

2023

RajCOMP Info Services Limited (RISL)

**Request For Proposal (RFP) document
for upgradation of the existing Studio at
Secretariate and Supply and Installation
of items for Setup New Studio with one
year maintenance support through Single
Source Procurement Method**



Request For Proposal (RFP) document for upgradation of the existing Studio at Secretariat and Supply & Installation of items for Setup New Studio with one year maintenance support through Single Source Procurement Method

Reference No.: F3.3(455)/RISL/PUR/2023/2629

Dated: 11.07.2023

Unique Bid number:

| | | | |
|--|--|----------------------------------|--|
| Mode of Bid Submission | Online though e-Procurement/ e-Tendering system at http://eproc.rajasthan.gov.in | | |
| Tendering Authority/ Purchaser | Managing Director, RajCOMP Info Services Limited (RISL), First Floor, C-Block, Yojana Bhawan, Tilak Marg, C-Scheme, Jaipur-302005 (Rajasthan) | | |
| Last Date & Time of Submission of Bid | 18-07-2023 at 04:00 PM | | |
| Date & Time of Opening of Technical Bid | 18-07-2023 at 05:00 PM | | |
| Name of the Bidding Company/ Firm: | | | |
| Contact Person (Authorised Bid Signatory): | | | |
| Correspondence Address: | | | |
| Mobile No. | | Telephone & Fax Nos.: | |
| Website & E-Mail: | | | |

RajCOMP Info Services Limited (RISL)

1st Floor, Yojana Bhawan, Tilak Marg, C-Scheme, Jaipur (Rajasthan)

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Website: <https://risl.rajasthan.gov.in>



TABLE OF CONTENTS

| | |
|---|----|
| ABBREVIATIONS & DEFINITIONS | 6 |
| 1. INVITATION FOR BID (IFB) & NOTICE INVITING BID (NIB) | 9 |
| 2. ABOUT RISL..... | 10 |
| 3. SCOPE OF WORK, DELIVERABLES & TIMELINES | 11 |
| 4. INSTRUCTION TO BIDDERS (ITB)..... | 16 |
| 1) <i>Changes in the Bidding Document</i> | 16 |
| 2) <i>Period of Validity of Bids</i> | 16 |
| 3) <i>Format and Signing of Bids</i> | 16 |
| 4) <i>Cost & Language of Bidding</i> | 17 |
| 5) <i>Alternative/ Multiple Bids</i> | 17 |
| 6) <i>Deadline for the submission of Bids</i> | 17 |
| 7) <i>Withdrawal, Substitution, and Modification of Bids</i> | 18 |
| 8) <i>Opening of Bid</i> | 18 |
| 9) <i>Selection Method</i> | 18 |
| 10) <i>Clarification of Bid</i> | 19 |
| 11) <i>Evaluation & Tabulation of Bids</i> | 19 |
| 12) <i>Evaluation & Tabulation of Financial Bid</i> | 20 |
| 13) <i>Correction of Arithmetic Errors in Financial Bids</i> | 20 |
| 14) <i>Negotiations</i> | 21 |
| 15) <i>Acceptance of the successful Bid and award of contract</i> | 21 |
| 16) <i>Procuring entity's right to accept or reject any or all Bids</i> | 22 |
| 17) <i>Right to vary quantity</i> | 22 |
| 18) <i>Performance Security</i> | 22 |
| 19) <i>Additional Performance Security</i> | 24 |
| 20) <i>Execution of agreement</i> | 24 |
| 21) <i>Confidentiality</i> | 25 |
| 22) <i>Cancellation of procurement process</i> | 25 |
| 23) <i>Code of Integrity for Bidders</i> | 26 |
| 24) <i>Interference with Procurement Process</i> | 27 |
| 25) <i>Appeals</i> | 27 |
| 26) <i>Stay of procurement proceedings</i> | 29 |
| 27) <i>Vexatious Appeals & Complaints</i> | 29 |
| 28) <i>Offenses by Firms/ Companies</i> | 29 |
| 29) <i>Debarment from Bidding</i> | 30 |
| 30) <i>Monitoring of Contract</i> | 30 |
| 5. GENERALTERMS AND CONDITIONS OF TENDER &CONTRACT..... | 32 |
| 1) <i>Contract Documents</i> | 33 |
| 2) <i>Interpretation</i> | 33 |

| | |
|---|----|
| 3) Language | 33 |
| 4) Joint Venture, Consortium or Association | 34 |
| 5) Eligible Goods and Related Services | 34 |
| 6) Notices | 34 |
| 7) Governing Law | 34 |
| 8) Scope of Supply | 34 |
| 9) Delivery & Installation | 35 |
| 10) Supplier's/ Selected Bidder's Responsibilities | 35 |
| 11) Purchaser's Responsibilities | 35 |
| 12) Contract Price | 36 |
| 13) Recoveries from Supplier/ Selected Bidder | 36 |
| 14) Taxes & Duties | 36 |
| 15) Copyright/ Intellectual Property Rights (IPR) | 36 |
| 16) Confidential Information | 37 |
| 17) Sub-contracting | 37 |
| 18) Specifications and Standards | 38 |
| 19) Packing and Documents | 38 |
| 20) Insurance | 39 |
| 21) Transportation | 39 |
| 22) Inspection | 39 |
| 23) Samples | 40 |
| 24) Drawl of Samples | 40 |
| 25) Testing charges | 41 |
| 26) Rejection | 41 |
| 27) Freight | 41 |
| 28) Liquidated Damages (LD) | 41 |
| 29) Authenticity of Equipment | 42 |
| 30) Warranty | 42 |
| 31) Patent Indemnity | 43 |
| 32) Limitation of Liability | 44 |
| 33) Change in Laws & Regulations | 44 |
| 34) Force Majeure | 45 |
| 35) Change Orders and Contract Amendments | 45 |
| 36) Termination | 46 |
| 37) Settlement of Disputes | 47 |
| 38) Verification of Eligibility Documents by RISL | 48 |
| 6. SPECIAL TERMS AND CONDITIONS OF TENDER & CONTRACT | 49 |
| ANNEXURE-1: BILL OF MATERIAL (BoM)..... | 51 |
| ANNEXURE-2: TECHNICAL SPECIFICATIONS | 55 |
| ANNEXURE-3: BIDDER'S AUTHORIZATION CERTIFICATE {TO BE FILLED BY THE BIDDER} | 73 |



| | |
|---|----|
| ANNEXURE-4: SELF-DECLARATION {TO BE FILLED BY THE BIDDER} | 74 |
| ANNEXURE-5 - TENDER FORM {TO BE FILLED BY THE BIDDER} | 75 |
| ANNEXURE-6: CERTIFICATE OF CONFORMITY/ NO DEVIATION {TO BE FILLED BY THE BIDDER}..... | 76 |
| ANNEXURE-7: DECLARATION BY BIDDER {TO SIGNED BY SELECTED BIDDER}..... | 77 |
| ANNEXURE-8: UNDERTAKING ON AUTHENTICITY OF EQUIPMENTS {TO BE FILLED BY THE BIDDER (ON RS. 100/- NON-JUDICIAL STAMP PAPER)} | 78 |
| ANNEXURE-9: FINANCIAL BID COVER LETTER & FORMAT COVER LETTER {TO BE SUBMITTED BY THE BIDDER ON HIS LETTER HEAD}..... | 79 |
| ANNEXURE-10: DRAFT AGREEMENT FORMAT {TO BE MUTUALLY SIGNED BY SELECTED BIDDER AND PROCURING ENTITY} | 88 |
| ANNEXURE-11: MEMORANDUM OF APPEAL UNDER THE RTPP ACT, 2012 | 91 |
| ANNEXURE-12: BANK GUARANTEE FORMAT {TO BE SUBMITTED BY THE BIDDER'S BANK} | 92 |
| ANNEXURE- 13: SELF-DECLARATION – NO BLACKLISTING (TO BE SUBMITTED BY THE SELECTED BIDDER) . | 95 |

ABBREVIATIONS & DEFINITIONS

| | |
|---------------------------------------|--|
| Act/ RTPP Act/ RTPP | The Rajasthan Transparency in Public Procurement Act, 2012 (Act No. 31 of 2012) and Rules thereto. |
| Authorised Signatory | The bidder's representative/ officer vested (explicitly, implicitly, or through conduct) with the powers to commit the authorizing organization to a binding agreement. Also called signing officer/ authority having the Power of Attorney (PoA) from the competent authority of the respective Bidding firm. |
| BG | Bank Guarantee |
| Bid/ eBid | A formal offer made in pursuance of an invitation by a procuring entity and includes any tender, proposal or quotation in electronic format |
| Bid Security | A security provided to the procuring entity by a bidder for securing the fulfilment of any obligation in terms of the provisions of the bidding documents. |
| Bidder | Any person/ firm/ agency/ company/ contractor/ supplier/ vendor participating in the procurement/ bidding process with the procurement entity |
| Bidding Document | Documents issued by the procuring entity, including any amendments thereto, that set out the terms and conditions of the given procurement and includes the invitation to bid |
| BoM | Bill of Material |
| CMC | Contract Monitoring Committee |
| Competent Authority | An authority or officer to whom the relevant administrative or financial powers have been delegated for taking decision in a matter relating to procurement. Managing Director, RISL, Govt. of Rajasthan in this bidding document. |
| Contract/ Procurement Contract | A contract entered into between the procuring entity and a successful bidder concerning the subject matter of procurement |
| Contract/ Project Period | The Contract/ Project Period shall commence from the date of issue of Work order till completion of Warranty Support Services after successful commissioning of the project |
| COTS | Commercial Off the Shelf Software |
| Day | A calendar day as per GoR/ GoI |
| DeitY, Gol | Department of Electronics and Information Technology, Government of India |
| DIPR | Directorate of Information and Public Relations |
| DoIT & C | Department of Information Technology and Communications, Government of Rajasthan. |
| ETDC | Electronic Testing & Development Centre |



| | |
|----------------------------|--|
| FOR/ FOB | Free on Board or Freight on Board |
| GoI/ GoR | Govt. of India/ Govt. of Rajasthan |
| Goods | All articles, material, commodities, electricity, livestock, furniture, fixtures, raw material, spares, instruments, software, machinery, equipment, industrial plant, vehicles, aircraft, ships, railway rolling stock and any other category of goods, whether in solid, liquid or gaseous form, purchased or otherwise acquired for the use of a procuring entity as well as services or works incidental to the supply of the goods if the value of services or works or both does not exceed that of the goods themselves |
| GST | Goods and Services Tax |
| ICT | Information and Communication Technology. |
| IFB | Invitation for Bids (A document published by the procuring entity inviting Bids relating to the subject matter of procurement and any amendment thereto and includes notice inviting Bid and request for proposal) |
| INR | Indian Rupee |
| ISI | Indian Standards Institution |
| ISO | International Organisation for Standardisation |
| IT | Information Technology |
| ITB | Instruction to Bidders |
| LD | Liquidated Damages |
| LoI | Letter of Intent |
| NCB | A bidding process in which qualified bidders only from within India are allowed to participate |
| NeGP | National e-Governance Plan of Government of India, Department of Information Technology (DIT), Ministry of Communications and Information Technology (MCIT), New Delhi. |
| NIB | Notice Inviting Bid |
| Notification | A notification published in the Official Gazette |
| OEM | Original Equipment Manufacturer |
| PAN | Permanent Account Number |
| PBG | Performance Bank Guarantee |
| PC | Procurement/ Purchase Committee |
| PQ | Pre-Qualification |
| Procurement Process | The process of procurement extending from the issue of invitation to Bid till the award of the procurement contract or cancellation of the procurement process, as the case may be |
| Procurement/ Public | The acquisition by purchase, lease, license or otherwise of works, goods or |



| | |
|---|---|
| Procurement | services, including award of Public Private Partnership projects, by a procuring entity whether directly or through an agency with which a contract for procurement services is entered into, but does not include any acquisition without consideration, and “procure” or “procured” shall be construed accordingly |
| Project Site | Wherever applicable, means the designated place or places. |
| PSD/ SD | Performance Security Deposit/ Security Deposit |
| Purchaser/ Tendering Authority/ Procuring Entity | Person or entity that is a recipient of a good or service provided by a seller (bidder) under a purchase order or contract of sale. Also called buyer. RISL, GoR in this RFP document. |
| RajSWAN/ RSWAN | Rajasthan State Wide Area Network |
| RISL | RajCOMP Info Services Limited |
| RSDC | Rajasthan State Data Centre, New IT Building, Jaipur |
| RVAT | Rajasthan Value Added Tax |
| Services | Any subject matter of procurement other than goods or works and includes physical, maintenance, professional, intellectual, consultancy and advisory services or any service classified or declared as such by a procuring entity and does not include appointment of any person made by any procuring entity |
| SLA | Service Level Agreement is a negotiated agreement between two parties wherein one is the customer and the other is the service provider. It is a service contract where the level of service is formally defined. In practice, the term SLA is sometimes used to refer to the contracted delivery time (of the service) or performance. |
| SSDG | State Services Delivery Gateway |
| State Government | Government of Rajasthan (GoR) |
| State Public Procurement Portal | https://sppp.rajasthan.gov.in |
| STQC | Standardisation Testing and Quality Certification, Govt. of India |
| Subject Matter of Procurement | Any item of procurement whether in the form of goods, services or works |
| TIN | Tax Identification Number |
| TPA | Third Party Auditors |
| VAT/ CenVAT | Value Added Tax/ Central VAT |
| WO/ PO | Work Order/ Purchase Order |



1. INVITATION FOR BID (IFB) & NOTICE INVITING BID (NIB)

INVITATION FOR BID (IFB) & NOTICE INVITING BID (NIB)

Reference No.: F3.3(455)/RISL/PUR/2023/2629

Dated: 11-07-2023

Unique Bid number: RIS23246LSS00034

RISL invites bid from M/s Vedant Synergy Pvt. Ltd. for Upgradation of the existing Studio at Secretariat and Supply and Installation of items for Setup New Studio with one year maintenance support through Single Source Procurement Method

| | |
|---|---|
| Name & Address of the Procuring Entity | <ul style="list-style-type: none">Name: RajCOMP Info Services Limited (RISL)Address: First Floor, Yojana Bhawan, C-Block, Tilak Marg, C-Scheme, Jaipur (Rajasthan) |
| Name & Address of the Project Officer In-charge (POIC) | <ul style="list-style-type: none">Name: Shri Aqeel AhmedDesignation: General Manager (Marketing)Address: First Floor, Yojana Bhawan, C-Block, Tilak Marg, C-Scheme, Jaipur-302005 (Rajasthan)Email: aqeel.risl@rajasthan.gov.in |
| Subject Matter of Procurement | Upgradation of the existing Studio at Secretariat and Supply & Installation of items for Setup New Studio with one year maintenance support |
| Bid Procedure | Single-stage Single Part (envelope) eBid procedure at https://eproc.rajasthan.gov.in |
| Bid Evaluation Criteria (Selection Method) | Single Source Procurement |
| Websites for downloading Bidding Document, Corrigendum's, Addendums etc. | Websites: https://eproc.rajasthan.gov.in , https://sppp.rajasthan.gov.in , https://www.doitc.rajasthan.gov.in ; https://risl.rajasthan.gov.in |
| RISL processing fees | RISL Processing Fee: 2000 (Rupees Two Thousand only) in Demand Draft in favour of "Managing Director, RISL" payable at "Jaipur". |
| Estimated Procurement Cost | Rs. 1.30 Crore (Rupees One Crore Thirty Lacs Only) |
| Period of Sale of Bidding Document (Start/ End Date) | The prospective bidder i.e. M/s Vedant Synergy Pvt. Ltd. may download the tender document from: <ul style="list-style-type: none">Start Date: 12-07-2023 at 2:00 PMEnd Date: 18-07-2023 at 4:00 PM |
| End Date & Time for the submission of bid | End Date: 18-07-2023 at 4:00 PM |
| Date/ Time/ Place Bid Opening | <ul style="list-style-type: none">Date: 18-07-2023 at 5:00 PMPlace: RISL, Board Room, First Floor, Yojana Bhawan, C-Block, Tilak Marg, C-Scheme, Jaipur-302005 (Rajasthan) |
| Bid Validity | 90 days from the bid submission deadline |
| Note: | <ol style="list-style-type: none">Bid Procedure: Single-stage: Single envelope Bid Procedure.Bidder (Authorised Signatory) shall submit financial bid in prescribed format.RISL will not be responsible for delay in submission due to any reason. For this, bidder is requested to submit complete bid well advance in time so as to avoid any issues or any other unforeseen problems.The procuring entity reserves the complete right to cancel the bid process and reject the Bid.No contractual obligation whatsoever shall arise from the bidding document/ bidding process unless and until a formal contract is signed and executed between the procuring entity and the successful bidder.Procurement entity disclaims any factual/ or other errors in the bidding document (the onus is purely on the individual bidder to verify such information) and the information provided therein are intended only to help the bidder to prepare a logical bid-proposal.The provisions of RTPP Act 2012 and Rules thereto shall be applicable for this procurement. Furthermore, in case of any inconsistency in any of the provisions of this bidding document with the RTPP Act 2012 and Rules thereto, the latter shall prevail. |


General Manager (Marketing)



2. ABOUT RISL

RajCOMP Info Services Ltd. (formerly RajCOMP) is a fully owned Government of Rajasthan Company; it is a leading consulting organization in the field of Information Technology. RajCOMP Info Services Ltd. (RISL) operates under the aegis of Government of Rajasthan.

RISL is designated State Designated Agency (SDA) for implementation of NeGP Components i.e. State Data Centre (SDC), State Wide Area Network (SWAN), Common Service Centre (CSC), State Service Delivery and other State's Mission Mode Projects (MMPs) and Facilitate State Government for implementing e-Procurement Project.

RISL takes up the activities of procuring and outsourcing of hardware, software, networking components and other products and services on behalf of Government Departments/ Organization(users).

Project Profile: The Government of Rajasthan has completed four years and this year it has introduced many citizen-centric schemes/ programs in its budget. As a result, electronic media is continuously conducting interviews and live discussions with the honourable Chief Minister. Due to this, there is a need to set up a new studio. This studio will be used for live broadcasting, video recordings, VC sessions, and webinars to publicize government schemes.

As RISL is a state-level nodal agency for the execution of various IT and e-governance projects, it has received a requirement to upgrade existing studio and setup a new studio. The audio/ video processing can be done through this studio at the Secretariat. The audio/ video editing and recording procedures will be computerized, and a dedicated team will be deployed for this purpose.

Therefore, RISL intends to enter into a tendering process of Single Source Procurement method with M/s Vedant Synergy Pvt. Ltd. for the supply and installation of items with one-year maintenance support for Existing Studio and New Studio.

3. SCOPE OF WORK, DELIVERABLES & TIMELINES

3.1 Details of Scope of work (SoW)

The successful bidder, hereinafter referred to as System Integrator (SI), shall provide quality & timely services to GoR. All the activities performed by the SI during the project shall be closely monitored by DoIT&C/ RISL. The bidders are strongly advised to carefully read the Scope of Work.

The primary scope of the work is to upgradation & maintenance of the existing studio at Secretariat and setup, install, commission and maintenance of New Studio. The requisite infrastructure for hosting of software application (If any) shall be provided by RISL to SI. The bidder shall be responsible to undertake various activities which are broadly mentioned in the following:

- Upgradation of the existing Studio at Secretariat
- Supply, Installation and Commissioning of New Studio
- Operations and Maintenance for a period of 1 years

3.1.1 Upgradation of the Existing Studio at Secretariat:

The SI needs to procure all the necessary hardware and software items required for upgrade the existing studio. The tentative list of the items required has been mentioned in the **Annexure 1 (A)**.

