No.: F4.9(1189)/RISL/Tech/Misc/2025/ 25217005

dated: 05/08/2025

Unique Bid No: RIS2526SLOB00023

This RFP is hereby issued for open participation in RFP for Selection of Agency for Providing Project Support Unit (PSU) for e-Governance initiatives

Name & Address of the Procuring Entity	- Name: RajCOMP Info Services Limited (RISL) - Address: First Floor, YojanaBhawan, C-Block, Tilak Marg, C-Scheme, Jaipur-302005 (Rajasthan)
Name & Address of the Project Officer In-charge (POIC)	- Name: Umesh Chand Joshi - Designation: SA (Jt. Director) - Address: First Floor, YojanaBhawan, C-Block, Tilak Marg, C-Scheme, Jaipur-302005 (Rajasthan) - Email: umeshcj.doit@rajasthan.gov.in
Subject Matter of Procurement	Selection of Agency for Providing Project Support Unit (PSU) for e-Governance initiatives
Bid Procedure	Two-stage: Two part (envelop) Open e-Bid procedure at http://eproc.rajasthan.gov.in
Bid Evaluation Criteria (Selection Method)	Least Cost Based Selection (LCBS)-L1
Websites downloading Document, Corrigendum's, Addendums etc. for Bidding	- Websites: http://sppp.raj.nic.in, http://eproc.rajasthan.gov.in, http://risl.rajasthan.gov.in and http://doitc.rajasthan.gov.in - Bidding document fee: Rs. 2000 (Rupees Two Thousand only) in Cash/ Demand Draft in favour of "MD, RISL" payable at "Jaipur". - RISL Processing Fee: Rs. 1500 (Rupees One Thousand Five Hundred only) in Demand Draft in favour of "Managing Director, RISL" payable at "Jaipur".
Estimated Procurement Cost	Rs. 80,00,000/- (INR Eighty Lacsonly)
Bid Security and Mode of Payment	- Amount (INR): Rs. 1,60,000 [Rupees One Lakh Sixty Thousand only]. - Mode of Payment: Banker's Cheque or Demand Draft or Bank Guarantee (in specified format), of a Scheduled Bank in favour of "Managing Director, RISL" payable at "Jaipur" or deposit through eGRAS (https://egras.raj.nic.in/) - In case of Small-Scale Industries of Rajasthan, it shall be 0.5% of the estimated procurement cost and in case of sick industries, other than Small Scale Industries, whose cases are pending with Board of Industrial and Financial Reconstruction; it shall be 1% of the estimated procurement cost. Concessional bid security may be taken from registered bidders as specified by the State Government.
Period of Sale of Bidding Document (Start/End Date)	From 05-08-2025 to 08-09-2025
Date/ Time/ Place of Pre-bid Meeting	12:30 PM, 13-08-2025 at II Floor, Committee Room, DoIT&C Building, Yojana Bhawan, C-Scheme, Jaipur Last date of submitting pre-bid queries in excel sheet as per Annexure-5 by the bidder: 14-08-2025 through email only on umeshcj.doit@rajasthan.gov.in.
Manner, Start/ End Date for the submission of Bids	- Manner: Online at e-Proc website (http://eproc.rajasthan.gov.in) - Start Date: 22-08-2025 from 03:00 PM - End Date: 08-09-2025 till 03:00 PM



RFP for Selection of Agency for Providing Project Support Unit (PSU) for e-Governance initiatives

Submission of Banker's Cheque/ Demand Draft for Bidding document Fee, Bid Security, and Processing Fee*	• Start Date: 22-08-2025 from 03:00 PM • End Date: 08-09-2025 till 03:00 PM
Date/ Time/ Place of Technical Bid Opening	• Date: 08-09-2025 • Time: 04:00 PM • Place: RISL Board Room, First Floor, YojanaBhawan, C-Block, Tilak Marg, C-Scheme, Jaipur-302005 (Rajasthan)
Date/ Time/ Place of Financial Bid Opening	Will be intimated later to the Technically qualified bidders
Bid Validity	90 days from the bid submission deadline
Note: 1) Bidder (authorised signatory) shall submit their offer on-line in Electronic formats both for technical and financial proposal. However, DD for Bidding document Fees, RISL Processing Fees and Bid Security should be submitted physically at the office of Tendering Authority as prescribed in NIB and scanned copy of same should also be uploaded along with the techno-commercial Bid/ cover. 2) * In case, any of the bidders fails to physically submit the Banker's Cheque/ Demand Draft for Bidding document Fee, Bid Security, and RISL Processing Fee up to 04:00 PM on 30.01.2020, its Bid shall not be accepted. The Banker's Cheque/ Demand Draft for Bidding document fee, RISL Processing Fee and Bid Security should be drawn in favour of "Managing Director, RajCOMP Info Services Ltd." payable at "Jaipur" from any Scheduled Commercial Bank. 3) To participate in online bidding process, Bidders must procure a Digital Signature Certificate (Type III) as per Information Technology Act-2000 using which they can digitally sign their electronic bids. Bidders can procure the same from any CCA approved certifying agency, i.e. TCS, Safecrypt, Ncode etc. Bidders who already have a valid Digital Signature Certificate (DSC) need not procure a new DSC. Also, bidders must register on http://eproc.rajasthan.gov.in (bidders already registered on http://eproc.rajasthan.gov.in before 30-09-2011 must register again). 4) RISL will not be responsible for delay in online submission due to any reason. For this, bidders are requested to upload the complete bid well advance in time so as to avoid 11th hour issues like slow speed; choking of web site due to heavy load or any other unforeseen problems. 5) Bidders are also advised to refer "Bidders Manual Kit" available at e-Procurement website for further details about the e-Tendering process. 6) Training for the bidders on the usage of e-Tendering System (e-Procurement) is also being arranged by DoIT&C, GoR on a regular basis. Bidders interested for training may contact e-Procurement Cell, DoIT&C for booking the training slot. Contact No: 0141-4022688 (Help desk 10 am to 6 pm on all working days) e-mail: eproc@rajasthan.gov.in Address : e-Procurement Cell, RISL, YojanaBhawan, Tilak Marg, C-Scheme, Jaipur 7) The procuring entity reserves the complete right to cancel the bid process and reject any or all of the Bids. 8) No contractual obligation whatsoever shall arise from the bidding document/ bidding process unless and until a formal contract is signed and executed between the procuring entity and the successful bidder. 9) Procurement entity disclaims any factual/ or other errors in the bidding document (the onus is purely on the individual bidders to verify such information) and the information provided therein are intended only to help the bidders to prepare a logical bid-proposal. 10) The provisions of RTPPA Act 2012 and Rules thereto shall be applicable for this procurement. Furthermore, in case of any inconsistency in any of the provisions of this bidding document with the RTPP Act 2012 and Rules thereto, the later shall prevail.	

(Umesh Chand Joshi)
SA(Jt. Director)