

**1. INVITATION FOR BID (IFB) & NOTICE INVITING BID**

Reference No. F15(12)/DoIT/Tech/03934/2023

Dated: 04/08/2023

UBN: - ITC 23245L0B00024

This RFP is hereby issued ONLY to the following bidders, who has been empanelled, at the empanelment stage (NIB Issued vide: F13(65)/DoIT/Seminar/2021/04926/2021 dated:07-12-2021) for one year vide order no. F13(65)/DoIT/Seminar/2021/01409/2022 dated: 25-02-2022 and F13(65)/DoIT/Seminar/2021/ML-43 dated: 30-01-2023 for selection of Event Management Agency (EMA), for organizing the event. List of eligible firms is given as follows:

1. M/s Laqshya Media Pvt Ltd, Noida
2. M/s E Factor Entertainment Pvt. Ltd, , Noida
3. M/s Incredible Design, New Delhi
4. M/s Max Publicity & Communication Pvt. Ltd, Gurgaon
5. M/s Nagpal's Exhibition & Conference Services, Jaipur
6. M/s Impressive Events Hub Private Limited, Jaipur
7. M/s Expression 360 Services India Pvt. Ltd., New Delhi
8. M/s Deepali Designs & Exhibits Pvt. Ltd, New Delhi
9. M/s Future Wiz Advertising Pvt. Ltd, New Delhi
10. M/s Axis Communication, New Delhi
11. M/s Ventures Advertising Pvt. Ltd, Mumbai
12. M/s Jagran Solutions, New Delhi
13. M/s Chandra Entrepreneurs Pvt. Ltd, Jaipur

<b>Name &amp; Address of the Procuring Entity</b>	<ul style="list-style-type: none"> <li>• Name: Commissioner&amp; JS, DoIT&amp;C, GoR</li> <li>• Address: IT Building, Yojana Bhawan Campus, Tilak Marg, C-Scheme, Jaipur (Rajasthan)</li> </ul>
<b>Name &amp; Address of the Project Officer In-charge (POIC)</b>	<ul style="list-style-type: none"> <li>• Name: Tapan Kumar</li> <li>• Designation: SA (Jt. Director)</li> <li>• Address: : C-Block, Yojana Bhawan Campus, Tilak Marg, C-Scheme, Jaipur (Rajasthan)</li> <li>• Email: startups.doit@rajasthan.gov.in</li> </ul>
<b>Subject Matter of Procurement</b>	RFQ for Selection of an Event Management Agency (EMA) for conducting Divisional Level Outreach Workshops & other events under the Rajasthan iStart Program
<b>Bid Procedure</b>	Single-Stage: Two Part (Envelop) Limited Bid (Empanelled Bidder from empanelment stage) e-Bid procedure at <a href="http://eproc.rajasthan.gov.in">http://eproc.rajasthan.gov.in</a>
<b>Bid Evaluation Criteria (Selection Method)</b>	Least Cost Based Selection (LCBS) – L1
<b>Bid Value</b>	INR 66.67 Lakhs (incl. taxes)
<b>Websites for downloading Bidding Document, Corrigendum's, Addendums etc.</b>	<ul style="list-style-type: none"> <li>• Websites: <a href="http://sppp.raj.nic.in">http://sppp.raj.nic.in</a>, <a href="https://eproc.rajasthan.gov.in">https://eproc.rajasthan.gov.in</a>, <a href="http://www.rajasthan.gov.in">http://www.rajasthan.gov.in</a></li> <li>• Bidding document fee: Rs. 1,000 (Rupees Five Thousand only) in Cash/ Demand Draft in Cash/ Demand Draft in favour of "Technical Director, DoIT&amp;C" payable at "Jaipur".</li> <li>• RISL Processing Fee: Rs. 1,500 (Rupees One Thousand Five Hundred only) in Demand Draft in favour of "Managing Director, RISL" payable at "Jaipur".</li> </ul>
<b>Bid Security and Mode of Payment</b>	<ul style="list-style-type: none"> <li>• Amount (INR): Rs. 1,33,000/- (Rupees One Lakh Thirty Four Thousand Only)</li> <li>• Mode of Payment: Banker's Cheque (BC) or Demand Draft (DD) or Bank Guarantee (in specified format)</li> </ul>
<b>Period of Sale of Bidding Document (Start/ End Date)</b>	<ul style="list-style-type: none"> <li>• Start Date: 04/08/2023</li> <li>• End Date: 11/08/2023</li> </ul>
<b>Date/ Time/ Place of Pre-bid Meeting</b>	<ul style="list-style-type: none"> <li>• Date/ Time: 05/08/2023 at 01:00 PM</li> <li>• Place: Conference Hall, Ground Floor, IT Bldg., Jaipur</li> </ul>
<b>Manner, Start/ End Date for the submission of Bids</b>	<ul style="list-style-type: none"> <li>• Manner: Online at eProc website (<a href="https://eproc.rajasthan.gov.in">https://eproc.rajasthan.gov.in</a>)</li> </ul>

