

**GOVERNMENT OF RAJASTHAN**  
**Department of Information Technology & Communication**

Reference No.: F11.11(24)/DoIT&C/2025/1428

Date: 03-02-2026

UBN No.: ITC2526SLOB00077

**SHORT TERM NOTICE INVITING BID**

<b>Name &amp; Address of the Procuring Entity</b>	<ul style="list-style-type: none"> <li>Name: Commissioner, DoIT&amp;C, GoR</li> <li>Address: IT Building, Yojana Bhawan Campus, Tilak Marg, C-Scheme, Jaipur-302005 (Rajasthan)</li> </ul>
<b>Name &amp; Address of the Project Officer In-charge (POIC)</b>	<ul style="list-style-type: none"> <li>Name: Sh. Ashish Verma</li> <li>Designation: Executive Engineer (Civil), DoIT&amp;C</li> <li>Address: Third Floor, IT Development &amp; E-Governance, DoIT&amp;C, Near Khaitan Polytechnic College, Jhalana Institutional Area, Jaipur-302004 (Rajasthan)</li> <li>Email: ashishvermapwd@rajasthan.gov.in</li> </ul>
<b>Subject Matter of Procurement</b>	RFP for Operation and Maintenance Contract of Incubation Centre, Kota
<b>Bid Procedure</b>	Single stage: Two part (envelop) Open competitive e-Bid procedure at <a href="https://eproc.rajasthan.gov.in">https://eproc.rajasthan.gov.in</a>
<b>Bid Evaluation Criteria (Selection Method)</b>	Technically responsive Lowest evaluated bidder shall be awarded the contract.
<b>Websites for downloading Bidding Document, Corrigendum's, Addendum etc.</b>	<ul style="list-style-type: none"> <li>Websites: <a href="http://sppp.raj.nic.in">http://sppp.raj.nic.in</a>;  <a href="http://risl.rajasthan.gov.in">http://risl.rajasthan.gov.in</a>; <a href="http://doitc.rajasthan.gov.in">http://doitc.rajasthan.gov.in</a>;  <a href="http://eproc.rajasthan.gov.in">http://eproc.rajasthan.gov.in</a>;</li> <li>Bidding document fee: Rs 2,000 (Rupees Two Thousand only) in Demand Draft in Favor of "Commissioner, DoIT&amp;C" payable at "Jaipur".</li> <li>RISL Processing fee: Rs 500 (Rupees Five Hundred only) in Demand Draft in favor of "Managing Director, RISL" payable at "Jaipur".</li> </ul>
<b>Estimated Procurement Cost</b>	Rs. 22.65 Lakhs (Rupees Twenty-Two Lakh Sixty-Five Thousand Only)
<b>Bid Security and Mode of Payment</b>	<b>Amount (INR): Rs. 45,300 /-</b> (Rupees Forty-Five Thousand Three Hundred Only) Mode of Payment: Banker's Cheque or Demand Draft or Bank Guarantee (in specified format), of a Scheduled Bank favor of "Commissioner, DoIT&C" payable at Jaipur".
<b>Period of Execution of Work</b>	1 Year
<b>Period of Sale of Bidding Document (Start/ End Date)</b>	<ul style="list-style-type: none"> <li>Start Date: 06.02.2026 from 05.00 PM onward</li> <li>End Date: 12.02.2026 up to 03:00 PM</li> </ul>
<b>Date for the submission of Bids Security</b>	<ul style="list-style-type: none"> <li>Date: 13.02.2026 from 11.00 AM</li> <li>Address: Third Floor, IT Development &amp; E-Governance,</li> </ul>



सूचना प्रौद्योगिकी और संचार विभाग

**GOVERNMENT OF RAJASTHAN**  
**Department of Information Technology & Communication**

	DoIT&C, Near Khaitan Polytechnic College, Jhalana Institutional Area, Jaipur-302004 (Rajasthan)
<b>Date/ Time/ Place of Technical Bid Opening</b>	<ul style="list-style-type: none"><li>Date: 13.02.2026 at 4:00 PM</li></ul> Third Floor, IT Development & E-Governance, DoIT&C, Near Khaitan Polytechnic College, Jhalana Institutional Area, Jaipur-302004 (Rajasthan)
<b>Date/ Time/ Place of Bid Financial Opening</b>	Will be intimated later to the Technically qualified bidders
<b>Bid Validity</b>	90 days from the bid submission deadline

Note:

- 1) Bidder (authorized signatory) shall submit their offer on-line in Electronic form at both for technical and financial proposal. However, DO for Tender Fees, RISL Processing Fees and Bid Security should be submitted physically at the office of Tendering Authority as prescribed in NIB and scanned copy of same should also be uploaded along with the technical Bid/ cover.
- 2) In case, any of the bidders fails to physically submit the Banker's Cheque/ Oemand Draft for Tender Fee, Bid Security, and RISL Processing Fee up to as mentioned in NIB, its Bid shall not be accepted. The Banker's Cheque/ Demand Draft for Bid document fee, RISL Processing Fee and Bid Security should be drawn in favor of "Managing Director, RajCOMP Into Services Ltd." payable at "Jaipur" from any Scheduled Commercial Bank.
- 3) To participate in online bidding process, Bidders must procure a Digital Signature Certificate (Type III) as per Information Technology Act-t000 using which they can digitally sign their electronic bids. Bidders can procure the same from any CCA approved certifying agency, i.e. TCS, Safecrypt, Ncode etc. Bidders who already have a valid Digital Signature Certificate (DSC) need not procure a new OSC. Also, bidders must register on <http://eproc.rajasthan.gov.in> (bidders already registered on <http://eproc.rajasthan.gov.in> before 30-09-2011 must register again).
- 4) DoIT&C will not be responsible for delay in online submission due to any reason. For this, bidders are requested to upload the complete bid well advance in time so as to avoid 11th hour issues like slow speed; choking of web site due to heavy load or any other unforeseen problems.
- 5) Bidders are also advised to refer "Bidders Manual Kit" available at e-Procurement website for further details about the e-Tendering process.
- 6) Training for the bidders on the usage of e-Tendering System (e-Procurement) is also being arranged by DoIT&C, GoR on a regular basis. Bidders interested for training may contact e-Procurement Cell, DoIT&C for booking the training slot.  
Contact No: 0141-4022688 (Help desk 10 am to 6 pm on all working days)  
e-mail: [eproc@rajasthan.gov.in](mailto:eproc@rajasthan.gov.in)  
Address: e-Procurement Cell, RISL, Yojana Bhawan, Tilak Marg, C-Scheme, Jaipur
- 7) The procuring entity reserves the complete right to cancel the bid process and reject any or all of the Bids.
- 8) No contractual obligation whatsoever shall arise from the bid document/ bidding process unless and until a form at contract is signed and executed between the procuring entity and the successful bidder.
- 9) Procurement entity disclaims any factual/ or other errors in the bid document (the onus is purely on the individual bidders to verify such information) and the information provided therein are intended only to help the bidders to prepare a logical bid-proposal.
- 10) The provisions of RTPP Act 2012 and Rules thereto shall be applicable for this procurement. Furthermore, in case of inconsistency in any of the provisions of this bid document with the RTPP Act 2012 and Riles thereto, the later shall prevail.

**Executive Engineer (Civil)**  
**DoIT&C**