3.1.2 Supply, Installation and Commissioning of New Studio:

The SI needs to procure all the necessary hardware and software items required for smooth execution of the project. The tentative list of the items required has been mentioned in the **Annexure 1 (B)**. The SI shall be responsible for the following:

- a. Conduct a site survey for necessary site preparation for Studio.
- b. Supply of the new Studio hardware (Camera, microphone, audio, video system etc.), Server /Workstation system along with software, networking equipment etc. to the location as per the requirements with genuine licenses under the name of RISL with all the updates and patches.
- c. Supply any other furniture, fixtures, enclosure and related equipment (like Screws, clamps) required for completing installation.
- d. Physical Installation of new Studio hardware, software, networking, cabling, necessary lighting, and other items including the industry standard audio and video systems.
- e. Ensuring all the systems required are supplied, installed, configured, tested and declaring the project site to be operational.
- f. The entire hardware and software supplied under the project should be industry standard reputed branded and interoperable, from the day one
- g. Supply of all the media and manuals.
- h. Bidder should ensure that none of the components and sub-components is declared end-of-sale or end-of-support by the respective OEM during the project duration. If,

the OEM declares any of the products / solutions end-of-sale subsequently, bidder should ensure that the same is supported by the respective OEM from its date of installation till the end of the 1 year.

- i. Bidder should ensure that all the software, hardware, peripherals, accessories, sub-components connectors and converters for Audio and video required for the functionality and completeness of the solution, including but not limited to devices, equipment, accessories, patch cords (copper / fibre), cables, software, licenses, development / testing kits, tools, etc. should also be provisioned according to the requirements of the solution without any additional cost.
- j. The studio should be well-furnished with proper furniture, fixtures, interiors and amenities as per industry standard as per requirement.
- k. Approximate dimension (total area) of the Studio area including all the above mentioned sections is expected to be approx. 304 sq. Ft. In terms of dimension (LXBXH) it is expected to be 16 ft. X 19 ft. X 14 ft. (** The above mentioned dimensions are provided only for the cost estimation. The payments shall be done as per actual on the basis of per sq. feet area.)
- l. Design, install and commission an air-conditioning and ventilation unit for the studio accordingly to maintain an optimum temperature of 22 + 2 degree Celsius for the entire Studio premises.
- m. Ensure Properly dressed power and data cabling for all systems and devices so as not to cause interference with video signals and data networks.
- n. Installation of wall to wall and floor carpeting for the studio.
- o. Installation of concealed lighting solution for studio and appropriate lighted signage across the structure.
- p. The SI shall conduct audio and visual testing of the projection and sound system and conduct routine maintenance checks on all installed ancillary equipment to ensure that the studio is fully functional at all given times.
- q. Bidder shall also install and commission necessary power backup system along with emergency lights for uninterrupted execution of events.
- r. Bidder shall also ensure that the interiors and premises of the new studio are clean and tidy during the whole project duration.

3.1.3 Commissioning of the New Studio:

- i. Upon successful installation and integration of all the supplied Hardware, Software and other equipment required for the successful implementation of the studio, the SI shall submit installation and integration reports (in original) duly verified by the officer in charge designated by RISL.
- ii. RISL/GoR upon receipt of all installation reports (wherever applicable) from the SI, shall validate the same as per work order/ bidding document for its compliance.

- iii. The SI in consultation with RISL shall conduct trial runs of a dummy event for confirming the commissioning of the solution.
- iv. Upon successful demonstration of all the components of the installed solution as per the requirement and full satisfaction of RISL, RISL shall issue a commissioning certificate to declare the go-live of the project.
- v. The SI shall provide necessary hands-on training to the selected trainees from RISL/ DoIT&C staff (if any) to make them well conversant with the functionalities, features and processes built in the entire solution.

3.1.4 Operation and Maintenance (O&M):

From the date of Commissioning the maintenance and support service shall start for a period of one (1) years for both (existing and new) Studios. During this period the SI shall:

- i. Deploy the resources as mentioned in the table below for the entire O&M phase of the project to provide operation and maintenance support for the studio and managing live/ recorded events:

| S. No | Designation | Quantity in numbers |
|-------|---|---------------------|
| 1. | Camera Man (Graduate with equipment knowledge and relevant experience of at least 3 years) | 2 |

- ii. During events the SI may deploy additional resources for the smooth and seamless projection of images and contents during any events.
- iii. The staff provided by the SI will perform their duties in accordance with the instructions given by the designated officers of RISL from time to time. RISL will examine the qualification, experience etc. of the personnel provided before they are put on positions. The SI has to take approval from RISL for the proposed staff before their deployment. RISL has every right to reject the personnel, if the same is not acceptable, before or after commencement of the awarded work/ project.
- iv. The SI shall be responsible for up keep and maintenance of the studio solution.
- v. The SI shall provide onsite OEM support for one year from the date of the Go-Live of the project.
- vi. The SI shall be responsible for providing one year of onsite warranty support and replacement of the hardware / software and other related equipment (provided as a part of the overall solution by the bidder) due to malfunctioning and ensure compliance of SLA as mentioned in this RFP.
- vii. **MIS Reports:** The formats for all the reports shall be prepared by the SI and submitted to the purchaser for approval. The reports submitted by the SI should



strictly be in the approved format only which, if required, may be revised from time to time.

| Sr. No. | Activity | Indicative reports | Frequency | Time Frame |
|---------|--------------------------|--|----------------------|--------------------------------------|
| 1. | SLA Compliance Report | Compliance Report | Quarterly (Hardcopy) | Within 1 Week of end of each Quarter |
| 2. | Availability of Resource | Attendance Report of deployed Resource | Quarterly (Hardcopy) | Within 1 Week of end of each Quarter |



3.1.5 Project Deliverables, Milestones ,Time Schedule & Payment Schedule

The milestones, deliverables and time schedule for the implementation of the project are detailed in given below

| Scope of Work | Milestone | Deliverable (Reports/ Documents & Infra) | Time of Completion | Payment Schedule |
|--|---|--|---------------------------------------|--|
| Project Kick Off | Project Plan | <ul style="list-style-type: none"> Detailed Project Plan with timelines Signed Service Level Agreement (SLA) Performance Security Deposit | T + 1 Week | Nil |
| Supply, Installation and Commissioning of both existing studio and new Studio | Supply, Installation and Commissioning of Hardware and software items as per section 3.1.1, 3.1.2 & 3.1.3 of this RFP | <ul style="list-style-type: none"> Delivery Challan for ordered items Warranty Certificates for Hardware & software items (wherever applicable) Installation, Upgradation & Commissioning Report of the Studio All related manuals. Architectural Drawings of interiors (including electrical and other equipment details) of Studio | T + 4 Week | <p>80% of the payment after necessary deductions due to penalty (if any) of the price quoted in financial bid (table A) of the amount quoted (tendered) for the existing studio</p> <p>80% of the payment after necessary deductions due to penalty (if any) of the price quoted in financial bid (table B) of the amount quoted (tendered) for the new studio</p> |
| Operation and Maintenance Support for one year post commissioning date of the solution | Operation, Maintenance and Support Services as per sec 3.1.4 of this RFP | <ul style="list-style-type: none"> SLA compliance Report Successful completion of events (as per the schedule) Attendance Report for deployed resource approved by designated officer | The entire O&M phase of 1 year | Remaining 20 % of the amount, Equated Quarterly Payment after necessary deductions due to penalty (if any) of the price quoted in financial bid (table A & table B) |

Note: It may be noted that the contract will be signed within 7 days of selection of the bidder.

** T is the event marking RISL issuing the Work Order to the successful bidder, who is also called the System Integrator (SI).



4. INSTRUCTION TO BIDDERS (ITB)

1) Changes in the Bidding Document

- a) At any time, prior to the deadline for submission of Bids, the procuring entity may for any reason, whether on its own initiative or as a result of a request for clarification by a bidder, modify the bidding documents by issuing an addendum in accordance with the provisions below.
- b) In case, any modification is made to the bidding document or any clarification is issued which materially affects the terms contained in the bidding document, the procuring entity shall publish such modification or clarification in the same manner as the publication of the initial bidding document.
- c) In case, a clarification or modification is issued to the bidding document, the procuring entity may, prior to the last date for submission of Bids, extend such time limit in order to allow the bidders sufficient time to take into account the clarification or modification, as the case may be, while submitting their Bids.
- d) Any bidder, who has submitted his Bid in response to the original invitation, shall have the opportunity to modify or re-submit it, as the case may be, within the period of time originally allotted or such extended time as may be allowed for submission of Bids, when changes are made to the bidding document by the procuring entity:
Provided that the Bid last submitted or the Bid as modified by the bidder shall be considered for evaluation.

2) Period of Validity of Bids

- a) Bids submitted by the bidders shall remain valid during the period specified in the NIB/ bidding document. A Bid valid for a shorter period may be rejected by the procuring entity as non-responsive Bid.
- b) Prior to the expiry of the period of validity of Bids, the procuring entity, in exceptional circumstances, may request the bidders to extend the bid validity period for an additional specified period of time. A bidder may refuse the request and such refusal shall be treated as withdrawal of Bid.

3) Format and Signing of Bids

- a) Bidder must submit the bid at RISL office before the last submission date and time.
- b) All the documents uploaded should be sealed and signed by the authorized signatory.
- c) The Single Stage one envelop/cover system shall be followed for the bid, Technical Bid, eligibility & technical documents
- d) The bid shall consist of the following documents:

| Sr. | Documents Type | Document Format |
|--------------------------|--|---|
| Fee Details | | |
| 1. | RISL Processing Fee (e-Procurement) | Instrument / Proof of submission |
| General Documents | | |
| 2. | Technical Specifications | As per Annexure-2 |
| 3. | Bidder's Authorisation Certificate | As per Annexure-3 |
| 4. | Self-Declaration | As per Annexure-4 |
| 5. | Tender Form | As per Annexure-5 |
| 6. | Certificate of Conformity/ No Deviation | As per Annexure-6 |
| 7. | Declaration by Bidder | As per Annexure-7 |
| 8. | Undertaking on Authenticity of Equipment | As per Annexure-8 |
| 9. | SELF-DECLARATION – NO BLACKLISTING | As per Annexure-13 |
| Financials | | |
| 10. | Covering Letter – Financial Bid | On bidder's letter head duly signed by authorized signatory as per Annexure-9 |
| 11. | Financial Bid format | As per BoQ (.XLS) format available on e-Procurement portal |

e) The bidder should ensure that all the required documents, as mentioned in this bidding document, are submitted along with the Bid and in the prescribed format only. Non-submission of the required documents or submission of the documents in a different format/ contents may lead to the rejections of the Bid submitted by the bidder.

4) **Cost & Language of Bidding**

- a) The Bidder shall bear all costs associated with the preparation and submission of its Bid, and the procuring entity shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
- b) The Bid, as well as all correspondence and documents relating to the Bid exchanged by the Bidder and the procuring entity, shall be written only in English Language. Supporting documents and printed literature that are part of the Bid may be in another language provided they are accompanied by an accurate translation of the relevant passages in English/ Hindi language, in which case, for purposes of interpretation of the Bid, such translation shall govern.

5) **Alternative/ Multiple Bids**

Alternative/ Multiple Bids shall not be considered at all.

6) **Deadline for the submission of Bids**

- a) Bids shall be received online at portal, up to the time and date specified in the NIB.

- b) Normally, the date of submission and opening of Bids would not be extended. In exceptional circumstances or when the bidding document are required to be substantially modified and the time with the prospective bidders for preparation of Bids appears insufficient, the date may be extended by the procuring entity. In such case the publicity of extended time and date shall be given in the manner, as was given at the time of issuing the original NIB and shall also be placed on the State Public Procurement Portal, if applicable. It would be ensured that after issue of corrigendum, reasonable time is available to the bidders for preparation and submission of their Bids. The procuring entity shall also publish such modifications in the bidding document in the same manner as the publication of initial bidding document. If, in the office of the Bids receiving and opening authority, the last date of submission or opening of Bids is a non-working day, the Bids shall be received or opened on the next working day.

7) **Withdrawal, Substitution, and Modification of Bids**

- a) If permitted, a Bidder may withdraw its Bid or re-submit its Bid (as per the instructions/ procedure mentioned at e-Procurement website under the section “Bidders’s Manual Kit”.)
- b) Bids withdrawn shall not be opened and processes further.

8) **Opening of Bid**

- a) The bid shall be opened by the bid opening & evaluation committee on the date and time mentioned in the NIB/ bidding document in the presence of the bidders or their authorised representatives who choose to be present.
- b) The committee may co-opt experienced persons in the committee to conduct the process of Bid opening.
- c) The committee shall conduct a preliminary scrutiny of the opened technical Bids to assess the prima-facie responsiveness and ensure that the: -
- i. bid is valid for the period, specified in the bidding document;
 - ii. bid is unconditional and the bidder has agreed to give the required performance security; and
 - iii. other conditions, as specified in the bidding document are fulfilled.
 - iv. any other information which the committee may consider appropriate.
- d) Bid shall not be rejected at the time of Bid opening except the Bid.
- e) The Financial Bid cover shall be kept unopened and shall be opened later on the date and time intimated to the bidder after qualify in the evaluation of technical Bid.

9) **Selection Method**

Being a single source method, the bid may be accepted for its financial quote or agreed price after negotiations, as the case may be.

10) Clarification of Bid

- a) To assist in the examination, evaluation and qualification of the Bids, the bid evaluation committee may, at its discretion, ask any bidder for a clarification regarding its Bid. The committee's request for clarification and the response of the bidder shall be in writing.
- b) Any clarification submitted by a bidder with regard to its Bid that is not in response to a request by the committee shall not be considered.
- c) No change in the prices or substance of the Bid shall be sought, offered, or permitted, except to confirm the correction of arithmetic errors discovered by the committee in the evaluation of the financial Bids.
- d) No substantive change to qualification information or to a submission, including changes aimed at making an unqualified bidder, qualified or an unresponsive submission, responsive shall be sought, offered or permitted.
- e) All communications generated under this rule shall be included in the record of the procurement proceedings.

11) Evaluation & Tabulation of Bids

a) Determination of Responsiveness

- a. The bid evaluation committee shall determine the responsiveness of a Bid on the basis of bidding document and the provisions of pre-qualification/ eligibility criteria of the bidding document.
- b. A responsive Bid is one that meets the requirements of the bidding document without any material deviation, reservation, or omission where: -
 - i. "deviation" is a departure from the requirements specified in the bidding document;
 - ii. "reservation" is the setting of limiting conditions or withholding from complete acceptance of the requirements specified in the bidding document; and
 - iii. "Omission" is the failure to submit part or all of the information or documentation required in the bidding document.
- c. A material deviation, reservation, or omission is one that,
 - i. if accepted, shall:-
 1. affect in any substantial way the scope, quality, or performance of the subject matter of procurement specified in the bidding documents; or
 2. limits in any substantial way, inconsistent with the bidding documents, the procuring entity's rights or the bidder's obligations under the proposed contract; or

- ii. if rectified, shall unfairly affect the competitive position of other bidders presenting responsive Bid.
 - d. The bid evaluation committee shall examine the technical aspects of the Bid in particular, to confirm that all requirements of bidding document have been met without any material deviation, reservation or omission.
 - e. The procuring entity shall regard a Bid as responsive if it conforms to all requirements set out in the bidding document, or it contains minor deviations that do not materially alter or depart from the characteristics, terms, conditions and other requirements set out in the bidding document, or if it contains errors or oversights that can be corrected without touching on the substance of the Bid.
- b) Non-material Non-conformities in Bid**
- a. The bid evaluation committee may waive any non-conformities in the Bid that do not constitute a material deviation, reservation or omission, the Bid shall be deemed to be substantially responsive.
 - b. The bid evaluation committee may request the bidder to submit the necessary information or document within a reasonable period of time. Failure of the bidder to comply with the request may result in the rejection of its Bid.
 - c. The bid evaluation committee may rectify non-material nonconformities or omissions on the basis of the information or documentation received from the bidder under (b) above.

12) Evaluation & Tabulation of Financial Bid

Subject to the provisions of “Acceptance of Successful Bid and Award of Contract” below, the procuring entity shall take following actions for evaluation of financial Bids: -

- a) For single part/ coverBid system, where Bid is received in single cover along with eligibility/qualification documents within specified time, it shall be considered for financial evaluation by the Bid evaluation committee;
- b) conditional Bid is liable to be rejected;
- c) the evaluation shall include all costs and all taxes and duties applicable to the bidder as per law of the Central/ State Government/ Local Authorities, and the evaluation criteria specified in the bidding documents shall only be applied;
- d) the offer shall be evaluated by the committee before and after negotiations, as the case may be.
- e) the members of bid evaluation committee shall give their recommendations.
- f) it shall be ensured that the offer recommended for sanction is justifiable looking to the prevailing market rates of the goods, works or service required to be procured.

13) Correction of Arithmetic Errors in Financial Bids

The bid evaluation committee shall correct arithmetical errors in substantially responsive Bids, on the following basis, namely: -

- a) if there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the bid evaluation committee there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
- b) if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- c) if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to clause (a) and (b) above.

14) **Negotiations**

- a) The bid evaluation committee shall have full powers to undertake negotiations. Detailed reasons and results of negotiations shall be recorded in the proceedings.
- b) The bidder shall be informed in writing either through messenger or by registered letter and e-mail (if available). A minimum time of seven days shall be given for calling negotiations. In case of urgency the bid evaluation committee, after recording reasons, may reduce the time, provided the lowest or most advantageous bidder has received the intimation and consented to regarding holding of negotiations.
- c) Negotiations shall not make the original offer made by the bidder inoperative. The bid evaluation committee shall have option to consider the original offer in case the bidder decides to increase rates originally quoted or imposes any new terms or conditions.

15) **Acceptance of the successful Bid and award of contract**

- a) The procuring entity after considering the recommendations of the bid evaluation committee and the conditions of bid, if any, financial implications, trials, sample testing and test reports, etc., shall accept or reject the successful bid. If any member of the bid evaluation committee, has disagreed or given its note of dissent, the matter shall be referred to the next higher authority, as per delegation of financial powers, for decision.
- b) Decision on bid shall be taken within original validity period of bid and time period allowed to procuring entity for taking decision. If the decision is not taken within the original validity period or time limit allowed for taking decision, the matter shall be referred to the next higher authority in delegation of financial powers for decision.
- c) Before award of the contract, the procuring entity shall ensure that the price of successful Bid is reasonable and consistent with the required quality.

- d) A Bid shall be treated as successful only after the competent authority has approved the procurement in terms of that Bid.
- e) Prior to the expiration of the period of bid validity, the procuring entity shall inform to the bidder, in writing, that its Bid has been accepted.
- f) As soon as a Bid is accepted by the competent authority, its written intimation shall be sent to the bidder by registered post or email and asked to execute an agreement in the format given in the bidding documents on a non-judicial stamp of requisite value and deposit the amount of performance security or a performance security declaration, if applicable, within a period specified in the bidding documents or where the period is not specified in the bidding documents then within fifteen days from the date on which the letter of acceptance or letter of intent is dispatched to the bidder.
- g) If the issuance of formal letter of acceptance is likely to take time, in the meanwhile a Letter of Intent (LOI) may be sent to the bidder. The acceptance of an offer is complete as soon as the letter of acceptance or letter of intent is posted and/ or sent by email (if available) to the address of the bidder given in the bidding document. Until a formal contract is executed, the letter of acceptance or LOI shall constitute a binding contract.

16) Procuring entity's right to accept or reject any or all Bids

The Procuring entity reserves the right to accept or reject any Bid, and to annul (cancel) the bidding process and reject all Bids at any time prior to award of contract, without thereby incurring any liability to the bidders.

17) Right to vary quantity

- a) If the procuring entity does not procure any subject matter of procurement or procures less than the quantity specified in the bidding documents due to change in circumstances, the bidder shall not be entitled for any claim or compensation.
- b) Repeat orders for extra items or additional quantities may be placed on the rates and conditions given in the contract. Delivery or completion period may also be proportionately increased. The limits of repeat order shall be as under:
 - i. 50% of the quantity of the individual items and 50% of the value of original contract in case of works; and
 - ii. 50% of the value of services of the original contract.

18) Performance Security

- a) Prior to execution of agreement, Performance security shall be solicited from successful bidder(s) except the departments of the State Government and undertakings, corporations, autonomous bodies, registered societies, co-operative societies which are owned or

controlled or managed by the State Government and undertakings of the Central Government. However, a performance security declaration shall be taken from them. The State Government may relax the provision of performance security in particular procurement or any class of procurement.

