

1. INVITATION FOR BID (IFB) & NOTICE INVITING BID (NIB)

Ref No. F15(6)/DoIT/25/01.089/2025
 UBN: - ITC2425 S.L.L.B 00076

Dated: - 17/03/2025
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This RFQ is hereby issued ONLY to the following bidders, who has been empanelled, at the empanelment stage (NIB Issued vide: F13(01)/DoIT&C/2024/ML-4058 dated: 31-01-2024) for one year vide order no. F13(1)/DoIT&C/2024/02082/2024 dated: 12-06-2024 for selection of Event Management Agency (EMA), for organizing the event. List of eligible firms is given as follows:

1. M/s Chandra Entrepreneurs Pvt. Ltd, Jaipur.
2. M/s Nagpal's Exhibition & Conference Services, Jaipur.
3. M/s Axis Communications, Delhi.
4. M/s Deepali Designs & Exhibits Pvt. Ltd, Delhi.
5. M/s Impressive Events Hub Pvt. Ltd, Jaipur.
6. M/s Pavilions & Interiors India Pvt. Ltd, NOIDA.
7. M/s Thomas Cook (India) Ltd, Mumbai.
8. M/s Graphisads Limited, Delhi.
9. M/s Expro events & Exhibits, Gurgaon

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| Name & Address of the Procuring Entity | <ul style="list-style-type: none"> Name: Commissioner & Secretary, DoIT&C, GoR Address: IT Building, Yojana Bhawan Campus, Tilak Marg, C-Scheme, Jaipur (Rajasthan) |
| Name & Address of the Nodal Officer | <ul style="list-style-type: none"> Name: Sh. Manoj Kumar Bishnoi Designation: ACP (Dy. Director), DoIT&C Address: New IT Building, Second Floor, Yojana Bhawan, C-Block, Tilak Marg, C-Scheme, Jaipur – 302005 (Rajasthan) Email: event.doit@rajasthan.gov.in |
| Subject Matter of Procurement | Request for Quotation (RFQ) for the Selection of an Event Management Agency (EMA) for Rajasthan I.T. Day 2025 to be organized at Jaipur, (Rajasthan) |
| Bid Procedure | Single-Stage: One Part (Envelop) Limited Bid (Empanelled Bidder from empanelment stage) e-Bid procedure at http://eproc.rajasthan.gov.in |
| Bid Evaluation Criteria (Selection Method) | Least Cost Based Selection (LCBS)-L1 |
| Websites for downloading Bidding Document, Corrigendum's, Addendums etc. | <ul style="list-style-type: none"> Websites: http://sppp.rajasthan.gov.in, http://eproc.rajasthan.gov.in, http://www.rajasthan.gov.in, http://doitc.rajasthan.gov.in Bidding document fee: Rs. 1000/- (Rupees One Thousand Only) in Cash/ Demand Draft in favour of "Technical Director, DoIT&C" payable at "Jaipur". RISL Processing Fee: Rs. 2500/- (Rupees Two Thousand Five Hundred only) payable through single challan on e-GRAS or in the form of Demand Draft (DD)/Bankers Cheque (BC) in favour of "Managing Director, RISL" payable at "Jaipur". |
| Estimated Procurement Cost | INR 1.50 Crores (Rupees One Crore Fifty Lacs Only) Excluding Taxes |
| Bid Security and Mode of Payment | <ul style="list-style-type: none"> Amount (INR): Rs. 3,00,000/- (Rupees Three Lacs Only) Mode of Payment: Banker's Cheque (BC) or Demand Draft (DD) or Bank Guarantee (in specified format) |
| Date/ Time/ Place of Pre-Bid Meeting | <ul style="list-style-type: none"> Date: 18/03/2025 Time: 3.00 PM Place: DoIT&C Conference Hall, Ground Floor, IT Bldg., Yojana Bhawan, Campus, Tilak Marg, C-Scheme, Jaipur-302005 (Rajasthan) |