	<ul style="list-style-type: none"> <li>• Start Date: 05/08/2023</li> <li>• End Date: 11/08/2023 till 3:00 PM</li> </ul>
<b>Submission of Banker's Cheque/ Demand Draft for Tender Fee, Bid Security, and Processing Fee*</b>	<ul style="list-style-type: none"> <li>• Start Date: 05/08/2023 onwards</li> <li>• End Date: 11/08/2023 till 3:00 PM</li> </ul>
<b>Date/ Time/ Place of Technical &amp; Financial Bid Opening</b>	<ul style="list-style-type: none"> <li>• Date: 11/08/2023</li> <li>• Time: 3:30 PM</li> <li>• Place: Committee Room, Second Floor, IT Building, Yojana Bhawan Campus, Tilak Marg, C-Scheme, Jaipur (Rajasthan)</li> </ul>
<b>Bid Validity</b>	180 days from the bid submission deadline
<p>Note:</p> <ol style="list-style-type: none"> <li>1) Bidder (authorized signatory) shall submit their offer on-line in Electronic formats both for technical and financial proposal. However, DD for Tender Fees, RISL Processing Fees and Bid Security should be submitted physically at the office of Tendering Authority as prescribed in NIB and scanned copy of same should also be uploaded along with the technical Bid/ cover.</li> <li>2) *In case, any of the bidders fails to physically submit the Banker's Cheque/Demand Draft for Tender Fee, Bid Security, and RISL Processing Fee up to the date &amp; time mentioned above, its Bid shall not be accepted.</li> <li>3) To participate in online bidding process, Bidders must procure a Digital Signature Certificate (Type III) as per Information Technology Act-2000 using which they can digitally sign their electronic bids. Bidders can procure the same from any CCA approved certifying agency, i.e. TCS, Safecrypt, Ncode etc. Bidders who already have a valid Digital Signature Certificate (DSC) need not procure a new DSC. Also, bidders must register on <a href="http://eproc.rajasthan.gov.in">http://eproc.rajasthan.gov.in</a> (bidders already registered on <a href="http://eproc.rajasthan.gov.in">http://eproc.rajasthan.gov.in</a> before 30-09-2011 must register again).</li> <li>4) DoIT&amp;C will not be responsible for delay in online submission due to any reason. For this, bidders are requested to upload the complete bid well advance in time so as to avoid 11th hour issues like slow speed; choking of web site due to heavy load or any other unforeseen problems.</li> <li>5) Bidders are also advised to refer "Bidders Manual Kit" available at eProc website for further details about the e-Tendering process.</li> <li>6) Training for the bidders on the usage of e-Tendering System (eProcurement) is also being arranged by DoIT&amp;C on a regular basis. Bidders interested for training may contact e-Procurement Cell, DoIT&amp;C for booking the training slot. Contact No: 0141-4022688 (Help desk 10 am to 6 pm on all working days) e-mail: <a href="mailto:eproc@rajasthan.gov.in">eproc@rajasthan.gov.in</a> Address: e-Procurement Cell, RISL, Yojana Bhawan, Tilak Marg, C-Scheme, Jaipur</li> <li>7) The procuring entity reserves the complete right to cancel the bid process and reject any or all of the Bids.</li> <li>8) No contractual obligation whatsoever shall arise from the bidding document/ bidding process unless and until a formal contract is signed and executed between the procuring entity and the successful bidder.</li> <li>9) Procurement entity disclaims any factual/ or other errors in the bidding document (the onus is purely on the individual bidders to verify such information) and the information provided therein are intended only to help the bidders to prepare a logical bid-proposal.</li> <li>10) The provisions of RTPPA Act 2012 and Rules and subsequent amendments thereto shall be applicable for this procurement. Furthermore, in case of any inconsistency in any of the provisions of this bidding document with the RTPPA Act 2012 and Rules thereto, the later shall prevail.</li> </ol>	

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