- b) The amount of performance security shall be 2.5% of the amount of supply/work order in case of procurement of goods and services. In case of Small Scale Industries (SSI) of Rajasthan, it shall be 0.5% of the amount of quantity ordered for supply of goods and in case of sick industries, other than SSI, whose cases are pending before the Board of Industrial and Financial Reconstruction (BIFR), it shall be 1% of the amount of supply order. However, the performance security shall be as per prevailing provisions of RTPP act.
- c) Performance security shall be furnished in any one of the following forms: -
 - a. Bank Draft or Banker's Cheque of a scheduled bank;
 - b. National Savings Certificates and any other script/ instrument under National Savings Schemes for promotion of small savings issued by a Post Office in Rajasthan, if the same can be pledged under the relevant rules. They shall be accepted at their surrender value at the time of bid and formally transferred in the name of procuring entity with the approval of Head Post Master;
 - c. Bank guarantee/s of a scheduled bank. It shall be got verified from the issuing bank;
 - d. Fixed Deposit Receipt (FDR) of a scheduled bank. It shall be in the name of procuring entity on account of bidder and discharged by the bidder in advance. The procuring entity shall ensure before accepting the FDR that the bidder furnishes an undertaking from the bank to make payment/premature payment of the FDR on demand to the procuring entity without requirement of consent of the bidder concerned. In the event of forfeiture of the performance security, the Fixed Deposit shall be forfeited along with interest earned on such Fixed Deposit.
- d) Performance security furnished in the form specified in clause [a.] to [d.] of (c) above shall remain valid for a period of 60 days beyond the date of completion of all contractual obligations of the bidder, including warranty obligations and maintenance and defect liability period.
- e) Forfeiture of Security Deposit: Security amount in full or part may be forfeited, including interest, if any, in the following cases:-
 - a. When any terms and condition of the contract is breached.
 - b. When the bidder fails to make complete supply satisfactorily.
 - c. if the bidder breaches any provision of code of integrity, prescribed for bidders, specified in the bidding document.
- f) Notice will be given to the bidder with reasonable time before PSD deposited is forfeited.



- g) No interest shall be payable on the PSD.

19) Additional Performance Security

In addition to Performance Security as specified above, an additional performance security shall also be taken from the successful bidder in case of unbalanced bid according to the rule 75A of RTPP rules. The additional Performance Security shall be equal to fifty percent of Unbalanced Bid amount. The Additional Performance Security shall be deposited in lump sum by the successful bidder before execution of Agreement. The Additional Performance Security shall be deposited through e-Grass, Demand Draft, Banker's Cheque, Government Securities or Bank Guarantee.

For the purpose of this rule-

- a) Unbalanced Bid means any bid below more than fifteen percent of Estimated Bid Value.
- b) Estimated Bid Value means value of subject matter of procurement mention in bidding documents by the Procuring Entity.
- c) Unbalanced Bid Amount means positive difference of eighty five percent of Estimated Bid Value minus Amount Quoted by the bidder.
- d) The Additional Performance Security shall be refunded to the selected bidder after satisfactory completion of the entire work. The Additional Performance Security shall be forfeited by the Procuring Entity when work is not completed within stipulated period by the selected bidder.

20) Execution of agreement

- a) A procurement contract shall come into force from the date on which the agreement is signed.
- b) The successful bidder shall sign the procurement contract within **15 days** from the date on which the letter of acceptance or letter of intent is despatched to the successful bidder.
- c) If the bidder fails to sign a written procurement contract or fails to furnish the required performance security within specified period, the procuring entity shall take action against the bidder as per the provisions of the bidding document and Act. The procuring entity may, in such case, cancel the procurement process or if it deems fit, offer for acceptance the rates of lowest or most advantageous bidder to the next lowest or most advantageous bidder, in accordance with the criteria and procedures set out in the bidding document.
- d) The bidder will be required to execute the agreement on a non-judicial stamp of specified value at its cost and to be purchase from **Rajasthan only**.

21) Confidentiality

- a) Notwithstanding anything contained in this bidding document but subject to the provisions of any other law for the time being in force providing for disclosure of information, a procuring entity shall not disclose any information if such disclosure, in its opinion, is likely to:
 - a. impede enforcement of any law;
 - b. affect the security or strategic interests of India;
 - c. affect the intellectual property rights or legitimate commercial interests of bidders;
 - d. affect the legitimate commercial interests of the procuring entity in situations that may include when the procurement relates to a project in which the procuring entity is to make a competitive bid, or the intellectual property rights of the procuring entity.
- b) The procuring entity shall treat all communications with bidders related to the procurement process in such manner as to avoid their disclosure to competing bidders or to any other person not authorised to have access to such information.
- c) The procuring entity may impose on bidders and sub-contractors, if there are any for fulfilling the terms of the procurement contract, conditions aimed at protecting information, the disclosure of which violates (a) above.
- d) In addition to the restrictions specified above, the procuring entity, while procuring a subject matter of such nature which requires the procuring entity to maintain confidentiality, may impose condition for protecting confidentiality of such information.

22) Cancellation of procurement process

- a) If any procurement process has been cancelled, it shall not be reopened but it shall not prevent the procuring entity from initiating a new procurement process for the same subject matter of procurement, if required.
- b) A procuring entity may, for reasons to be recorded in writing, cancel the process of procurement initiated by it -
 - a. at any time prior to the acceptance of the successful Bid; or
 - b. after the successful Bid is accepted in accordance with (d) and (e) below.
- c) The procuring entity shall not open any bids or proposals after taking a decision to cancel the procurement and shall return such unopened bids or proposals.
- d) The decision of the procuring entity to cancel the procurement and reasons for such decision shall be immediately communicated to all bidders that participated in the procurement process.
- e) If the bidder whose Bid has been accepted as successful fails to sign any written procurement contract as required, or fails to provide any required security for the performance of the contract, the procuring entity may cancel the procurement process.

- f) If a bidder is convicted of any offence under the Act, the procuring entity may: -
- a. cancel the relevant procurement process if the Bid of the convicted bidder has been declared as successful but no procurement contract has been entered into;
 - b. rescind (cancel) the relevant contract or forfeit the payment of all or a part of the contract value if the procurement contract has been entered into between the procuring entity and the convicted bidder.

23) Code of Integrity for Bidders

- a) No person participating in a procurement process shall act in contravention of the code of integrity prescribed by the State Government.
- b) The code of integrity include provisions for: -
 - a. Prohibiting
 - i. any offer, solicitation or acceptance of any bribe, reward or gift or any material benefit, either directly or indirectly, in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process;
 - ii. any omission, including a misrepresentation that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
 - iii. any collusion, bid rigging or anti-competitive behaviour to impair the transparency, fairness and progress of the procurement process;
 - iv. improper use of information shared between the procuring entity and the bidders with an intent to gain unfair advantage in the procurement process or for personal gain;
 - v. any financial or business transactions between the bidder and any officer or employee of the procuring entity;
 - vi. any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
 - vii. any obstruction of any investigation or audit of a procurement process;
 - b. disclosure of conflict of interest;
 - c. disclosure by the bidder of any previous transgressions with any entity in India or any other country during the last three years or of any debarment by any other procuring entity.
- c) Without prejudice to the provisions below, in case of any breach of the code of integrity by a bidder or prospective bidder, as the case may be, the procuring entity may take appropriate measures including: -
 - a. exclusion of the bidder from the procurement process;
 - b. calling-off of pre-contract negotiations and forfeiture;
 - c. forfeiture or encashment of any other security or bond relating to the procurement;

- d. recovery of payments made by the procuring entity along with interest thereon at bank rate;
- e. cancellation of the relevant contract and recovery of compensation for loss incurred by the procuring entity;
- f. debarment of the bidder from participation in future procurements of the procuring entity for a period not exceeding three years.

24) Interference with Procurement Process

A bidder, who: -

- a) withdraws from the procurement process after opening of financial bids;
- b) withdraws from the procurement process after being declared the successful bidder;
- c) fails to enter into procurement contract after being declared the successful bidder;
- d) fails to provide performance security or any other document or security required in terms of the bidding documents after being declared the successful bidder, without valid grounds,

shall, in addition to the recourse available in the bidding document or the contract, be punished with fine which may extend to fifty lakh rupees or ten per cent of the assessed value of procurement, whichever is less.

25) Appeals

- a) Subject to "Appeal not to lie in certain cases" below, if any bidder or prospective bidder is aggrieved that any decision, action or omission of the procuring entity is in contravention to the provisions of the Act or the rules or guidelines issued thereunder, he may file an appeal to such officer of the procuring entity, as may be designated by it for the purpose, within a period of 10 days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:
 - a. Provided that after the declaration of a bidder as successful in terms of "Award of Contract", the appeal may be filed only by a bidder who has participated in procurement proceedings:
 - b. Provided further that in case a procuring entity evaluates the technical Bid before the opening of the financial Bid, an appeal related to the matter of financial Bid may be filed only by a bidder whose technical Bid is found to be acceptable.
- b) The officer to whom an appeal is filed under (a) above shall deal with the appeal as expeditiously as possible and shall endeavour to dispose it of within 30 days from the date of filing of the appeal.
- c) If the officer designated under (a) above fails to dispose of the appeal filed under that sub-section within the period specified in (c) above, or if the bidder or prospective bidder or the

- procuring entity is aggrieved by the order passed, the bidder or prospective bidder or the procuring entity, as the case may be, may file a second appeal to an officer or authority designated by the State Government in this behalf within 15 days from the expiry of the period specified in (c) above or of the date of receipt of the order passed under (b) above, as the case may be.
- d) The officer or authority to which an appeal is filed under (c) above shall deal with the appeal as expeditiously as possible and shall endeavour to dispose it of within 30 days from the date of filing of the appeal:
- e) The officer or authority to which an appeal may be filed under (a) or (d) above shall be : First Appellate Authority: Director(Technical), RISL/Commissioner, IT&C/Secretary, IT&C
Second Appellate Authority: Principal Secretary, IT&C or as determined by GoR
- f) Form of Appeal:
- a. Every appeal under (a) and (c) above shall be as per Annexure-11 along with as many copies as there are respondents in the appeal.
 - b. Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.
 - c. Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorised representative.
- g) Fee for Appeal: Fee for filing appeal:
- a. Fee for first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non-refundable.
 - b. The fee shall be paid in the form of bank demand draft or banker's cheque of a Scheduled Bank payable in the name of Appellate Authority concerned.
- h) Procedure for disposal of appeal:
- a. The First Appellate Authority or Second Appellate Authority, as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
 - b. On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority, as the case may be, shall,
 - i. hear all the parties to appeal present before him; and
 - ii. peruse or inspect documents, relevant records or copies thereof relating to the matter.
 - c. After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.

- d. The order passed under (c) shall also be placed on the State Public Procurement Portal.
- i) No information which would impair the protection of essential security interests of India, or impede the enforcement of law or fair competition, or prejudice the legitimate commercial interests of the bidder or the procuring entity, shall be disclosed in a proceeding under an appeal.

26) Stay of procurement proceedings

While hearing of an appeal, the officer or authority hearing the appeal may, on an application made in this behalf and after affording a reasonable opportunity of hearing to the parties concerned, stay the procurement proceedings pending disposal of the appeal, if he, or it, is satisfied that failure to do so is likely to lead to miscarriage of justice.

27) Vexatious Appeals & Complaints

Whoever intentionally files any vexatious, frivolous or malicious appeal or complaint under the "The Rajasthan Transparency Public Procurement Act 2012", with the intention of delaying or defeating any procurement or causing loss to any procuring entity or any other bidder, shall be punished with fine which may extend to twenty lakh rupees or five per cent of the value of procurement, whichever is less.

28) Offenses by Firms/ Companies

- a) Where an offence under "The Rajasthan Transparency Public Procurement Act 2012" has been committed by a company, every person who at the time the offence was committed was in charge of and was responsible to the company for the conduct of the business of the company, as well as the company, shall be deemed to be guilty of having committed the offence and shall be liable to be proceeded against and punished accordingly:

Provided that nothing contained in this sub-section shall render any such person liable for any punishment if he proves that the offence was committed without his knowledge or that he had exercised all due diligence to prevent the commission of such offence.

- b) Notwithstanding anything contained in (a) above, where an offence under this Act has been committed by a company and it is proved that the offence has been committed with the consent or connivance of or is attributable to any neglect on the part of any director, manager, secretary or other officer of the company, such director, manager, secretary or other officer shall also be deemed to be guilty of having committed such offence and shall be liable to be proceeded against and punished accordingly.
- c) For the purpose of this section-
- a. "company" means a body corporate and includes a limited liability partnership, firm, registered society or co- operative society, trust or other association of individuals; and

- b. "director" in relation to a limited liability partnership or firm, means a partner in the firm.
- d) Abetment of certain offenses: Whoever abets an offence punishable under this Act, whether or not that offence is committed in consequence of that abetment, shall be punished with the punishment provided for the offence.

29) Debarment from Bidding

- a) A bidder shall be debarred by the State Government if he has been convicted of an offence
 - a. under the Prevention of Corruption Act, 1988 (Central Act No. 49 of 1988); or
 - b. under the Indian Penal Code, 1860 (Central Act No. 45 of 1860) or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.
- b) A bidder debarred under (a) above shall not be eligible to participate in a procurement process of any procuring entity for a period not exceeding three years commencing from the date on which he was debarred.
- c) If a procuring entity finds that a bidder has breached the code of integrity prescribed in terms of "Code of Integrity for bidders" above, it may debar the bidder for a period not exceeding three years.
- d) Where the entire performance security or any substitute thereof, as the case may be, of a bidder has been forfeited by a procuring entity in respect of any procurement process or procurement contract, the bidder may be debarred from participating in any procurement process undertaken by the procuring entity for a period not exceeding three years.
- e) The State Government or a procuring entity, as the case may be, shall not debar a bidder under this section unless such bidder has been given a reasonable opportunity of being heard.

30) Monitoring of Contract

- a) An officer or a committee of officers named Contract Monitoring Committee (CMC) may be nominated by procuring entity to monitor the progress of the contract during its delivery period.
- b) During the delivery period the CMC shall keep a watch on the progress of the contract and shall ensure that quantity of goods and service delivery is in proportion to the total delivery period given, if it is a severable contract, in which the delivery of the goods and service is to be obtained continuously or is batched. If the entire quantity of goods and service is to be delivered in the form of completed work or entire contract like fabrication work, the process of completion of work may be watched and inspections of the selected bidder's premises where the work is being completed may be inspected.



- c) If delay in delivery of goods and service is observed a performance notice would be given to the selected bidder to speed up the delivery.
- d) Any change in the constitution of the firm, etc. shall be notified forth with by the contractor in writing to the procuring entity and such change shall not relieve any former member of the firm, etc., from any liability under the contract.
- e) No new partner/ partners shall be accepted in the firm by the selected bidder in respect of the contract unless he/ they agree to abide by all its terms, conditions and deposits with the procuring entity through a written agreement to this effect. The bidder's receipt for acknowledgement or that of any partners subsequently accepted as above shall bind all of them and will be sufficient discharge for any of the purpose of the contract.
- f) The selected bidder shall not assign or sub-let his contract or any substantial part thereof to any other agency without the permission of procuring entity.

5. GENERAL TERMS AND CONDITIONS OF TENDER & CONTRACT

Bidders should read these conditions carefully and comply strictly while sending their bids.

Definitions

For the purpose of clarity, the following words and expressions shall have the meanings hereby assigned to them: -

- a) "Contract" means the Agreement entered into between the Purchaser and the successful/ selected bidder, together with the Contract Documents referred to therein, including all attachments, appendices, and all documents incorporated by reference therein.
- b) "Contract Documents" means the documents listed in the Agreement, including any amendments thereto.
- c) "Contract Price" means the price payable to the successful/ selected bidder as specified in the Agreement, subject to such additions and adjustments thereto or deductions there from, as may be made pursuant to the Contract.
- d) "Day" means a calendar day.
- e) "Delivery" means the transfer of the Goods from the successful/ selected bidder to the Purchaser in accordance with the terms and conditions set forth in the Contract.
- f) "Completion" means the fulfilment of the related services by the successful/ selected bidder in accordance with the terms and conditions set forth in the Contract.
- g) "Goods" means all of the commodities, raw material, machinery and equipment, and/or other materials that the successful/ selected bidder is required to supply to the Purchaser under the Contract.
- h) "Purchaser" means the entity purchasing the Goods and related services, as specified in the bidding document.
- i) "Related Services" means the services incidental to the supply of the goods, such as insurance, installation, training and initial maintenance and other similar obligations of the successful/ selected bidder under the Contract.
- j) "Subcontractor" means any natural person, private or government entity, or a combination of the above, including its legal successors or permitted assigns, to whom any part of the Goods to be supplied or execution of any part of the related services is subcontracted by the successful/ selected bidder.
- k) "Supplier/ Successful or Selected bidder" means the person, private or government entity, or a combination of the above, whose Bid to perform the Contract has been accepted by the Purchaser and is named as such in the Agreement, and includes the legal successors or permitted assigns of the successful/ selected bidder.
- l) "The Site," where applicable, means the designated project place(s) named in the bidding document.



Note: The bidder shall be deemed to have carefully examined the conditions, specifications, size, make and drawings, etc., of the goods to be supplied and related services to be rendered. If the bidder has any doubts as to the meaning of any portion of these conditions or of the specification, drawing, etc., he shall, before submitting the Bid and signing the contract refer the same to the procuring entity and get clarifications.

1) **Contract Documents**

Subject to the order of precedence set forth in the Agreement, all documents forming the Contract (and all parts thereof) are intended to be correlative, complementary, and mutually explanatory.

2) **Interpretation**

- a) If the context so requires it, singular means plural and vice versa.
- b) Entire Agreement: The Contract constitutes the entire agreement between the Purchaser and the Supplier/ Selected Bidder and supersedes all communications, negotiations and agreements (whether written or oral) of parties with respect thereto made prior to the date of Contract.
- c) Amendment: No amendment or other variation of the Contract shall be valid unless it is in writing, is dated, expressly refers to the Contract, and is signed by a duly authorized representative of each party thereto.
- d) Non-waiver: Subject to the condition (f) below, no relaxation, forbearance, delay, or indulgence by either party in enforcing any of the terms and conditions of the Contract or the granting of time by either party to the other shall prejudice, affect, or restrict the rights of that party under the Contract, neither shall any waiver by either party of any breach of Contract operate as waiver of any subsequent or continuing breach of Contract.
- e) Any waiver of a party's rights, powers, or remedies under the Contract must be in writing, dated, and signed by an authorized representative of the party granting such waiver, and must specify the right and the extent to which it is being waived.
- f) Severability: If any provision or condition of the Contract is prohibited or rendered invalid or unenforceable, such prohibition, invalidity or unenforceability shall not affect the validity or enforceability of any other provisions and conditions of the Contract.

3) **Language**

- a) The Contract as well as all correspondence and documents relating to the Contract exchanged by the successful/ selected bidder and the Purchaser, shall be written in English language only. Supporting documents and printed literature that are part of the Contract may be in another language provided they are accompanied by an accurate translation of the relevant passages in the language specified in the special conditions of the contract, in which case, for purposes of interpretation of the Contract, this translation shall govern.



b) The successful/ selected bidder shall bear all costs of translation to the governing language and all risks of the accuracy of such translation.

4) **Joint Venture, Consortium or Association**

Consortium/ Joint Venture is not allowed.

5) **Eligible Goods and Related Services**

a) For purposes of this Clause, the term “goods” includes commodities, raw material, machinery, equipment, and industrial plants; and “related services” includes services such as insurance, transportation, supply, installation, integration, testing, commissioning, training, and initial maintenance.

b) All articles/ goods being bid, other than those marked in the Bill of Material (BoM) should be the ones which are produced in volume and are used by a large number of users in India/ abroad. All products quoted by the successful/ selected bidder must be associated with specific make and model number, item code and names and with printed literature describing configuration and functionality. Any deviation from the printed specifications should be clearly mentioned in the offer document by the bidder/ supplier. Also, the bidder is to quote/ propose only one make/ model against the respective item.

c) The OEM/ Vendor of the quoted product must have its own registered spares depot in India having adequate inventory of the equipment being quoted for providing the necessary spares within next business day or maximum 30 hours.

d) The OEM/ Vendor of the quoted product should also have its direct representation in India in terms of registered office for at least past 3 years. The presence through any Distribution/ System Integration partner agreement will not be accepted.

e) Bidder must quote products in accordance with above clause “Eligible goods and related services”.

