

Invitation for Bids (IFB) & Notice Inviting Bids (NIB)

Reference No. F3.9(382)/RISL/Store/2022-23/II/4581

Dated: 21-9-2023

Unique bid number: RISR324GSOB00063

Name & Address of the Procuring Entity	<ul style="list-style-type: none">Name: RajCOMP Info Services Limited (RISL)Address: First Floor, Yojana Bhawan, C-Block, Tilak Marg, C-Scheme, Jaipur (Rajasthan)
Name & Address of the Project Officer In-charge (POIC)	<ul style="list-style-type: none">Name: C. P. SinghDesignation: General Manager (Technical)Address: First Floor, Yojana Bhawan, C-Block, Tilak Marg, C-Scheme, Jaipur (Rajasthan)Email: veerendra.risl@rajasthan.gov.in
Subject Matter of Procurement	RFP for Rate Contract for Supply of Stationary, Consumables & Other Office Items for One year
Bid Procedure	Single-stage: two part (envelop) open competitive bid procedure
Bid Evaluation Criteria (Selection Method)	Item wise Least Cost Based Selection (LCBS)-L1
Websites for downloading Bidding Document, Corrigendum's, Addendums etc.	<ul style="list-style-type: none">Websites: http://sppp.rajasthan.nic.in, http://risl.rajasthan.gov.in and http://doitc.rajasthan.gov.inBidding document fee: Rs. 1000 (Rupees One Thousand only) in Cash/ Demand Draft in favour of "Managing Director, RISL" payable at "Jaipur".
Period of Sale of Bidding Document	<ul style="list-style-type: none">Start Date/Time: 21-09-2023 at 5:00PMEnd Date/Time : 11-10-2023 at 4:00PM
Date/ Time/ Place of Pre-bid Meeting	<ul style="list-style-type: none">Date/ Time 27-09-2023 at 11:00AMPlace: Board Room, RISL, First floor, Yojna Bhawan, C-Scheme, Jaipur.Last date of submitting clarifications requests by the bidder: 27.09.2023 upto 5:00 PMResponse to clarifications by procuring entity: 04.10.2023 at 5:00 PM
Estimated Procurement Cost	Rs. 9.00 lacs (Rupees Nine Lacs Only)
Bid Security and Mode of Payment	<ul style="list-style-type: none">2% of the estimated procurement cost, 0.5% for S.S.I. of Rajasthan, 1% for Sick Industries, other than S.S.I., whose cases are pending with Board of Industrial & Financial Reconstruction Mode of Payment: The bid security may be given in the form of a banker's cheque or demand draft or bank guarantee, in specified format, of a scheduled bank.
Submission of Banker's Cheque/ Demand Draft for Tender Fee and Bid Security*	11.10.2023 upto 3:00 pm
Manner, Place & Deadline for the submission of Bids	<ul style="list-style-type: none">Manner : By Hand delivery, by courier or by postPlace : First Floor, Yojana Bhawan, C-Block, Tilak Marg, C-Scheme, Jaipur (Rajasthan)Start Date/Time: 04-10-2023 at 5:00 PMEnd Date/Time : 11-10-2023 up to 4:00 pm



Date/ Time/ Place of Technical Bid Opening	<ul style="list-style-type: none"> • Date: 11-10-2023 • Time: 05:00 PM • Place: RISL, Board Room, First Floor, Yojana Bhawan, C-Block, Tilak Marg, C-Scheme, Jaipur-302005 (Rajasthan)
Date/ Time/ Place of Financial Bid Opening	Will be intimated later to the Technically qualified bidders
Bid Validity	90 days from the bid submission deadline
<p>Note:</p> <ol style="list-style-type: none"> 1) The procuring entity reserves the complete right to cancel the bid process and reject any or all of the bids. 2) No contractual obligation whatsoever shall arise from the bidding document/ bidding process unless and until a formal contract is signed and executed between the procuring entity and the successful bidder. 3) Procurement entity disclaims any factual/ or other errors in the bidding document (the onus is purely on the individual bidders to verify such information) and the information provided therein are intended only to help the bidders to prepare a logical bid-proposal. 4) The provisions of RTPPA Act 2012 and Rules thereto shall be applicable for this procurement. Furthermore, in case of any inconsistency in any of the provisions of this bidding document with the RTPPA Act 2012 and Rules thereto, the later shall prevail. 	



**General Manager
(Technical)**