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| Manner, Start/ End Date for the submission of Bids | <ul style="list-style-type: none"> • Manner: Online at eProc website (http://eproc.rajasthan.gov.in) • Start Date/Time: 18/03/2025 at 06.00 PM onwards • End Date/Time: 21/03/2025 up to 11.00 AM |
| Submission of Banker's Cheque/ Demand Draft for Tender Fee, Bid Security, and Processing Fee* | From 18/03/2025 at 06.00 PM onwards to 21/03/2025 at 11.00 AM (Fee should be submitted/ deposited in physical form to project OIC only, as mentioned in this NIB) |
| Date/ Time/ Place of Technical & Financial Bid Opening | <ul style="list-style-type: none"> • Date: 21/03/2025 • Time: 11.30 AM • Place: DoIT&C, Committee Room, Second Floor, IT Building, Yojana Bhawan Campus, Tilak Marg, C-Scheme, Jaipur-302005 (Rajasthan) |

Note:

- 1) Bidder (authorised signatory) shall submit their offer on-line in electronic formats both for technical and financial proposal. However, DD for Tender Fees, RISL Processing Fees and Bid Security should be submitted physically at the office of Tendering Authority as prescribed in NIB and scanned copy of same should also be uploaded along with the technical Bid/ cover.
- 2) * In case, any of the bidders fails to physically submit the Banker's Cheque/ Demand Draft for Tender Fee, Bid Security, and RISL Processing Fee as specified in NIB, its Bid shall not be accepted. The Banker's Cheque/ Demand Draft for Bidding document fee and Bid Security should be drawn in favour of "Technical Director, DoIT&C" and the RISL Processing Fee in favour of "Managing Director, RajCOMP Info Services Ltd." payable at "Jaipur" from any Scheduled Commercial Bank.
- 3) To participate in online bidding process, Bidders must procure a Digital Signature Certificate (Type III) as per Information Technology Act-2000 using which they can digitally sign their electronic bids. Bidders can procure the same from any CCA approved certifying agency, i.e. TCS, Safecrypt, Ncode etc. Bidders who already have a valid Digital Signature Certificate (DSC) need not procure a new DSC. Also, bidders must register on <http://eproc.rajasthan.gov.in> (bidders already registered on <http://eproc.rajasthan.gov.in> before 30-09-2011 must register again).
- 4) DoIT&C will not be responsible for delay in online submission due to any reason. For this, bidders are requested to upload the complete bid well advance in time so as to avoid 11th hour issues like slow speed; choking of web site due to heavy load or any other unforeseen problems.
- 5) Bidders are also advised to refer "Bidders Manual Kit" available at eProc website for further details about the e-Tendering process.
- 6) Training for the bidders on the usage of e-Tendering System (eProcurement) is also being arranged by DoIT&C on a regular basis. Bidders interested for training may contact e-Procurement Cell, DoIT&C for booking the training slot.
Contact No: 0141-4022688 (Help desk 10 am to 6 pm on all working days) e-mail: eproc@rajasthan.gov.in
Address : e-Procurement Cell, RISL, Yojana Bhawan, Tilak Marg, C-Scheme, Jaipur
- 7) The procuring entity reserves the complete right to cancel the bid process and reject any or all of the Bids.
- 8) No contractual obligation whatsoever shall arise from the bidding document/ bidding process unless and until a formal contract is signed and executed between the procuring entity and the successful bidder.
- 9) Procurement entity disclaims any factual/ or other errors in the bidding document (the onus is purely on the individual bidders to verify such information) and the information provided therein are intended only to help the bidders to prepare a logical bid-proposal.
- 10) The provisions of RTTP Act 2012 and Rules thereto shall be applicable for this procurement.

Furthermore, in case of any inconsistency in any of the provisions of this bidding document with the RTTP Act 2012 and Rules thereto, the later shall prevail.



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