6) **Notices**

a) Any notice given by one party to the other pursuant to the Contract shall be in writing to the address specified in the contract. The term “in writing” means communicated in written form with proof of dispatch and receipt.

b) A Notice shall be effective when delivered or on the Notice’s effective date, whichever is later.

7) **Governing Law**

The Contract shall be governed by and interpreted in accordance with the laws of the Rajasthan State/ the Country (India), unless otherwise specified in the contract.

8) **Scope of Supply**

a) Subject to the provisions in the bidding document and contract, the goods and related services to be supplied shall be as specified in the bidding document.

- b) Unless otherwise stipulated in the Contract, the scope of supply shall include all such items not specifically mentioned in the Contract but that can be reasonably inferred from the Contract as being required for attaining delivery and completion of the goods and related services as if such items were expressly mentioned in the Contract.
- c) The bidder shall not quote and supply of hardware/ software that is likely to be declared as End of Sale in next 12 months and End of Service/ Support for a period of 3 years from the last date of bid submission. OEMs are required to mention this in the MAF for all the quoted hardware/ software. If any of the hardware/ software is found to be declared as End of Sale/ Service/ Support, then the bidder shall replace all such hardware/ software with the latest ones having equivalent or higher specifications without any financial obligation to the purchaser.

9) **Delivery & Installation**

- a) Subject to the conditions of the contract, the delivery of the goods and completion of the related services shall be in accordance with the delivery and completion schedule specified in the bidding document. The details of supply/ shipping and other documents to be furnished by the successful/ selected bidder are specified in the bidding document and/ or contract.
- b) The contract for the supply can be repudiated at any time by the purchase officer, if the supplies are not made to his satisfaction after giving an opportunity to the bidder of being heard and recording the reasons for repudiation.
- c) The Supplier/ Selected Bidder shall arrange to supply, install and commission the ordered materials/ system as per specifications within the specified delivery/ completion period at various departments and/ or their offices/ locations of RISL offices in Jaipur as mentioned in the PO/ WO.

10) **Supplier's/ Selected Bidder's Responsibilities**

The Supplier/ Selected Bidder shall supply all the goods and related services included in the scope of supply in accordance with the provisions of bidding document and/ or contract.

11) **Purchaser's Responsibilities**

- a) Whenever the supply of goods and related services requires that the Supplier/ Selected Bidder obtain permits, approvals, and import and other licenses from local public authorities, the Purchaser shall, if so required by the Supplier/ Selected Bidder, make its best effort to assist the Supplier/ Selected Bidder in complying with such requirements in a timely and expeditious manner.
- b) The Purchaser shall pay all costs involved in the performance of its responsibilities, in accordance with the general and special conditions of the contract.

12) Contract Price

- a) The Contract Price shall be paid as specified in the contract subject to any additions and adjustments thereto, or deductions there from, as may be made pursuant to the Contract.
- b) Prices charged by the Supplier/ Selected Bidder for the Goods delivered and the related services performed under the Contract shall not vary from the prices quoted by the Supplier/ Selected Bidder in its bid, with the exception of any price adjustments authorized in the special conditions of the contract.

13) Recoveries from Supplier/ Selected Bidder

- a) Recoveries of liquidated damages, short supply, breakage, rejected articles shall ordinary be made from bills.
- b) Amount may also be withheld to the extent of short supply, breakages, and rejected articles and in case of failure in satisfactory replacement by the supplier along with amount of liquidated damages shall be recovered from his dues and security deposit available with the department.
- c) The balance, if any, shall be demanded from the Supplier/ Selected Bidder and when recovery is not possible, the Purchase Officer shall take recourse to law in force.

14) Taxes & Duties

- a) The taxes if applicable, shall be deducted at source from the payment to the Supplier/ Selected Bidder as per the law in force at the time of execution of contract.
- b) For goods supplied from outside India, the successful/ selected bidder shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the country.
- c) For goods supplied from within India, the successful/ selected bidder shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Purchaser.
- d) Revision of taxes, if any and as applicable, shall be handled as per Clause "Change in Laws & Regulations" of this chapter.
- e) If any tax exemptions, reductions, allowances or privileges may be available to the successful/ selected bidder in India, the Purchaser shall use its best efforts to enable the successful/ selected bidder to benefit from any such tax savings to the maximum allowable extent.

15) Copyright/ Intellectual Property Rights (IPR)

The copyright/ IPR in all drawings, design documents, source code and other materials containing data and information furnished to the Purchaser that has been developed / customized by the Supplier/ Selected Bidder for the project herein shall remain vested in the

Selected Bidder, or, if they are furnished to the Purchaser directly or through the Supplier/ Selected Bidder by any third party, including suppliers of materials, the copyright in such materials shall remain vested in such third party.

16) Confidential Information

- a) The Purchaser and the Supplier/ Selected Bidder shall keep confidential and shall not, without the written consent of the other party hereto, divulge to any third party any drawings, documents, data, or other information furnished directly or indirectly by the other party hereto in connection with the Contract, whether such information has been furnished prior to, during or following completion or termination of the Contract.
- b) The Supplier/ Selected Bidder may furnish to its Subcontractor, if permitted, such documents, data, and other information it receives from the Purchaser to the extent required for the Subcontractor to perform its work under the Contract, in which event the Supplier/ Selected Bidder shall obtain from such Subcontractor an undertaking of confidentiality similar to that imposed on the Supplier/ Selected Bidder.
- c) The Purchaser shall not use such documents, data, and other information received from the Supplier/ Selected Bidder for any purposes unrelated to the Contract. Similarly, the Supplier/ Selected Bidder shall not use such documents, data, and other information received from the Purchaser for any purpose other than the design, procurement, or other work and services required for the performance of the Contract.
- d) The obligation of a party under sub-clauses above, however, shall not apply to information that: -
 - i. the Purchaser or Supplier/ Selected Bidder need to share with other institutions participating in the Contract;
 - ii. now or hereafter enters the public domain through no fault of that party;
 - iii. can be proven to have been possessed by that party at the time of disclosure and which was not previously obtained, directly or indirectly, from the other party; or
 - iv. otherwise lawfully becomes available to that party from a third party that has no obligation of confidentiality.
- e) The above provisions shall not in any way modify any undertaking of confidentiality given by either of the parties hereto prior to the date of the Contract in respect of the supply or any part thereof.
- f) The provisions of this clause shall survive completion or termination, for whatever reason, of the Contract.

17) Sub-contracting

Sub-contracting is not allowed under this RFP.

18) Specifications and Standards

- a) All articles supplied shall strictly conform to the specifications, trademark laid down in the bidding document and wherever articles have been required according to ISI/ ISO/ other applicable specifications/ certifications/ standards, those articles should conform strictly to those specifications/ certifications/ standards. The supply shall be of best quality and description. The decision of the competent authority/ purchase committee whether the articles supplied conform to the specifications shall be final and binding on the supplier/ selected bidder.
- b) Technical Specifications and Drawings
 - i. The Supplier/ Selected Bidder shall ensure that the goods and related services comply with the technical specifications and other provisions of the Contract.
 - ii. The Supplier/ Selected Bidder shall be entitled to disclaim responsibility for any design, data, drawing, specification or other document, or any modification thereof provided or designed by or on behalf of the Purchaser, by giving a notice of such disclaimer to the Purchaser.
 - iii. The goods and related services supplied under this Contract shall conform to the standards mentioned in bidding document and, when no applicable standard is mentioned, the standard shall be equivalent or superior to the official standards whose application is appropriate to the country of origin of the Goods.
- c) Wherever references are made in the Contract to codes and standards in accordance with which it shall be executed, the edition or the revised version of such codes and standards shall be those specified in the bidding document. During Contract execution, any changes in any such codes and standards shall be applied only after approval by the Purchaser and shall be treated in accordance with the general conditions of the contract.
- d) The supplier/ selected bidder must certify that all the goods are new, unused, and of the agreed make and models, and that they incorporate all recent improvements in design and materials, unless provided otherwise in the Contract.
- e) The supplier/ selected bidder should further warrant that the Goods shall be free from defects arising from any act or omission of the supplier/ selected bidder or arising from design, materials, and workmanship, under normal use in the conditions prevailing in the place of final destination.

19) Packing and Documents

- a) The Supplier/ Selected Bidder shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the Contract. During transit, the packing shall be sufficient to withstand, without limitation, rough handling and exposure to extreme temperatures, salt and precipitation, and open

storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the final destination of the Goods and the absence of heavy handling facilities at all points in transit.

- b) The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified in the contract, and in any other instructions ordered by the Purchaser.

20) Insurance

- a) The goods will be delivered at the destination godown in perfect condition. The Goods supplied under the Contract shall be fully insured against loss by theft, destruction or damage incidental to manufacture or acquisition, transportation, storage, fire, flood, under exposure to weather and delivery at the designated project locations, in accordance with the applicable terms. The insurance charges will be borne by the supplier and Purchaser will not be required to pay such charges if incurred.
- b) The goods will be delivered at the FOR destination in perfect condition.

21) Transportation

The supplier/ selected bidder shall be responsible for the proper packing so as to avoid damage under normal conditions of transport by sea, rail and road or air and delivery of the material in the good condition to the consignee at destination. In the event of any loss, damage, breakage or leakage or any shortage the bidder shall be liable to make good such loss and shortage found at the checking/ inspection of the material by the consignee. No extra cost on such account shall be admissible.

22) Inspection

- a) The Purchase Officer or authorized committee or representative shall at all reasonable time have access to the supplier's/ selected bidder's premises and shall have the power at all reasonable time to inspect and examine the materials and workmanship of the goods/ equipment/ machineries during manufacturing process or afterwards as may be decided.
- b) The inspection shall be carried out on purchaser's premise, once all the ordered material is received. The purchaser may randomly select items (up to 10% of each item type) and inspect for their compliance to the requirements mentioned in the bidding document/ work order.
- c) After successful inspection, it will be supplier's/ selected bidder's responsibility to dispatch and install the equipment at respective locations mentioned in the bidding document without any financial liability to the Purchaser.

23) Samples

- a) If notified by the Purchaser to the supplier/ bidder/ selected bidder, Bids for articles/ goods marked in the BoM shall be accompanied by one set of samples of the articles quoted properly packed. Such samples if submitted personally will be received in the office. A receipt will be given for each sample by the officer receiving the samples. Samples if sent by train, etc., should be despatched freight paid and the R/R or G.R. should be sent under a separate registered cover. Samples for catering/ food items should be given in a plastic box or in polythene bags at the cost of the bidder.
- b) Each sample shall be marked suitably either by written on the sample or on a slip of durable paper securely fastened to the sample, the name of the bidder and serial number of the item, of which it is a sample in the schedule.
- c) Approved samples would be retained free of cost upto the period of six months after the expiry of the contract. RISL shall not be responsible for any damage, wear and tear or loss during testing, examination, etc., during the period these samples are retained.

The Samples shall be collected by the supplier/ bidder/ selected bidder on the expiry of stipulated period. RISL shall in no way make arrangements to return the samples. The samples uncollected within 9 months after expiry of contract shall be forfeited by RISL and no claim for their cost, etc., shall be entertained.

- d) Samples not approved shall be collected by the unsuccessful bidder. RISL will not be responsible for any damage, wear and tear, or loss during testing, examination, etc., during the period these samples are retained. The uncollected samples shall be forfeited and no claim for their cost, etc., shall be entertained.
- e) Supplies when received maybe subject to inspection to ensure whether they conform to the specifications or with the approved samples. Where necessary or prescribed or practical, tests shall be carried out in Government laboratories, reputed testing house like STQC (ETDC) and the like and the supplies will be accepted only when the articles conform to the standard of prescribed specifications as a result of such tests.
- f) The supplier/ selected bidder shall at its own expense and at no cost to the Purchaser carry out all such tests and/ or inspections of the Goods and Related Services as are specified in the bidding document.

24) Drawl of Samples

In case of tests, wherever feasible, samples shall be drawn in one set in the presence of selected bidder or his authorised representative and properly sealed in their presence. Once such set shall be given to them, one or two will be sent to the laboratories and/or testing house and the third or fourth will be retained in the office for reference and record.

25) Testing charges

Testing charges shall be borne by the Government. In case of test results showing that supplies are not upto the prescribed standards or specifications, the testing charges shall be payable by the selected bidder.

26) Rejection

- a) Articles not approved during inspection or testing shall be rejected and will have to be replaced by the selected bidder at his own cost within the time fixed by the Purchase Officer.
- b) If, however, due to exigencies of RISL's work, such replacement either in whole or in part, is not considered feasible, the Purchase Officer after giving an opportunity to the selected bidder of being heard shall for reasons to be recorded, deduct a suitable amount from the approved rates. The deduction so made shall be final.
- c) The rejected articles shall be removed by the supplier/ bidder/ selected bidder within 15 days of intimation of rejection, after which Purchase Officer shall not be responsible for any loss, shortage or damage and shall have the right to dispose of such articles as he thinks fit, at the selected bidder's risk and on his account.

27) Freight

- a) All goods must be sent freight paid through Railways or goods transport. If goods are sent freight to pay the freight together with departmental charge 5% of the freight will be recovered from the suppliers bill.
- b) R.R. should be sent under registered cover through Bank only.
- c) In case supply is desired to be sent by the purchase officer by passenger train, the entire railway freight will be borne by the bidder.
- d) Remittance charges on payment made shall be borne by the bidder.

28) Liquidated Damages (LD)

- a) In case of extension in the delivery/ installation period with liquidated damages the recovery shall be made on the basis of following percentages of value of stores/ items which the bidder has failed to supply/ install/ complete:-

| No. | Condition | LD %* |
|-----|--|--------|
| a. | Delay up to one fourth period of the prescribed period of completion of work | 2.5 % |
| b. | Delay exceeding one fourth but not exceeding half of the prescribed period of completion of work | 5.0 % |
| c. | Delay exceeding half but not exceeding three fourth of the prescribed period of completion of work | 7.5 % |
| d. | Delay exceeding three fourth of the prescribed period of delivery and completion of work | 10.0 % |

- b) Fraction of a day in reckoning period of delay in supplies shall be eliminated if it is less than half a day.
- c) The maximum amount of liquidated damages shall be 10% of the contract value.
- d) If the supplier requires an extension of time in completion of contractual supply on account of occurrence of any hindrance, he shall apply in writing to the authority, which has placed the supply order, for the same immediately on occurrence of the hindrance but not after the stipulated date of completion of supply.
- e) Delivery period may be extended with or without liquidated damages if the delay in the supply of goods is on account of hindrances beyond the control of the bidder.

29) Authenticity of Equipment

- a) The selected bidder shall certify (as per Annexure-8) that the supplied goods are brand new, genuine/ authentic, not refurbished, conform to the description and quality as specified in this bidding document and are free from defects in material, workmanship and service.
- b) If during the contract period, the said goods be discovered counterfeit/ unauthentic or not to conform to the description and quality aforesaid or have determined (and the decision of the Purchase Officer in that behalf will be final and conclusive), notwithstanding the fact that the purchaser may have inspected and/ or approved the said goods, the purchaser will be entitled to reject the said goods or such portion thereof as may be discovered not to conform to the said description and quality, on such rejection the goods will be at the selected bidder's risk and all the provisions relating to rejection of goods etc., shall apply. The selected bidder shall, if so called upon to do, replace the goods etc., or such portion thereof as is rejected by Purchase Officer, otherwise the selected bidder shall pay such damage as may arise by the reason of the breach of the condition herein contained. Nothing herein contained shall prejudice any other right of the Purchase Officer in that behalf under this contract or otherwise.
- c) Goods accepted by the purchaser in terms of the contract shall in no way dilute purchaser's right to reject the same later, if found deficient in terms of the this clause of the contract.

30) Warranty

- a) The bidder must supply all items with comprehensive on-site warranty valid as defined in technical specifications (Annexure-2) of the RFP, after the goods, or any portion thereof as the case may be, have been delivered to, installed and accepted at the final destination(s) indicated in the bidding document. However, if delay of installation is more than a month's time due to the reasons ascribed to the bidder, the warranty shall start from the date of last successful installation of the items covered under the PO.

- b) At the time of delivery, the bidder shall submit a certificate/ undertaking from all the respective OEMs mentioning the fact that the goods supplied are covered under comprehensive warranty & support for the prescribed period.
- c) The purchaser shall give a written notice to the selected bidder stating the nature of any defect together with all available evidence thereof, promptly following the discovery thereof. The purchaser shall afford all reasonable opportunity for the selected bidder to inspect such defects. Upon receipt of such notice, the selected bidder shall expeditiously cause to repair the defective goods or parts thereof or replace the defective goods or parts thereof with brand new genuine/ authentic ones having similar or higher specifications from the respective OEM, at no cost to the Purchaser. Any goods repaired or replaced by the selected bidder shall be delivered at the respective location without any additional costs to the purchaser.
- d) If having been notified, the selected bidder fails to remedy the defect within the period specified, the purchaser may proceed to take within a reasonable period such remedial action as may be necessary, in addition to other recourses available in terms and conditions of the contract and bidding document.
- e) During the warranty period, the bidder shall also be responsible to ensure adequate and timely availability of spare parts needed for repairing the supplied goods.
- f) The warranty on supplied software media, if any, should be at least 90 days.

31) **Patent Indemnity**

- a) The supplier/ selected bidder shall, subject to the Purchaser's compliance with sub-clause (b) below, indemnify and hold harmless the Purchaser and its employees and officers from and against any and all suits, actions or administrative proceedings, claims, demands, losses, damages, costs, and expenses of any nature, including attorney's fees and expenses, which the Purchaser may suffer as a result of any infringement or alleged infringement of any patent, utility model, registered design, trademark, copyright, or other intellectual property right registered or otherwise existing at the date of the Contract by reason of: -
 - i. the installation of the Goods by the supplier/ selected bidder or the use of the Goods in the country where the Site is located; and
 - ii. the sale in any country of the products produced by the Goods.

Such indemnity shall not cover any use of the Goods or any part thereof other than for the purpose indicated by or to be reasonably inferred from the Contract, neither any infringement resulting from the use of the Goods or any part thereof, or any products produced thereby in association or combination with any other equipment, plant, or materials not supplied by the supplier/ selected bidder, pursuant to the Contract.

- b) If any proceedings are brought or any claim is made against the Purchaser arising out of the matters referred to above, the Purchaser shall promptly give the supplier/ selected bidder a notice thereof, and the supplier/ selected bidder may at its own expense and in the Purchaser's name conduct such proceedings or claim and any negotiations for the settlement of any such proceedings or claim.
- c) If the supplier/ selected bidder fails to notify the Purchaser within thirty (30) days after receipt of such notice that it intends to conduct any such proceedings or claim, then the Purchaser shall be free to conduct the same on its own behalf.
- d) The Purchaser shall, at the supplier's/ selected bidder's request, afford all available assistance to the supplier/ selected bidder in conducting such proceedings or claim, and shall be reimbursed by the supplier/ selected bidder for all reasonable expenses incurred in so doing.
- e) The Purchaser shall indemnify and hold harmless the supplier/ selected bidder and its employees, officers, and Subcontractors (if any) from and against any and all suits, actions or administrative proceedings, claims, demands, losses, damages, costs, and expenses of any nature, including attorney's fees and expenses, which the supplier/ selected bidder may suffer as a result of any infringement or alleged infringement of any patent, utility model, registered design, trademark, copyright, or other intellectual property right registered or otherwise existing at the date of the Contract arising out of or in connection with any design, data, drawing, specification, or other documents or materials provided or designed by or on behalf of the Purchaser.

32) **Limitation of Liability**

Except in cases of gross negligence or wilful misconduct: -

- a) neither party shall be liable to the other party for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier/ selected bidder to pay liquidated damages to the Purchaser; and
- b) the aggregate liability of the supplier/ selected bidder to the Purchaser, whether under the Contract, in tort, or otherwise, shall not exceed the amount specified in the Contract, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment, or to any obligation of the supplier/ selected bidder to indemnify the Purchaser with respect to patent infringement.

33) **Change in Laws & Regulations**

Unless otherwise specified in the Contract, if after the date of the Invitation for Bids, any law, regulation, ordinance, order or bylaw having the force of law is enacted, promulgated, abrogated, or changed in Rajasthan/ India, where the Site is located (which shall be deemed to

include any change in interpretation or application by the competent authorities) that subsequently affects the Delivery Date and/ or the Contract Price, then such Delivery Date and/ or Contract Price shall be correspondingly increased or decreased, to the extent that the Supplier has thereby been affected in the performance of any of its obligations under the Contract. Notwithstanding the foregoing, such additional or reduced cost shall not be separately paid or credited, if the same has already been accounted for in the price adjustment provisions where applicable.

34) **Force Majeure**

- a) The supplier/ selected bidder shall not be liable for forfeiture of its PSD, LD, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
- b) For purposes of this Clause, “Force Majeure” means an event or situation beyond the control of the supplier/ selected bidder that is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of the supplier/ selected bidder. Such events may include, but not be limited to, acts of the Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.
- c) If a Force Majeure situation arises, the supplier/ selected bidder shall promptly notify the RISL in writing of such conditions and cause thereof within 15 days of occurrence of such event. Unless otherwise directed by RISL, the supplier/ selected bidder shall continue to perform its obligations under the contract as far as reasonably practical.
- d) If the performance in whole or part or any obligation under the contract is prevented or delayed by any reason of Force Majeure for a period exceeding 60 days, either party at its option may terminate the contract without any financial repercussion on either side.
- e) In case a Force Majeure situation occurs with the RISL, the RISL may take the case with the supplier/ selected bidder on similar lines.

35) **Change Orders and Contract Amendments**

- a) The Purchaser may at any time order the supplier/ selected bidder through Notice in accordance with clause “Notices” above, to make changes within the general scope of the Contract in any one or more of the following: -
 - i. drawings, designs, or specifications, where Goods to be furnished under the Contract are to be specifically manufactured for the Purchaser;
 - ii. the method of shipment or packing;
 - iii. the place of delivery; and
 - iv. the related services to be provided by the supplier/ selected bidder.

- b) If any such change causes an increase or decrease in the cost of, or the time required for, the supplier's/ selected bidder's performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price or in the Delivery and Completion Schedule, or both, and the Contract shall accordingly should be amended. Any claims by the supplier/ selected bidder for adjustment under this clause must be asserted within thirty (30) days from the date of the supplier's/ selected bidder's receipt of the Purchaser's change order.
- c) Prices to be charged by the supplier/ selected bidder for any related services that might be needed but which were not included in the Contract shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier/ selected bidder for similar services.

36) Termination

a) Termination for Default

- i. The procuring entity may, without prejudice to any other remedy for breach of contract, by written a written notice of default of at least 30 days sent to the supplier/ selected bidder, terminate the contract in whole or in part: -
 - a. If the supplier/ selected bidder fails to deliver any or all quantities of the goods / service within the time period specified in the contract, or any extension thereof granted by RISL; or
 - b. If the supplier/ selected bidder fails to perform any other obligation under the contract within the specified period of delivery of service or any extension granted thereof; or
 - c. If the supplier/ selected bidder, in the judgement of the Purchaser, is found to be engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the contract.
 - d. If the supplier/ selected bidder commits breach of any condition of the contract.
- ii. If RISL terminates the contract in whole or in part, amount of PSD may be forfeited.
- iii. Before cancelling a contract and taking further action, advice of senior most finance person available in the office and of legal adviser or legal assistant posted in the office, if there is one, may be obtained.

b) Termination for Insolvency

RISL may at any time terminate the Contract by giving a written notice of at least 30 days to the supplier/ selected bidder, if the supplier/ selected bidder becomes bankrupt or otherwise insolvent. In such event, termination will be without compensation to the supplier/ selected bidder, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to RISL.

c) Termination for Convenience

- i. RISL, by a written notice of at least 30 days sent to the supplier/ selected bidder may terminate the Contract, in whole or in part, at any time for its convenience. The Notice of

termination shall specify that termination is for the Purchaser's convenience, the extent to which performance of the supplier/ selected bidder under the Contract is terminated, and the date upon which such termination becomes effective.

- ii. Depending on merits of the case the supplier/ selected bidder may be appropriately compensated on mutually agreed terms for the loss incurred by the contract if any due to such termination.
- iii. The Goods that are complete and ready for shipment within twenty-eight (28) days after the supplier's/ selected bidder's receipt of the Notice of termination shall be accepted by the Purchaser at the Contract terms and prices. For the remaining Goods, the Purchaser may elect:
 - a. To have any portion completed and delivered at the Contract terms and prices; and/or
 - b. To cancel the remainder and pay to the supplier/ selected bidder an agreed amount for partially completed Goods and Related Services and for materials and parts previously procured by the supplier/ selected bidder.

37) Settlement of Disputes

- a) General: If any dispute arises between the supplier/ selected bidder and RISL during the execution of a contract that should be amicably settled by mutual discussions. However, if the dispute is not settled by mutual discussions, a written representation will be obtained from the supplier/ selected bidder on the points of dispute. The representation so received shall be examined by the concerned Procurement Committee which sanctioned the tender. The Procurement Committee may take legal advice of a counsel and then examine the representation. The supplier/ selected bidder will also be given an opportunity of being heard. The Committee will take a decision on the representation and convey it in writing to the supplier/ selected bidder.
- b) Standing Committee for Settlement of Disputes: If a question, difference or objection arises in connection with or out of the contract/ agreement or the meaning of operation of any part, thereof or the rights, duties or liabilities of either party have not been settled by mutual discussions or the decision of tender sanctioning Procurement Committee, it shall be referred to the empowered standing committee for decision, if the amount of the claim is more than Rs. 50,000/-. The empowered standing committee shall consist of following members: - (RISL)
 - Chairman of BoD of RISL : Chairman
 - Secretary, DoIT&C or his nominee, not below the rank of Deputy Secretary : Member
 - Managing Director, RISL : Member
 - Director (Technical)/ Executive Director, RISL : Member
 - Director (Finance), RISL : Member
 - A Legal Expert to be nominated by the Chairman : Member

- c) Procedure for reference to the Standing Committee: The supplier/ selected bidder shall present his representation to the Managing Director, RISL along with a fee equal to two percent of the amount of dispute, not exceeding Rupees One Lakh, within one month from the date of communication of decision of the tender sanctioning Procurement Committee. The officer-in-charge of the project who was responsible for taking delivery of the goods and/ or service from the supplier/ selected bidder shall prepare a reply of representation and shall represent the RISL's stand before the standing committee. From the side of the supplier/ selected bidder, the claim case may be presented by himself or through a lawyer. After hearing both the parties, the standing committee shall announce its decision which shall be final and binding both on the supplier/ selected bidder and RISL. The standing committee, if it so decides, may refer the matter to the Board of Directors of RISL for further decision.
- d) Legal Jurisdiction: All legal proceedings arising out of any dispute between both the parties regarding a contract shall be settled by a competent court having jurisdiction over the place, where agreement has been executed and by no other court, after decision of the standing committee for settlement of disputes.

38) **Verification of Eligibility Documents by RISL**

RISL reserves the right to verify all the statements, information and documents submitted by the bidder in response to tender document. The bidder shall, when so required by the RISL, make available all such information, evidence and documents as may be necessary for such verification. Any such verification or lack of verification by RISL shall not relieve the bidder of its obligations and liabilities hereunder nor will it affect any rights of RISL thereunder. If any statement, information and document submitted by the bidder is found to be false, manipulated or forged during verification process, strict action shall be taken as per RTTP Act 2012.

6. SPECIAL TERMS AND CONDITIONS OF TENDER & CONTRACT

1. Payment Terms and Schedule

Please refer Section 3.1.5 "Project Deliverables, Milestones, Time Schedule & Payment".

1. Any liquidated damages/ penalties, as applicable, for delay and non-performance, as mentioned in this bidding document, will be deducted from the payments for the respective milestones.
2. Taxes, as applicable, will be deducted/ paid as per the prevalent rules and regulations.
3. The supplier's/ selected bidder's request for payment shall be made to the purchaser in writing, accompanied by invoices describing, as appropriate, the goods delivered and related services performed, and by the required documents submitted pursuant to general conditions of the contract and upon fulfilment of all the obligations stipulated in the Contract.
4. The currency or currencies in which payments shall be made to the supplier/ selected bidder under this Contract shall be Indian Rupees (INR) only.
5. All remittance charges will be borne by the supplier/ selected bidder.
6. In case of disputed items, the disputed amount shall be withheld and will be paid only after settlement of the dispute.
7. Payment in case of those goods which need testing shall be made only when such tests have been carried out, test results received conforming to the prescribed specification.
8. The payment to the supplier shall be released for actual number of items installed and commissioned by the supplier. The payment for rest of the items which are not installed and commissioned by the supplier shall be released only after their installation and commissioning at the respective site.
9. Advance Payment will not be made.
10. Unless otherwise agreed between the parties, payment for the delivery of the stores will be made on submission of bill in proper form by the bidder to the Purchase Officer accordance with the prevailing rules. All remittance charges will be borne by the bidder.
11. In case of disputed items, 10% to 25% of the amount shall be withheld and will be paid on settlement of the dispute.
12. Payment in case of those goods which need testing shall be made only when such tests have been carried out, test results received conforming to the prescribed specification.

2. Service Level Standards/ Requirements/ Agreement

| Sr. | Measurement Parameter | Service Level | Penalty |
|-----|--|--|--------------------------------|
| A. | Time to resolve complaints after lodging | Within 2 working days of lodging the complaint | No penalty |
| | | After 2 working days | Rs. 2500 per complaint per day |

Note: If the complaint is not resolved and the value of penalty for the item, reaches value of the item, a NOTICE shall be issued. If two such notices are issued during a year for any item or if tendering authority feels that SI is not performing as per requirement, then tendering authority may terminate the contract including forfeiture of the PSD.

ANNEXURE-1: BILL OF MATERIAL (BoM)

A. Bill of Material (Specification as per Annexure 2) for Existing Studio:

| S. No. | Description | UOM | Qty. | MAF Required from OEM (Y/N) |
|--|--|-----|------|-----------------------------|
| Studio Camera System | | | | |
| 1.01 | Supply, Installation, Testing & Commissioning of Professional Cam Camera • Standard Accessories• Additional Accessories: Additional Battery • Memory Card 256GB • Camera Soft Carrying Case • LED Video Light for Camcorder • High Strength Camera/Teleprompter Tripod Stand with soft carrying case | Set | 1 | Y |
| 1.02 | Supply, Installation, Testing & Commissioning of Camcorder Monopod with Professional Video Head with Soft Carrying Case | Set | 1 | N |
| Studio Lighting | | | | |
| 2.01 | Supply, Installation, Testing & Commissioning of 200W LED Flood Light Tuneable | Nos | 3 | Y |
| 2.02 | Supply, Installation, Testing & Commissioning of 200w LED Video Panel Light Tuneable & Dimmable. | Nos | 2 | Y |
| 2.03 | Supply, Installation, Testing & Commissioning of 200W LED Fresnel Spotlight, Tuneable & Dimmable | Nos | 2 | Y |
| 2.04 | Supply, Installation, Testing & Commissioning of Studio Pantograph Lights Track System with 10 numbers of extenders | Nos | 1 | N |
| 2.05 | Supply, Installation, Testing & Commissioning of Ceiling General lighting LED fixture | Nos | 1 | N |
| 2.06 | Supply, Installation, Testing & Commissioning of DMX Lighting Controller with Rack mount photo isolator DMX splitter | Nos | 1 | Y |
| Video Monitor & Microphone System | | | | |
| 3.01 | Supply, Installation, Testing & Commissioning of Cordless Microphone Dual with dual Lapel microphone with Compatible, cable/Connectors & Soft Carrying Case | set | 1 | Y |
| 3.02 | Supply, Installation, Testing & Commissioning of Wireless Handheld Microphone with Compatible, cable/Connectors & Soft Carrying Case | Set | 1 | Y |
| 3.03 | Supply, Installation, Testing & Commissioning of 55" LED TV with floor mounted, height adjustable stand | Set | 1 | Y |
| Studio Furniture | | | | |
| 4.01 | Supply & Installation of Custom Made general office Desk with additional free standing side Cabinet, Keyboard drawer & other accessories | Set | 1 | N |
| 4.02 | Supply & Installation of Hydrolic Anchoring Chair | Nos | 3 | N |
| 4.03 | Supply & Installation of Custom Made Office 3Nos x2-Seater Sofa Set with 2x Center Table & 1XCorner Table | Set | 1 | N |
| Desktop Computer for Studio | | | | |
| 5.01 | Supply & Installation of Desktop computer with keyboard, mouse & other accessories | Set | 1 | N |

B. Bill of Material (Specification as per Annexure 2) for New Studio:

| S No | Description | UOM | Qty | MAF Required from OEM (Y/N) |
|---|--|-----|-----|-----------------------------|
| Studio Controls, Video Processing, Streaming & Content Management System | | | | |
| 1.01 | Supply, Installation, Testing & Commissioning of Software VC Codec & Media Server with Content Management Software | Set | 1 | Y |
| 1.02 | Supply, Installation, Testing & Commissioning of Systems Management Laptop PC with Carrying case | Nos | 1 | Y |
| 1.03 | Supply, Installation, Testing & Commissioning of Multi-Camera Encoder/Streamer, Switcher/Monitor & Recorder | Set | 1 | N |
| Studio Camera & Teleprompter System | | | | |
| 2.01 | Supply, Installation, Testing & Commissioning of Professional Cam Camera • Standard Accessories• Additional Accessories: Additional Battery • Memory Card 256GB • Camera Soft Carrying Case • LED Video Light for Camcorder • High Strength Aluminium Alloy Camera/Teleprompter Tripod Stand with soft carrying case | Set | 3 | Y |
| 2.02 | Supply, Installation, Testing & Commissioning of Camcorder Aluminium Alloy Monopod with Professional Video Head with Soft Carrying Case | Set | 1 | N |
| 2.03 | Supply, Installation, Testing & Commissioning of Studio Camera mounted 19" Teleprompter with Wireless Remote, Operator Desktop Console; with 1x4 HDMI Distribution Amplifier, with necessary stand, cable & accessories | Set | 1 | Y |
| 2.04 | Supply, Installation, Testing & Commissioning of Speech Master Studio floor Mounted Teleprompter (Size 11") Dual Stand with necessary stand, cable & accessories | Set | 1 | Y |
| 2.05 | Supply, Installation, Testing & Commissioning of Mobile Presidential Speech Teleprompter (Size 17") with Hard Carrying Case HDMI Splitter with necessary stand, cable & accessories | Set | 2 | N |
| Studio Lighting & Backdrop System | | | | |
| 3.01 | Supply, Installation, Testing & Commissioning of 200W LED Flood Light Tunable | Nos | 8 | Y |
| 3.02 | Supply, Installation, Testing & Commissioning of 200W LED Fresnel Spotlight, Tunable & Dimmable. | Nos | 4 | Y |
| 3.03 | Supply, Installation, Testing & Commissioning of 200w LED Video Panel Light Tunable & Dimmable. | Nos | 6 | Y |
| 3.04 | Supply, Installation, Testing & Commissioning of DMX Lighting Controller with Rack mount photo isolator DMX splitter | Nos | 1 | Y |
| 3.05 | Supply, Installation, Testing & Commissioning of Studio Pantograph Lights Track System with 10 numbers of extenders | Nos | 1 | N |
| 3.06 | Supply, Installation, Testing & Commissioning of Ceiling General lighting LED fixture | Nos | 4 | N |
| 3.07 | Supply, Installation, Testing & Commissioning of Studio LED Lights "On Air Display" with Remote | Nos | 2 | N |
| 3.08 | Supply, Installation, Testing & Commissioning of Custom Made Studio Motorised Backdrop System with Chroma Fabric of 15'x 11' with Remote | Nos | 1 | N |
| 3.09 | Supply, Installation, Testing & Commissioning of Studio Motorised Backdrop System with Croma Fabric of 8'x 11' with Remote | Nos | 2 | N |

| S No | Description | UOM | Qty | MAF Required from OEM (Y/N) |
|---|---|------|-----|-----------------------------|
| Video, Sound Reinforcement & audio Microphone System | | | | |
| 4.01 | Supply, Installation, Testing & Commissioning of Cordless Microphone Dual with dual Lapel microphone with Compatible, cable/Connectors & Soft Carrying Case | set | 2 | N |
| 4.02 | Supply, Installation, Testing & Commissioning of Wireless Handheld Microphone with camera mountable Receiver with Compatible, cable/Connectors & Soft Carrying Case | Set | 1 | Y |
| 4.03 | Supply, Installation, Testing & Commissioning of Ceiling Microphone with Compatible, cable/Connectors & Controller software | Set | 1 | Y |
| 4.04 | Supply, Installation, Testing & Commissioning of Audio Digital Mixer with DSP with Compatible, cable/Connectors & Controlling software with 8p PoE Network Switch | Set | 1 | N |
| 4.05 | Supply, Installation, Testing & Commissioning of Wireless Headphone with compatible Bluetooth Transmitter | Nos | 1 | N |
| 4.06 | Supply, Installation, Testing & Commissioning of Wired Headphone | Nos | 1 | N |
| 4.07 | Supply, Installation, Testing & Commissioning of Audio Amplifier | Nos | 1 | Y |
| 4.08 | Supply, Installation, Testing & Commissioning of Column Speaker with wall mount Stand | Nos | 2 | Y |
| 4.09 | Supply, Installation, Testing & Commissioning of 8X8 HDMI Matrix Switcher with all cable, connector and accessories | Nos | 1 | Y |
| Studio Civil & Electrical Work with Acoustic Treatment | | | | |
| 5.01 | Supply & Installation of Armstrong Acoustic false Ceiling Tile with Armstrong Ceiling Grid System & all Accessories (Including the removal of the existing false ceiling structure and its disposal) | Sqft | 304 | N |
| 5.02 | Supply, Installation, Testing & Commissioning of Armstrong Acoustic Fabric Wall Panel GI Wall Grid System & all Accessories | Sqft | 212 | N |
| 5.03 | Supply, Installation, Testing & Commissioning of Armstrong Acoustic Wooden Slat Panel GI Wall Grid System & all Accessories. | Sqft | 613 | N |
| 5.04 | Supply, Installation, Testing & Commissioning of Anti-static Floor Carpet Tiles for studio floor & platform. | Sqft | 509 | N |
| 5.05 | Supply, Installation & Raising of the Roof of the studio room and adjacent office room as per site requirement through necessary restructuring/alteration/removal of the existing ceiling ceiling/wall with 50mm PU insulation Wall/ceiling Panels mounted on MS Frames with proper slopes with indoor lining of the wall cavities with 12mm Fire Retardant Plywood with Weather Ceiling of the structure | Set | 1 | N |
| 5.06 | Supply & Installation of Custom-built Acoustic studio Doors of 50 mm thickness with fixing of suitable laminates to be Merged with Wall Panel; Polished Teak wood Wall frame & Accessories like Hettich 2D Adjustable Concealed Hinges, Concealed Door Closer, handle and other necessary accessories etc | Nos | 3 | N |
| 5.07 | Supply & Installation of Custom-made Equipment Cabinet with modular accessories for drawers and cabinets as per the site requirement with sitting arrangement of the operator | Nos | 1 | N |
| 5.08 | Supply & Refurbishment of the Studio's men's room with architectural Wall cladding film, internal concealed electrical | Lot | 1 | N |

| S No | Description | UOM | Qty | MAF Required from OEM (Y/N) |
|-------------------------------|--|------------|-----|-----------------------------|
| | point wiring, Toilet lighting fixtures etc as per the site requirement | | | |
| 5.09 | Supply & Installation of Custom made Executive premium grade office desk with Executive premium grade Chair for Studio Room as per site requirement | Set | 1 | N |
| 5.10 | Supply & Installation of Custom made 2 Nos of Studio Premium Lounge Chairs with Table/stool as per approved design | Set | 1 | N |
| 5.11 | Supply & Installation of Floor mounted Aluminium Raceway, Floor Junction Box with all accessories & switches/sockets as per the site requirement | Lot | 1 | N |
| 5.12 | Supply & Installation of Studio Electrical Accessories: Electric Distribution Box x2 Nos with MCBs, Power Switch Box, Power Cable, DMX Cable 5 Core Shielded, HDMI Cable, Data Cable; CAT6 Cable, Jelly Filled Telephone Cable, Microphone Cable, Speaker Cable in Conduits/Casings with all type of Connectors etc as per site requirement. | Lot | 1 | N |
| 5.13 | Supply, Installation, Testing & Commissioning of HVAC system with Hot & Cold Pump, VRV Type ODU: 5HP; Cassette IDU 4TR with Fresh Air Intake Function & Filter with 1xWired Remote unit & 1xWireless Remote unit; with ceiling/Floor Mount Stand, VRV Copper piping, drainage/Fresh-Air Piping with complete with necessary thermal insulation etc | Set | 1 | Y |
| 5.14 | Supply, Installation, Testing & Commissioning of Air Purifier, 7 Stage, Ceiling Mount Cassette Type | Set | 1 | N |
| Manpower for O & M | | | | |
| 6.01 | Manpower for operation & Maintenance of Video Conferencing & Video Recordings | Man Months | 24 | N |

Note:

1. As per above table, the selected bidder will have to submit MAF from OEM.

ANNEXURE-2: TECHNICAL SPECIFICATIONS

Note: All the specifications below are minimum specifications and higher specifications shall be used wherever necessary/ required. Deviation on higher side shall only be considered and no extra weightage shall be awarded for such deviations.

1. Professional Cam Camera (Camcorder)

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|---|--------------------------|---|----------------------------|
| Make and Model- <To be provided by Bidder & OEM> | | | |
| 1 | Recording Format (Video) | XAVC-L QFHD mode: VBR, maximum bit rate 150Mbps, MPEG-4 H.264/AVC | |
| 2 | | XAVC-L HD 50 mode: VBR, maximum bit rate 50Mbps, MPEG-4 H.264/AVC | |
| 3 | | XAVC-L HD 35 mode: VBR, maximum bit rate 35Mbps, MPEG-4 H.264/AVC | |
| 4 | | XAVC-L HD 25 mode: VBR, maximum bit rate 25Mbps, MPEG-4 H.264/AVC | |
| 5 | | DVCAM mode: CBR, 25Mbps, DVCAM | |
| 6 | Recording Format (Audio) | XAVC-L mode: LPCM 24-bit, 48kHz, 4 channels | |
| 7 | | DVCAM mode: LPCM 16-bit, 48kHz, 4 channels | |
| 8 | Recording Frame Rate | XAVC-L QFHD 150 mode: 3840x2160/59.94P, 50P, 29.97P, 23.98P, 25P | |
| 9 | | XAVC-L HD 50 mode: 1920x1080/59.94P, 50P, 59.94i, 50i, 29.97P, 23.98P, 25P 1280x720/59.94P, 50P | |
| 10 | | XAVC-L HD 35 mode: 1920x1080/59.94P, 50P, 59.94i, 50i, 29.97P, 23.98P, 25P | |
| 11 | | XAVC-L HD 25 mode: 1920x1080/59.94i, 50i | |
| 12 | | DVCAM mode: 720x480/59.94i, 29.97PsF 720x576/50i, 25PsF | |
| 13 | Recording/Playback Time | XAVC-L QFHD 150 mode When using 128GB memory card: Approx. 88 minutes | |
| 14 | | XAVC-L HD 50 mode When using 128GB memory card: Approx. 240 minutes | |
| 15 | | XAVC-L HD 35 mode When using 128GB memory card: Approx. 325 minutes | |
| 16 | | XAVC-L 25 mode When using 128GB memory card: Approx. 445 minutes | |
| 17 | | When using 128GB memory card: Approx. 425 minutes | |
| 18 | Lens | | |
| 19 | Lens Mount | Fixed type | |
| 20 | Zoom Ratio | 25x | |
| 21 | Focal Length | 3.7 mm to 92.5 mm (equivalent to 28.8 mm to 720 mm on a 35 mm lens) | |
| 22 | Iris | auto/manual switchable F1.6 to F11 and | |

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|---|---|---|---------------------|
| Make and Model- <To be provided by Bidder & OEM> | | | |
| | | C(close) | |
| 23 | Focus | 800 mm to ∞ (Macro Off) | |
| 24 | | 10 mm to ∞ (Macro On, Wide) 800 mm to ∞ (Macro On, Tele) AF/MF/Full MF selectable | |
| 25 | Image Stabilizer | On/Off selectable, shift lens | |
| 26 | Filter Diameter | M 82 mm, pitch 0.75 mm | |
| 27 | Imaging Device (Type) | 1/3 type back-illuminated Exmor R 3CMOS sensor | |
| 28 | Effective Picture Elements | 3840 (H) x 2160 (V) | |
| 29 | Optical System | F1.6 prism system | |
| 30 | Built-in Optical Filters | ND filters OFF: CLEAR 1: 1/4ND 2: 1/16ND 3: 1/64ND Linear variable ND (Approx. 1/4ND to 1/128ND) | |
| 31 | Sensitivity (2000 lx,89.9% reflectance) | F11 (typical, 1920 x 1080/59.94p, High Sensitivity Mode) F12 (typical, 1920 x 1080/50p, High Sensitivity Mode) | |
| 32 | Minimum Illumination | 0.01lx (typical) (1920 x 1080/59.94i mode, F1.6, +30 dB gain, High Sensitivity Mode, with 64 frame accumulation) | |
| 33 | S/N Ratio | 57 db (Y) (typical) | |
| 34 | Horizontal Resolution | 2,000 TV lines or more (3840 x 2160p mode) 1,000 TV lines or more (1920 x 1080p mode) | |
| 35 | Shutter Speed | 1/24 sec to 1/8,000 sec | |
| 36 | Slow Shutter (SLS) | 2, 3, 4, 5, 6, 7, 8, 16, 32, and 64-frame accumulation | |
| 37 | Slow & Quick Motion Function | <XAVC Long> 2160P: 1-60 fps | |
| 38 | | 1080P: 1-60 fps | |
| 39 | | 720P: 1-60 fps | |
| 40 | White Balance | Preset (3200K), Memory A, Memory B/ATW | |
| 41 | Gain | -3, 0, 3, 6, 9, 12, 18 dB, 30dB(Turbo Gain ON), AGC | |
| 42 | Gamma Curve | Selectable | |
| 43 | | | |
| 44 | Audio Input | Xlr Type 3-pin(female)(x2),line /mic +48 V selectable LINE:+4, 0, -3dBu/10kΩ MIC:-80dBu to -30dBu /3kΩ (0 dBu=0.775 Vrms) | |
| 45 | Audio Output | Integrated into Multi/Micro USB jack(x1) | |
| 46 | SDI Output | BNC (x1), 3G/HD/SD selectable | |
| 47 | Timecode Input | BNC (x1) (switchable to TC out) | |
| 48 | | 0.5V-1.8Vp-p, 3.3kΩ | |
| 49 | Timecode Output | BNC (x1) (switchable to TC in)1.0Vp-p, 75Ω | |
| 50 | USB | USB device, Multi/Micro USB jack (x1) Host: USB 3.0/2.0 type A(x1) USB 2.0 type A(x1) | |

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|---|---------------------|---|---------------------|
| Make and Model- <To be provided by Bidder & OEM> | | | |
| 51 | Headphone Output | Stereo mini jack (x1) -16dBu 16Ω | |
| 52 | Speaker Output | Monaural Output: 500mW | |
| 53 | DC Input | DC jack | |
| 54 | Remote | Stereo mini-minijack (Φ2.5 mm) | |
| 55 | HDMI Output | HDMI connector (Type A) | |
| 56 | Wired LAN | RJ-45 (x1), 1000BASE-T, 100BASE-T, 10BASE-T | |
| 57 | Viewfinder | 1.0 cm (0.39 type) Approx 2.36M dots | |
| 58 | LCD | 8.8cm (3.5 type) Approx. 1.56M dots | |
| 59 | Built-in Microphone | Omni-directional stereo electret condenser microphone | |
| 60 | Wi-fi | IEEE 802.11 a/b/g/n/ac | |
| 61 | | 2.4 GHz bandwidth | |

2. Cam-Coder Monopod

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|--|----------------|-----------------------|---------------------|
| Make and Model- <To be provided by Bidder > | | | |
| 1 | Material | Aluminium alloy | |
| 2 | Weight | 1.91kg | |
| 3 | Capacity | 10kg or above | |
| 4 | Counterbalance | 4.5Kg | |
| 5 | Folded length | 79.6 cm | |
| 6 | Working Height | 79.6 cm to 187.6 cm | |
| 7 | Max Tube | 34.2 mm | |

3. 200W LED Flood Light Tuneable

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|---|---------------------|--|---------------------|
| Make and Model- <To be provided by Bidder & OEM> | | | |
| 1 | LED Lamp: | Japan Citizen | |
| 2 | Wattage - | 520W | |
| 3 | CRI - | >_90 | |
| 4 | Beam angle- | 30" | |
| 5 | Controls - | DMX 512/Auto run and Master/Slave, Stand alone, Sound Active | |
| 6 | DMX channels - | 4/8 Channels (Single Color) | |
| 7 | Color system - | Single color WW/CW | |
| 8 | Dimmer/strobe - | 100% linearly adjustable/ Variable speed | |
| 9 | Operating Voltage - | 90-260V AC | |

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|---|-----------------------|-----------------------|---------------------|
| Make and Model- <To be provided by Bidder & OEM> | | | |
| 10 | IP Rating - | IP20 | |
| 11 | Operating temperature | 30°C-40°C | |
| 12 | Finish - | Black | |

4. 200W LED Video Panel Light

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|---|-----------------------|---|---------------------|
| Make and Model- <To be provided by Bidder & OEM> | | | |
| 1 | Source- | COB LED | |
| 2 | IC Chip: | Nichia | |
| 3 | LED Lamp: | Japan Citizen | |
| 4 | Wattage - | 220W | |
| 5 | Color Temperature | 3000K-6000K | |
| 6 | CRI - | >_90 | |
| 7 | Controls - | DMX /Auto run and Master/Slave | |
| 8 | DMX channels - | 2 Channels | |
| 9 | Color system - | WW&CW | |
| 10 | Dimmer/strobe - | 0-100% linearly adjustable/ 1-25times/sec | |
| 11 | Operating Voltage - | 100-240V AC | |
| 12 | IP Rating - | IP20 | |
| 13 | Operating temperature | 30°C-40°C | |
| 14 | Finish - | Black | |

5. 200W LED Fresnel Spotlight

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|---|------------------------------|----------------------------|---------------------|
| Make and Model- <To be provided by Bidder & OEM> | | | |
| 1 | LED Light color | Single color WW or CW COB | |
| 2 | Lifetime | Over 50000 Hours | |
| 3 | Color Rendering Index (CRI): | RA> 95 | |
| 4 | Zooming Scale: | 15-50 degree | |
| 5 | Dimmer: | 0-100% linearly adjustable | |
| 6 | Control: | DMX 512 | |
| 7 | Power Supply | AC 90V - 260V | |
| 8 | Cooling System | No Noise Fan | |
| 9 | Working Temperature: | 30°C-40°C | |

6. Studio Pantograph Light Track System

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|--|----------------------------|--|---------------------|
| Make and Model- <To be provided by Bidder > | | | |
| 1 | Studio Lights Track System | Custom made Ceiling Mount Studio Pantograph Lights Track System made of MS rectangular Sections with mounting arrangement for studio lights with 10 numbers of Extenders | |

7. Ceiling General lighting LED Fixture

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|--|--------------------------|-----------------------|---------------------|
| Make and Model- <To be provided by Bidder > | | | |
| 1 | Grid Size | 2X2 feet | |
| 2 | Light source engine type | LED | |
| 3 | Input Voltage | 220 to 240 V | |
| 4 | Input Frequency | 50 Hz | |
| 5 | Power Factor (Min) | 0.9 | |

8. DMX Lighting Controller & Splitter

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|---|---|--|---------------------|
| Make and Model- <To be provided by Bidder & OEM> | | | |
| 1 | DMX Lighting Controller with DMX splitter | Compact controller with easy to read display for desk top or rack mount | |
| 2 | | Download or create fixture templates containing multi-channel channels | |
| 3 | | Pan/Tilt control with cursor buttons or joystick | |
| 4 | | Instant access to multiple program elements with multifunction buttons | |
| 5 | | Multi program elements can run at the same time with selectable preference | |
| 6 | | DMX out via 5-pin XLR | |

9. Wireless Microphone Dual Tx/RX with dual Lapel microphone

| Sr. | Parameter | Minimum Specification | Compliance (Yes/No) |
|---|-------------------------------|--|---------------------|
| Make and Model- <To be provided by Bidder> | | | |
| 1.01 | Lavalier Microphone | Set of two nos of Professional grade lavalier microphone | |
| 1.02 | Acoustic Principle | Permanently Polarised Condenser | |
| 1.03 | Polar Pattern | Omnidirectional | |
| 1.04 | Frequency Range | 20Hz - 20kHz | |
| 1.05 | Output Impedance | 3k Ω Typical | |
| 1.06 | Signal-to-Noise Ratio | 67 dB | |
| 1.07 | Equivalent Noise | 27 dB Typical | |
| 1.08 | Maximum SPL | 110 dB | |
| 1.09 | Sensitivity | -35dB (17.8mV @94dB SPL) | |
| 1.1 | Dynamic Range | 83dB Typical | |
| 1.11 | Power Requirements | Powered from plug-in power TRS socket (2.7V) | |
| 1.12 | Output Connection | Gold-plated TRS plug | |
| 2.01 | Wearable Mic TX-RX set | ultra-compact wearable wireless microphone system consisting of a dual channel receiver and two transmitters | |
| 2.02 | Acoustic Principle | Pre-polarised pressure transducer | |

| Sr. | Parameter | Minimum Specification | Compliance (Yes/No) |
|---|-------------------------------------|---|---------------------|
| Make and Model- <To be provided by Bidder> | | | |
| 2.03 | Polar Pattern | Omnidirectional | |
| 2.04 | Frequency Range | 50Hz – 20kHz | |
| 2.05 | Maximum SPL | 100 dB SPL (1kHz @ 1m) dBu | |
| 2.06 | Maximum Input Level (3.5mm) | -20dBV | |
| 2.07 | Microphone Preamp Gain | 20dB | |
| 2.08 | Equivalent Noise Level (A-Weighted) | 22dBA | |
| 2.09 | Power Requirements | In-built rechargeable lithiumion battery charged via USB 5V, 0.3A | |
| 2.1 | Operating Time | Up to 7 hours | |
| 2.11 | Analog Inputs | 3.5mm TRS (lavalier microphone input) | |
| 2.12 | Analog Outputs | 3.5mm TRS | |
| 2.13 | Transmission Range | 200m (line of sight) | |
| 2.14 | Computer Connectivity | USB Type-C | |
| 2.15 | OS Requirements | macOS 10.11 above; Windows 10 and above | |

10. Handheld Wireless Microphone with Camcorder Connect

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|---|---|---|---------------------|
| Make and Model- <To be provided by Bidder & OEM> | | | |
| 1 | Receiving frequencies | Max. 1680, adjustable in 25 kHz steps, 20 frequency banks, each | |
| 2 | Modulation | Wideband FM | |
| 3 | Adjacent channel selection | ≥ 65 dB | |
| 4 | Intermodulation attenuation | ≥ 65 dB | |
| 5 | Blocking | ≥ 70 dB | |
| 6 | Operating time | Typically, 8 h | |
| 7 | Signal-to-noise ratio | ≥ 110 dBA | |
| 8 | Transducer principle | Dynamic | |
| 9 | Switching bandwidth | Up to 42 MHz | |
| 10 | RF output power at 50 Ω | Max. 30 mW | |
| 11 | Nominal/peak deviation | ±24 kHz / ±48 kHz | |
| 12 | Frequency stability | ≤ ±15 ppm | |
| 13 | Nominal voltage | 3 V battery / 2.4 V rechargeable battery | |
| 14 | Current consumption at nominal voltage: | typ. 180 mA | |
| 15 | Current consumption with receiver switched off: | ≤ 25 µA | |
| 16 | Power supply | 2 AA batteries, 1.5 V or BA 2015 accupack | |

11. 55" LED TV

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|---|----------------------|---------------------------------------|---------------------|
| Make and Model- <To be provided by Bidder & OEM> | | | |
| 1 | Size | 55" Diagonal | |
| | Display Type | Direct LED; Frame Dimming | |
| 2 | Display Resolution | 3840x2160(UHD) | |
| 3 | Picture | HDR | |
| 4 | Audio | 10w + 10w Open Baffle Speaker | |
| 5 | Wi-Fi | 802.11 ac | |
| 6 | Input | Ethernetx1; HDMIx2, USB | |
| 7 | Additional Accessory | Floor Mounted height adjustable Stand | |

12. Desktop Computer

| Sr. | Parameter | Minimum Specification | Bidder Compliance (Yes/No) |
|---|--------------------|---|----------------------------|
| Make and Model- <To be provided by Bidder> | | | |
| 1. | Processor | Intel® Core™ i5 12 Generation | |
| 2. | Chipset | Compatible Chipset | |
| 3. | RAM | 16 GB DDR4 | |
| 4. | Hard Disk | 512 GB Intel® PCIe® NVMe™ SSD | |
| 5. | Graphic card | 12 GB NVidia 3060 GDDR6 | |
| 6. | Display | 27 Inch | |
| 7. | Keyboard | USB Keyboard | |
| 8. | Mouse | Two button USB Optical Scroll Mouse | |
| 9. | I/O Ports | Min. 2 USB ports in the front, min. 4 USB ports at the back, 1 headphone/microphone combo, 4 USB 2.0 Type-A; 1 audio-in; 1 audio-out, 1 HDMI 2.1; 1 DisplayPort | |
| 10. | Network Features | 10/100/1000 on board integrated network port. | |
| 11. | Preloaded Software | Windows 11 64 bit preloaded or latest. MS office Home & Business latest edition. | |
| 12. | Antivirus | Internet Security (Latest version) of MacAfee/ Norton/ Kaspersky/ Quick heal/Sophos & 3 Years Subscription (OEM Support, Updates, Patches) | |
| 13. | Warranty | 3-Years comprehensive on-site OEM Warranty from the date of installation | |
| 14. | Accessories | All necessary cables (Power & data cable) to be included. | |

13. Software VC Codec & Media Server with Content Management Software

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|---|--|---|---------------------|
| Make and Model- <To be provided by Bidder> | | | |
| 1 | Video Recording and Webcasting Functionalities | Video recording Screen recording Live Webcasting Multi Camera recording | |
| 2 | Video Editing Management Functionalities | Edit videos for colour gradient, Adjustment of sound import of graphics and special effects video editing tools. Import Footage from any file Format Import footage from any file format Trim footage with precision. Add animation and video effects Manage audio editing and sound effects. Footage Search Function Master workflows colours and white balance Adjustment. Colour adjustments, white balance, colour correction, colour grading | |
| 3 | Codec | 12th Gen Intel Core i5-12400F (16GB SDRAM/512GB SSD/NVIDIA GeForce RTX 3060 12GB Graphics/Windows 11/MSO 2021/500 W Power Supply); 18" monitor; Anti-Virus | |

14. Laptop

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|---|-----------|---|---------------------|
| Make and Model- <To be provided by Bidder> | | | |
| 1 | Laptop | Intel® Core™ i5- latest Generation Processor; 8 GB DDR4-RAM; 256 GB PCIe® NVMe™ M.2 SSD Discrete: NVIDIA® GeForce® MX350 (2 GB GDDR5 dedicated); Dual speakers Screen: 39.6 cm (15") diagonal, HD (1366 x 768) | |

15. Multi- Camera Encoder/streamer

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|---|-----------------------------|---|---------------------|
| Make and Model- <To be provided by Bidder> | | | |
| 1 | Ports | Video input HDMIx3, USBx1; Ethernet: 1 Video output- HDMIx1, SIM Card Slot-1 | |
| 2 | Encoded Format | Video Encoded Format : H.264 | |
| 3 | | Audio Encoded Format : AAC (44.1k) | |
| 4 | Video Recorded format : | MP4 | |
| 5 | Audio Input Format : | 32kHz/44.1kHz/48kHz/16-bit/16kHz | |
| 6 | Video Input Format : | 1080i/ 720p/ 1080p | |
| 7 | Live Broadcast Resolution : | 540P/720P/1080P | |
| 8 | Storage Card Capacity : | Expanded to 128G in FAT32 Format | |
| 9 | Network Connection | WiFi : 2.4G/5G | |

16. Studio Camera mounted 19" Teleprompter with Wireless Remote & Operator Desktop Console

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|---|---|---|---------------------|
| Make and Model- <To be provided by Bidder & OEM> | | | |
| 1 | Software | Multi-language Support; Dual Screen; In-built text editor; Import Word/Html Import .txt Files; Story Preview; Alignment; Print; Find/replace Font Size selection; Adjustable Scrolling speed; Mirrored/ Unmirrored Prompting; Story Progress bar; Font Color Selection; Background color Selection; Prompt Power point; Prompting Images/Scan Bracket Handling; Windows based software | |
| 2 | Hardware | | |
| 3 | Monitor | Size: 19" | |
| 4 | LED Connectivity | VGA/HDMI | |
| 5 | Hood | Glass: 60/40 | |
| 6 | Tripod mount | Fits any tripod | |
| 7 | Camera Mount | Multiple mounts to fit all cameras from DSLR, hand-held to ENG | |
| 8 | Height of hood | Adjustable | |
| 9 | Supporting Graphic Card | Included | |
| 10 | Presentation Remote | Hand held, wireless remote, used for presentations to control prompting operations. | |
| 11 | Desk Controller for the operations of teleprompter. | Desk mount Controller Hand operated device for controlling the operations teleprompter: Speed Control: Scroll; Toggle Direction: Button; Play/Pause: Button; Skip: Button; Stop: Button; Previous: Button; Forward: Jog; Rewind: Jog | |
| 12 | HDMI Distribution Amplifier | 1x4 HDMI Distribution Amplifier | |

17. Studio Speech Master floor Mounted Teleprompter Dual Stand

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|---|-----------|--|---------------------|
| Make and Model- <To be provided by Bidder & OEM> | | | |
| 1 | Software | Preview of the screen as seen by the speaker on teleprompter should be available to the operator; • Text editing capability should be in-built in software; • Should support multi-lingual prompting. Indian languages like Hindi, Bengali, Punjabi should be well supported.; • Should support: ppt, txt, rtf & doc format files; • Features like background color, font color etc should be available; • It should be possible to mark certain commands in separate format for the ease of reading; • Software should have the provision for Alternate line coloring to ease shift of gaze; • Editing On-screen text should be possible, to include last minute updates; • Messaging the speaker with small cues and; information in between a speech should be possible. Such information should be visible along with the speech to the user, if required; • Software should allow to bookmark a particular point in text and move to it instantly; • Control from hand-held device should be possible; " | |
| 2 | Stand | Stand Height: Min: 2'5"; Max: 5'10" | |

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|---|----------------------|-----------------------|---------------------|
| Make and Model- <To be provided by Bidder & OEM> | | | |
| 3 | Glass Size | 11" x 11" | |
| 4 | Glass quality | 60:40:00 | |
| 5 | Monitor Size | 18.5" | |
| 6 | Monitor Connectivity | VGA/ HDMI | |

18. Mobile Presidential Speech Teleprompter (Size 17")

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|--|-------------------|----------------------------|---------------------|
| Make and Model- <To be provided by Bidder > | | | |
| 1 | Panel Size | 17" | |
| 2 | Resolution | 1280x1024 | |
| 3 | High Brightness | 250cd/m2 — 1000 cd/m2 | |
| 4 | Contrast Ratio | 1000:1 1 | |
| 5 | Viewing Angle | 170/160 | |
| 6 | Reading Range | 20 ft (6m) | |
| 7 | Rated Input Power | 35 Watt | |
| 8 | Aspect Ratio | 4:3 | |
| 9 | Glass | Teleprompter Glass | |
| 10 | Video Input | Composite (BNC), HDMI, VGA | |
| 11 | Remote | Handheld Pen Mouse | |
| 12 | Travel Case | Metal Hardcase | |
| 13 | Hood | Sun Shield Hood | |

19. Studio LED Lights "On Air Display" with Remote

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|---|--|--|---------------------|
| Make and Model- <To be provided by Bidder> | | | |
| 1 | Studio LED Lights "On Air Display" with Remote | Studio LED Lights "On Air Display" with Remote in rectangular Box to be mounted on the entrance of the Studio as an alert sign | |

20. STUDIO MOTORISED BACKDROP SYSTEM with 15'x11' CHROMA

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|---|------------------------|---|---------------------|
| Make and Model- <To be provided by Bidder> | | | |
| 1 | Studio Backdrop System | Studio Motorised Backdrop System with Chroma Fabric of 15'x 11' with Remote | |

21. STUDIO MOTORISED BACKDROP SYSTEM with 8'x11' CHROMA

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|---|------------------------|--|---------------------|
| Make and Model- <To be provided by Bidder> | | | |
| 1 | Studio Backdrop System | Studio Motorised Backdrop System with Chroma Fabric of 8'x 11' with Remote | |

22. Ceiling Tile Microphones

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|---|--|--|---------------------|
| Make and Model- <To be provided by Bidder & OEM> | | | |
| 1 | Item | Ceiling Tile eMicrophone | |
| 2 | AF frequency response | 160 Hz - 18,000 Hz | |
| 3 | Sensitivity | 0 dBV/Pa (988 mV/Pa) | |
| 4 | Latency | 4 ms | |
| 5 | Equivalent noise level | 11 dB (A) | |
| 6 | Max. sound pressure | 104 dB SPL level | |
| 7 | Dynamic range | 93 dB (A) | |
| 8 | power supply and data/control communication Supply voltage | 44 – 57 V DC | |
| 9 | Audio Output | 1 x 3-pin terminal (fits Phoenix contact MCVW 1.5-3-ST-3.81) | |
| 10 | 2 x Digital Dante Network Audio | (RJ-45 Primary and Secondary) | |
| 11 | Ethernet / Control | 1 x RJ-45 Ethernet Port for PoE | |
| 12 | PoE IEEE 802.3af Class 3 Power consumption | max. 8.8 W | |

23. Digital Audio Mixer DSP

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|--|------------------|---|---------------------|
| Make and Model- <To be provided by Bidder > | | | |
| 1 | Item | Digital Audio Mixer with 16 Inputs, Rugged Construction, Ultra- compact, Tablet/PC/Smartphone Controlled | |
| 2 | Interface | 2 Independent Network Interfaces for simultaneous control by Wi-Fi and Ethernet | |
| 3 | Inputs | 8 XLR combo Mic/Line Inputs & 4 XLR Mic inputs; Fully recallable and remote-controlled mic gain and Phantom Power, | |
| 4 | | 2 Stereo RCA Line input with 2 Hi-Z/instrument channels | |
| 5 | Output | 2 Balanced Stereo XLR Aux Main Outputs with 2, 1/4", with Level Control; HDMI Output: Yes | |
| 6 | Features | 2 Channel USB Media Playback & Recording compatible with MP3, WAV and AIFF formats | |
| 7 | | 2 Channel USB Stereo Recording | |
| 8 | | 2 Headphone out | |
| 9 | Sound Processing | 4-band Parametric EQ, High-Pass Filter, Compressor, De-esser and Noise Gate on input channels | |
| 10 | | 31-band Graphic EQ, Noise Gate and Compressor on all outputs | |
| 11 | | Advanced feedback suppression allowing maximum gain before feedback on all aux outputs | |
| 12 | | Real Time Analyser on every channel with 120 frequency points and fast refresh | |
| 13 | Effects | 3 dedicated FX effects processors: Reverb, Delay and Chorus with Subgroups, Mute Groups, View Groups, and more mixer controls | |

24. Wireless Headphone

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|--|---|--|---------------------|
| Make and Model- <To be provided by Bidder > | | | |
| 1 | Wearing style | Bluetooth® around-ear, closed-back | |
| 2 | Ear coupling | circum-aural | |
| 3 | Transducer principle | dynamic | |
| 4 | Transducer | 32 mm | |
| 5 | Frequency response | 18 Hz to 22,000 Hz (-10 dB) | |
| 6 | Sound pressure level (SPL) | 108 dB (1 kHz/0 dBFS) | |
| 7 | THD (1 kHz, 100 dB SPL) | < 0.3 % (1 kHz, 100 dB SPL) | |
| 8 | Microphone principle | MEMS | |
| 9 | Microphone frequency response | 80 Hz to 6,000 Hz (-3 dB) | |
| 10 | Microphone pick-up pattern (speech audio) | dual omni-directional microphones 2-mic beamforming array | |
| 11 | Power supply | Built-in rechargeable lithium-polymer battery: 3.7 V =, 300 mAh USB charging: 5 V =, 320 mA max. | |
| 12 | Charging time of rechargeable battery | up to 2 hrs | |
| 13 | Operating time | 30 hrs (music playback via Bluetooth) | |
| 14 | Temperature range | operation: 0 °C to +40 °C | |
| 15 | | charging: +10 °C to +40 °C | |
| 16 | | storage: -20 °C to +60 °C | |
| 17 | Relative humidity | operation: 10 to 80 %, noncondensing storage: 10 to 90 % | |
| 18 | Magnetic field strength | 1.9 mT | |
| 19 | Bluetooth | | |
| 20 | Version | Bluetooth 5.0 compatible, class 1, BLE | |
| 21 | Transmission frequency | 2,402 MHz to 2,480 MHz | |
| 22 | Modulation | GFSK, π/4 DQPSK, 8DPSK | |
| 23 | Output power | 12.6 mW (max) | |
| 24 | Profiles | HSP, HFP, AVRCP, A2DP | |
| 25 | Codec | aptX, aptX LL, AAC, SBC | |
| 26 | Number of active connections | 2 | |

25. Wired Headphone

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|--|----------------------------|-----------------------------------|---------------------|
| Make and Model- <To be provided by Bidder > | | | |
| 1 | Ear coupling | Around Ear | |
| 2 | Frequency response | 21 Hz to 18,000 Hz (-10 dB) | |
| 3 | Transducer principle | Dynamic, closed | |
| 4 | Jack plug | 3.5 mm stereo with 6,3 mm adapter | |
| 5 | Sound pressure level (SPL) | 108 dB (1 kHz/IV RMS) | |

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|--|---------------------|-----------------------|---------------------|
| Make and Model- <To be provided by Bidder > | | | |
| 6 | THD (1 kHz, 100 dB) | < 0.7 % | |
| 7 | Nominal Impedance | 24 Ci | |
| 8 | Cable length | 2 m | |

26. Audio Amplifier

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|---|-----------------------------|--|---------------------|
| Make and Model- <To be provided by Bidder & OEM> | | | |
| 1 | Item | Audio Power Amplifier | |
| 2 | Rated Output (RMS) | 120W | |
| 3 | Frequency response | 60 Hz to 18kHz(+/-3dB at -10 dB ref. rated output) | |
| 4 | Distortion | < 1 % at rated output, 1 kHz | |
| 5 | S/N (flat at max volume) | 65dB | |
| 6 | Connector | 3-pin XLR, balance | |
| 7 | Sensitivity | 1V | |
| 8 | Impedance | > 20kohm | |
| 9 | CMRR | 25 dB (50 Hz to 20 kHz) | |
| 10 | Gain | 40 dB | |
| 11 | Direct Output | 100 V, 70 V, 8/4 ohm | |
| 12 | Acoustic noise level of fan | <48dB SPL at 1m(max output) | |
| 13 | Input Voltage | 230VAC \pm 10% at 50/60Hz or 24VDC | |

27. Column Type Audio Speaker

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|---|----------------------------|---|---------------------|
| Make and Model- <To be provided by Bidder & OEM> | | | |
| 1 | Speaker type | Broadband column | |
| 2 | Peak power handling | 240 W | |
| 3 | Program power handling | 120 W | |
| 4 | RMS/AES power handling | 60 W | |
| 5 | Impedance | 12 Ω | |
| 6 | Sensitivity (1W/1m) | 90 dB | |
| 7 | Sound Pressure (Max. W/1m) | 106 dB | |
| 8 | Frequency | Range (-10 dB) 120 Hz - 20 kHz; Response (\pm 3 dB) 150 Hz - 20 kHz | |
| 9 | Drivers | 6 x 2" | |
| 10 | Front finish | Steel grill | |
| 11 | Construction | Aluminium with plastic side covers | |

28. 8X8 HDMI Matrix Switcher

| S No | Parameter | Minimum Specification | Compliance |
|------|-----------|-----------------------|------------|
|------|-----------|-----------------------|------------|

| | | | (Yes/No) |
|---|-------------------|---|----------|
| Make and Model- <To be provided by Bidder & OEM> | | | |
| 1 | Type | 8x8 HDMI 2.0 Matrix Switcher. | |
| 2 | Supports | Supports 4K/60 4:4:4, HDR, HDCP2.3 compliant. | |
| 3 | | Supports 4K to 1080p down-scaling up to 4 outputs | |
| 4 | Audio | Audio Matrix, audio out can de-embedded from arbitrary input or output. | |
| 5 | Volume adjustment | Individual volume adjustment on each L+R output. | |
| 6 | HDMI output power | HDMI out provides 2.5W to power Active Optical Cable (AOC). | |
| 7 | Control | Controllable by front panel, IR, RS232 and TCP/IP. | |

29. Armstrong Acoustic False Ceiling Tile with Ceiling grid system

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|--|------------------------------------|--|---------------------|
| Make and Model- <To be provided by Bidder > | | | |
| 1 | Acoustic False Ceiling Tile System | The tiles should have Humidity Resistance (RH) of 90%, NRC 0.7, Light Reflectance ≥86%, Colour White, Fire Performance A2-s1,d0 as per EN 13501-1 in module size of 600 x 600 x 13mm , suitable for Green Building application, with Recycled content of 46% The tile shall be laid on Armstrong Silhouette profile grid system with 15mm white flanges incorporating a 6mm central reveal in black colour and with a web height of 38mm and a load carrying capacity of minimum 11.25 Kgs/M2. Silhouette, Main Runners & Cross Tees to have mitred ends & “birdsmouth” notches to provide mitred cruciform junctions. | |

30. Acoustic Fabric Wall Panel GI Wall Grid System

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|--|----------------------------|---|---------------------|
| Make and Model- <To be provided by Bidder > | | | |
| 1 | Acoustic Fabric wall Panel | Armstrong ‘Optra Acoustical Wall Panelling’ with square edges made of fibre glass substrate 25mm thick and wrapped on the front side with an acoustically transparent and fire-resistant fabric with an option of colours as per the choice of the Architect/ Person in-charge of size 600x600 mm providing a minimum sound absorption level of 0.90 NRC to be affixed to wall using Wall panel impalers. | |

31. Acoustic Wooden Slat Wall Panel

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|---|----------------------------------|--|---------------------|
| Make and Model- <To be provided by Bidder> | | | |
| 1 | Acoustic Wooden Slat wall panels | Armstrong Channelled Woodworks perforated panels of width 192mm, thickness of 15mm and length 2400 mm or as required by the Architect/ approving engineer, made of a high density particle board substrate with a laminated facing as per the approved shade/ species & finish and a melamine balancing layer on the reverse side. The boards shall have a special perforation pattern where the visible surface has a ("Helmholtz" Resonator Concept width and 5mm visible panel) each. The edges of the panels shall be "tongue-and-grooved" to receive special clips for installation. The back of the perforated panel shall have sound absorbing non-woven acoustical fleece. | |

32. Acoustic & Anti-static floor carpet

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|--|--|---|---------------------|
| Make and Model- <To be provided by Bidder > | | | |
| 1 | Construction | TUFTED, TEXTURED LOOP PILE | |
| 2 | Tile SIZE | 50 CM X 50 CM | |
| 3 | Face Fiber | 100% MILLKEN CERTIFIED WEARON TYPE 6.6 NYLON | |
| 4 | Stain repel/ Stain Resist / SOIL Release | STAINSMART | |
| 5 | Antimicrobial | ALPHASAN BUILT-IN PROTECTION | |
| 6 | Dye Method | DIGITAL COLOR PLACEMENT | |
| 7 | Standard backing | PVC-FREE UNDERSCORE ES CUSHION AVAILABLE WITH TACTIONBACK | |
| 8 | Nominal Total Thickness | 7 MM | |
| 9 | Flammability | 0.45(CLASS 1) | |
| 10 | Appearance Retention Rating (CRI TMIOI) | SEVERE USE | |
| 11 | Indoor Air Quality-CRI Green Label Plus | GLP3237, CARPET CATEGORY 5Y | |

33. Raising of Roof of Studio

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|---|---------------------------|--|---------------------|
| Make and Model- <To be provided by Bidder> | | | |
| 1 | Raising of Roof of Studio | Raising of the Roof of the studio room and adjacent office room as per site requirement through necessary restructuring/alteration/removal of the existing ceiling ceiling/wall with 50mm PU insulation Wall/ceiling Panels mounted on MS Frames with proper slopes with indoor lining of the wall cavities with 12mm Fire Retardant Plywood with Weather Ceiling of the structure | |

34. Acoustic Studio Doors

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|---|--------------|--|---------------------|
| Make and Model- <To be provided by Bidder> | | | |
| 1 | Studio Doors | Custom built Acoustic studio Doors of 50 mm thickness with fixing of suitable laminates to be Merged with Wall Panel; Polished Teak wood Wall frame & Accessories like Hettich 2D Adjustable Concealed Hinges, Concealed Door Closer, handle and other necessary accessories etc | |

35. Studio Equipment Cabinet

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|--|--------------------------|---|---------------------|
| Make and Model- <To be provided by Bidder > | | | |
| 1 | Studio Equipment Cabinet | Custom made Studio Equipment Cabinet with modular accessories for drawers and cabinets as per the site requirement with sitting arrangement of the operator | |

36. Studio Executive Premium Grade Office Table & Executive Chair

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|--|---|--|---------------------|
| Make and Model- <To be provided by Bidder > | | | |
| 1 | Studio Executive Premium Grade Office Table & Executive Chair | Custom made Executive premium grade office desk with Executive premium grade Chair for Studio Room | |

37. Studio Premium Lounge Chairs with Accessories

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|---|--|--|---------------------|
| Make and Model- <To be provided by Bidder> | | | |
| 1 | Premium Lounge Chairs with Accessories | Custom made Studio Premium Lounge Chairs X 2 Nos with Table/stool as per approved design | |

38. Floor mounted Raceway & Junction Box

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|---|-----------|---|---------------------|
| Make and Model- <To be provided by Bidder> | | | |
| 1 | Item | Floor mounted Aluminium Raceway, Floor Junction Box with all accessories & switches/sockets as per the site requirement | |

39. Studio Electrical Accessories

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|---|-------------------------------|--|---------------------|
| Make and Model- <To be provided by Bidder> | | | |
| 1 | Studio Electrical Accessories | Electrical Accessories: Electric Distribution Box x2 Nos with MCBs, Power Switch Box, Power Cable, DMX Cable 5 Core Shielded, HDMI Cable, Data Cable; CAT6 Cable, Jelly Filled Telephone Cable, Microphone Cable, Speaker Cable in Conduits/Casings with all type of Connectors etc as per site requirement. | |

40. Air Conditioner with Hot & Cold Pump

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|---|-----------------------------------|---|---------------------|
| Make and Model- <To be provided by Bidder & OEM> | | | |
| 1 | Cooling capacity | | |
| 2 | Btu/h | 47800 | |
| 3 | kW | 14.4 | |
| 4 | Heating Capacity | | |
| 5 | Btu/h | 54600 | |
| 6 | kW | 16 | |
| 7 | Airflow rate (H/HM/M/MI/L) | | |
| 8 | m ³ /min | 34.5/31.5/28.5/25.5/23 | |
| 9 | cfm | 1218/1112/ 1006/901/81 | |
| 10 | Sound Level (H/HM/M/MI/L) | | |
| 11 | dB(A) | 45/42.5/39.5/37 /35 | |
| 12 | Piping Connection | | |
| 13 | Liquid (Flare) | 9.5 | |
| 14 | Gas (Flare) | 15.9 | |
| 15 | Drain | VP25 (Extamol Dia, 32/Internal Dia, 25) | |



41. Ceiling Air Purifier, 7 Stage, Cassette Type

| S No | Parameter | Minimum Specification | Compliance (Yes/No) |
|--|----------------------|------------------------------|---------------------|
| Make and Model- <To be provided by Bidder > | | | |
| 1 | Filtration stages | 7 Stage Advanced filtrations | |
| 2 | Noise Level | <55db | |
| 3 | Speed | Auto Speed Function | |
| 4 | Air Circulation | 360° | |
| 5 | UV Sterilized | Yes | |
| 6 | Coverage Area | 300 - 1000 sq. ft. | |
| 7 | Filter Type | High Garde H13 Filter | |
| 8 | Electrical Parameter | 126 Watt | |
| 9 | Air Flow | 850m ² /hr | |
| 10 | CADR | 550 m3/hr | |



ANNEXURE-3: BIDDER'S AUTHORIZATION CERTIFICATE {to be filled by the bidder}

To,
MD, RISL,
Yojna Bhawan, C-Scheme,
Jaipur

I/ We {Name/ Designation} hereby declare/ certify that {Name/ Designation} is hereby authorized to sign relevant documents on behalf of the company/ firm in dealing with NIB reference No. _____ dated:_____. He/ She is also authorized to attend meetings & submit technical & commercial information/ clarifications as may be required by you in the course of processing the Bid. For the purpose of validation, his/ her verified signatures are as under.

Thanking you,

Name of the Bidder: -

Verified Signature:

Authorised Signatory: -

Seal of the Organization: -

Date:

Place:



ANNEXURE-4: SELF-DECLARATION {to be filled by the bidder}

To,
MD, RISL,
Yojna Bhawan, C-Scheme,
Jaipur

In response to the NIB Ref. No. _____ dated: _____ for
{Project Title}. as an Owner/ Partner/ Director/ Auth. Sign. of _____,
I/ We hereby declare that presently our Company/ firm _____, at the time of bidding:

- a) possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
- b) have fulfilled my/ our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document;
- c) is having unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State/ Central government/ PSU/ UT.
- d) does not have any previous transgressions with any entity in India or any other country during the last three years
- e) does not have any debarment by any other procuring entity
- f) is not insolvent in receivership, bankrupt or being wound up, not have its affairs administered by a court or a judicial officer, not have its business activities suspended and is not the subject of legal proceedings for any of the foregoing reasons;
- g) does not have, and our directors and officers not have been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a procurement contract within a period of three years preceding the commencement of the procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
- h) does not have a conflict of interest as mentioned in the bidding document which materially affects the fair competition.
- i) will comply with the code of integrity as specified in the bidding document.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken as per the provisions of the applicable Act and Rules thereto prescribed by GoR, my/ our security may be forfeited in full and our bid, to the extent accepted, may be cancelled.

Thanking you,

Name of the Bidder: -

Authorised Signatory: -

Seal of the Organization: -

Date:

Place:



ANNEXURE-5 - TENDER FORM {to be filled by the bidder}

Addressed to:

| | |
|---------------------------------|---|
| Name of the Tendering Authority | Managing Director, RajCOMP Info Services Limited (RISL), |
| Address | First Floor, Yojana Bhawan, Tilak Marg, C-Scheme, Jaipur (Rajasthan) |
| Telephone | 0141-2229394, 5103902 |
| Tele Fax | 0141-2228701 |
| Email | aqueel.risl@rajasthan.gov.in (clearly mention the NIB no. in the subject of the mail) |

Firm Details:

| | | | | |
|---|----------------|-----------------|-------------|-------------|
| Name of Firm | | | | |
| Name of Contact Person with Designation | | | | |
| Registered Office Address | | | | |
| Address of the Firm | | | | |
| Year of Establishment | | | | |
| Type of Firm Put Tick () mark | Public Limited | Private Limited | Partnership | Proprietary |
| Telephone Number(s) | | | | |
| Email Address/ Web Site | Email: | Web-Site: | | |
| Fax No. | | | | |
| Mobile Number | Mobile: | | | |
| Certification/Accreditation/Affiliation, if Any | | | | |

- The requisite tender fee amounting to Rs. _____/- (Rupees <in words>) has been deposited vide receipt no. _____ dated _____.
- The requisite RISL processing fee amounting to Rs. _____/- (Rupees <in words>) has been deposited vide receipt no. _____ dated _____.
- The requisite EMD amounting to Rs. _____/- (Rupees <in words>) has been deposited vide Banker's Cheque/ DD No. /BG No. _____ dated _____.
- We agree to abide by all the terms and conditions mentioned in this form issued by the Empanelment Authority and also the further conditions of the said notice given in the attached sheets (all the pages of which have been signed by us in token of acceptance of the terms mentioned therein along with stamp of the firm).

Date:

Contact Person: _____

Name & Seal of the firm: _____

Authorized Signatory: _____



ANNEXURE-6: CERTIFICATE OF CONFORMITY/ NO DEVIATION {to be filled by the bidder}

To,
MD, RISL,
Yojna Bhawan, C-Scheme,
Jaipur

CERTIFICATE

This is to certify that, the specifications of Hardware & Software which I/ We have mentioned in the technical bid, and which I/ We shall supply if I/ We am/ are awarded with the work, are in conformity with the minimum specifications of the bidding document and that there are no deviations of any kind from the requirement specifications.

Also, I/ we have thoroughly read the bidding document and by signing this certificate, we hereby submit our token of unconditional acceptance to all the terms & conditions of the bidding document without any deviations.

I/ We also certify that the price I/ we have quoted is inclusive of all the cost factors involved in the end-to-end implementation and execution of the project, to meet the desired Standards set out in the bidding Document.

Thanking you,

Name of the Bidder: -

Authorised Signatory: -

Seal of the Organization: -

Date:

Place:



ANNEXURE-7: DECLARATION BY BIDDER {to signed by selected bidder}

I/We declare that I am/ we are bonafide/ Manufacturers/ Whole Sellers/ Sole distributor/ Authorised dealer/ dealers/ sole selling/ Marketing agent in the goods/ stores/ equipment for which I/We have quoted.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/our security may be forfeited in full and the bid, if any, to the extent accepted may be cancelled.

Name of the Bidder: -

Authorised Signatory: -

Seal of the Organization: -

Date:

Place:



ANNEXURE-8: UNDERTAKING ON AUTHENTICITY OF EQUIPMENTS {to be filled by the bidder
(On Rs. 100/- Non-judicial stamp paper)}

To,
MD, RISL,
Yojna Bhawan, C-Scheme,
Jaipur

Reference: NIB No. F3.3(455)/RISL/PUR/2023/_____ dated:_____

This has reference to the items being supplied/quoted to you vide bid ref. no. NIB Ref. No. _____ dated _____. We hereby undertake that all the components/ parts/ assembly/ software used in the equipment shall be genuine, original and new components/ parts/ assembly/ software from respective OEMs of the products and that no refurbished/ duplicate/ second hand components/ parts/ assembly/ software are being used or shall be used. In respect of licensed operating system, we undertake that the same shall be supplied along with the authorized license certificate with our name/logo. Also, that it shall be sourced from the authorized source for use in India.

In case, we are found not complying with above at the time of delivery or during installation, for the equipment already billed, we agree to take back the equipment already supplied at our cost and return any amount paid to us by you in this regard and that you will have the right to forfeit our SD/ PSD for this bid or debar/ black list us or take suitable action against us.

Authorized Signatory

Name:

Designation:



ANNEXURE-9: FINANCIAL BID COVER LETTER & FORMAT COVER LETTER {to be submitted by the bidder on his Letter head}

To,
MD, RISL,
Yojna Bhawan,
Jaipur

Reference: NIB No. _____ dated _____

Dear Sir,

We, the undersigned bidder, having read & examined in detail, the Bidding Document, the receipt of which is hereby duly acknowledged, I/ we, the undersigned, offer to supply/ work as mentioned in the Scope of the work, Bill of Material, Technical specifications, Service Level Standards & in conformity with the said bidding document for the same.

I / We undertake that the prices are in conformity with the specifications prescribed. The quote/ price are inclusive of all cost likely to be incurred for executing this work. The prices are inclusive of all type of govt. taxes/duties.

I / We undertake, if our bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the schedule of Requirements.

I / We hereby declare that in case the contract is awarded to us, we shall submit the contract performance guarantee as prescribed in the bidding document.

I / We agree to abide by this bid for a period of 90 days after the last date fixed for bid submission and it shall remain binding upon us and may be accepted at any time before the expiry of that period.

Until a formal contract is prepared and executed, this bid, together with your written acceptance thereof and your notification of award shall constitute a binding Contract between us.

I / We hereby declare that our bid is made in good faith, without collusion or fraud and the information contained in the bid is true and correct to the best of our knowledge and belief.

We understand that you are not bound to accept the lowest or any bid you may receive.

We agree to all the terms & conditions as mentioned in the bidding document and submit that we have not submitted any deviations in this regard.

Date:
Authorized Signatory
Name:
Designation:



Financial Bid Format

(To be submitted by the bidder only in BoQ format (.XLS) available at e-Procurement portal)

| |
|---|
| Processing Authority: Managing Director, RISL |
| Name of Work: Request for Proposal (RFP) document for upgradation of the existing studio and Supply and Installation of items for setup new Professional Grade Studio with One year maintenance support through Single Source Procurement Method |
| NIB Ref. No: F3.3(455)/RISL/PUR/2023/ _____ dated _____ |
| Bidder Name: |

PRICE SCHEDULE

A. Price schedule for Existing Studio:

| Sr. | Item Description | Quantity | Unit | Rate (in INR) including all incidental Charges and all taxes but excluding GST (as applicable) = Unit Rate * Quantity (as specified in Column III) | Applicable GST (In INR) | Total Amount (in INR) including all taxes and incidental Charges (as applicable) |
|-----------------------------|--|----------|------|--|-------------------------|--|
| I | II | III | IV | V | VI | VII= V+VI |
| Studio Camera System | | | | | | |
| 1. | Supply, Installation, Testing & Commissioning of Professional Cam Camera • Standard Accessories• Additional Accessories: Additional Battery • Memory Card 256GB • Camera Soft Carrying Case • LED Video Light for Camcorder • High Strength Camera/Teleprompter Tripod Stand with soft carrying case | 1 | Set | | | |
| 2. | Supply, Installation, Testing & Commissioning of Camcorder Monopod with Professional Video Head with Soft Carrying Case | 1 | Set | | | |
| Studio Lighting | | | | | | |
| 1. | Supply, Installation, Testing & Commissioning of 200W LED Flood Light Tunable | 3 | Nos. | | | |



| Sr. | Item Description | Quantity | Unit | Rate (in INR) including all incidental Charges and all taxes but excluding GST (as applicable) = Unit Rate * Quantity (as specified in Column III) | Applicable GST (In INR) | Total Amount (in INR) including all taxes and incidental Charges (as applicable) |
|--|---|----------|------|--|-------------------------|--|
| I | II | III | IV | V | VI | VII= V+VI |
| 2. | Supply, Installation, Testing & Commissioning of 200w LED Video Panel Light Tunable & Dimmable. | 2 | Nos. | | | |
| 3. | Supply, Installation, Testing & Commissioning of 200W LED Fresnel Spotlight, Tunable & Dimmable | 2 | Nos | | | |
| 4. | Supply, Installation, Testing & Commissioning of Studio Pantograph Lights Track System with 10 numbers of extenders | 1 | Nos. | | | |
| 5. | Supply, Installation, Testing & Commissioning of Ceiling General lighting LED fixture | 1 | Nos. | | | |
| 6. | Supply, Installation, Testing & Commissioning of DMX Lighting Controller with Rack mount photo isolator DMX splitter | 1 | Set | | | |
| Video Monitor & Microphone System | | | | | | |
| 1. | Supply, Installation, Testing & Commissioning of Cordless Microphone Dual with dual Lapel microphone with Compatible, cable/Connectors & Soft Carrying Case | 1 | Set | | | |
| 2. | Supply, Installation, Testing & Commissioning of Wireless Handheld Microphone with Compatible, cable/Connectors & Soft Carrying Case | 1 | Set | | | |
| 3. | Supply, Installation, Testing & Commissioning of 55" LED TV with floor mounted, height adjustable stand | 1 | Set | | | |
| Studio Furniture | | | | | | |
| 1. | Supply & Installation of general office Desk with additional free standing side Cabinet, Keyboard drawer & other accessories | 1 | Set | | | |
| 2. | Supply & Installation of Hydraulic Anchoring Chair | 3 | Nos | | | |

| Sr. | Item Description | Quantity | Unit | Rate (in INR) including all incidental Charges and all taxes but excluding GST (as applicable) = Unit Rate * Quantity (as specified in Column III) | Applicable GST (In INR) | Total Amount (in INR) including all taxes and incidental Charges (as applicable) |
|------------------------------------|---|----------|------|--|-------------------------|--|
| I | II | III | IV | V | VI | VII= V+VI |
| 3. | Supply & Installation of Office 3Nos x2-Seater Sofa Set with 2x Center Table & 1XCorner Table | 1 | Set | | | |
| Desktop Computer for Studio | | | | | | |
| 1. | Supply & Installation of Desktop computer with keyboard, mouse & other accessories | 1 | Set | | | |

B. Price schedule for Setup a New Studio:

| Sr. | Item Description | Quantity | Unit | Rate (in INR) including all incidental Charges and all taxes but excluding GST (as applicable) = Unit Rate * Quantity (as specified in Column III) | Applicable GST (In INR) | Total Amount (in INR) including all taxes and incidental Charges (as applicable) |
|---|--|----------|------|--|-------------------------|--|
| I | II | III | IV | V | VI | VII= V+VI |
| Studio Controls, Video Processing, Streaming & Content Management System | | | | | | |
| 1. | Supply, Installation, Testing & Commissioning of Software VC Codec & Media Server with Content Management Software | 1 | Set | | | |
| 2. | Supply, Installation, Testing & Commissioning of Systems Management Laptop PC with Carrying case | 1 | Nos | | | |
| 3. | Supply, Installation, Testing & Commissioning of Multi-Camera Encoder/Streamer, Switcher/Monitor & Recorder | 1 | Set | | | |



| Sr. | Item Description | Quantity | Unit | Rate (in INR) including all incidental Charges and all taxes but excluding GST (as applicable) = Unit Rate * Quantity (as specified in Column III) | Applicable GST (In INR) | Total Amount (in INR) including all taxes and incidental Charges (as applicable) |
|--|---|----------|------|--|-------------------------|--|
| I | II | III | IV | V | VI | VII= V+VI |
| Studio Camera & Teleprompter System | | | | | | |
| 1. | Supply, Installation, Testing & Commissioning of Professional Cam Camera • Standard Accessories• Additional Accessories: Additional Battery • Memory Card 256GB • Camera Soft Carrying Case • LED Video Light for Camcorder • High Strength Aluminum Alloy Camera/Teleprompter Tripod Stand with soft carrying case | 3 | Set | | | |
| 2. | Supply, Installation, Testing & Commissioning of Camcorder Aluminum Alloy Monopod with Professional Video Head with Soft Carrying Case | 1 | Set | | | |
| 3. | Supply, Installation, Testing & Commissioning of Studio Camera mounted 19" Teleprompter with 2xWireless Remote, Operator Desktop Console: with 1x4 HDMI Distribution Amplifier, with necessary stand, cable & accessories | 1 | Set | | | |
| 4. | Supply, Installation, Testing & Commissioning of Speech Master Studio floor Mounted Teleprompter (Size 11") Dual Stand with necessary stand, cable & accessories | 1 | Set | | | |
| 5. | Supply, Installation, Testing & Commissioning of Mobile Presidential Speech Teleprompter (Size 17") with Hard Carrying Case HDMI Splitter with necessary stand, cable & accessories | 2 | Set | | | |
| Studio Lighting & Backdrop System | | | | | | |
| 1. | Supply, Installation, Testing & Commissioning of 200W LED Flood Light Tunable | 8 | Nos | | | |
| 2. | Supply, Installation, Testing & Commissioning of 200W LED Fresnel Spotlight, Tunable & Dimmable. | 4 | Nos | | | |



| Sr. | Item Description | Quantity | Unit | Rate (in INR) including all incidental Charges and all taxes but excluding GST (as applicable) = Unit Rate * Quantity (as specified in Column III) | Applicable GST (In INR) | Total Amount (in INR) including all taxes and incidental Charges (as applicable) |
|---|---|----------|------|--|-------------------------|--|
| I | II | III | IV | V | VI | VII= V+VI |
| 3. | Supply, Installation, Testing & Commissioning of 200w LED Video Panel Light Tunable & Dimmable. | 6 | Nos | | | |
| 4. | Supply, Installation, Testing & Commissioning of DMX Lighting Controller with Rack mount photo isolator DMX splitter | 1 | Nos | | | |
| 5. | Supply, Installation, Testing & Commissioning of Studio Pantograph Lights Track System with 10 numbers of extenders | 1 | Nos | | | |
| 6. | Supply, Installation, Testing & Commissioning of Ceiling General lighting LED fixture | 4 | Nos | | | |
| 7. | Supply, Installation, Testing & Commissioning of Studio LED Lights "On Air Display" with Remote | 2 | Nos | | | |
| 8. | Supply, Installation, Testing & Commissioning of Studio Motorized Backdrop System with Croma Fabric of 15'x 11 with Remote | 1 | Nos | | | |
| 9. | Supply, Installation, Testing & Commissioning of Studio Motorized Backdrop System with Croma Fabric of 8'x 11 with Remote | 2 | Nos | | | |
| Video, Sound Reinforcement & audio Microphone System | | | | | | |
| 1. | Supply, Installation, Testing & Commissioning of Cordless Microphone Dual with dual Lapel microphone with Compatible, cable/Connectors & Soft Carrying Case | 2 | set | | | |
| 2. | Supply, Installation, Testing & Commissioning of Wireless Handheld Microphone with camera mountable Receiver with Compatible, cable/Connectors & Soft Carrying Case | 1 | Set | | | |
| 3. | Supply, Installation, Testing & Commissioning of Ceiling Microphone with Compatible, cable/Connectors & Controller software | 1 | Set | | | |



| Sr. | Item Description | Quantity | Unit | Rate (in INR) including all incidental Charges and all taxes but excluding GST (as applicable) = Unit Rate * Quantity (as specified in Column III) | Applicable GST (In INR) | Total Amount (in INR) including all taxes and incidental Charges (as applicable) |
|---|--|----------|------|--|-------------------------|--|
| I | II | III | IV | V | VI | VII= V+VI |
| 4. | Supply, Installation, Testing & Commissioning of Audio Digital Mixer with DSP with Compatible, cable/Connectors & Controlling software with compatible 8p PoE Network Switch | 1 | Set | | | |
| 5. | Supply, Installation, Testing & Commissioning of Wireless Headphone with compatible Bluetooth Transmitter | 1 | Nos | | | |
| 6. | Supply, Installation, Testing & Commissioning of Wired Headphone | 1 | Nos | | | |
| 7. | Supply, Installation, Testing & Commissioning of Audio Amplifier | 1 | Nos | | | |
| 8. | Supply, Installation, Testing & Commissioning of Column Speaker with wall mount Stand | 2 | Nos | | | |
| 9. | Supply, Installation, Testing & Commissioning of 8X8 HDMI Matrix Switcher with all cable, connectors and accessories | 1 | Nos | | | |
| Studio Civil & Electrical Work with Acoustic Treatment | | | | | | |
| 1. | Supply & Installation of Armstrong Acoustic false Ceiling Tile with Armstrong Ceiling Grid System & all Accessories (Including the removal of the existing false ceiling structure and its disposal) | 304 | Sqft | | | |
| 2. | Supply, Installation, Testing & Commissioning of Armstrong Acoustic Fabric Wall Panel GI Wall Grid System & all Accessories | 212 | Sqft | | | |
| 3. | Supply, Installation, Testing & Commissioning of Armstrong Acoustic Wooden Slat Panel GI Wall Grid System & all Accessories | 613 | Sqft | | | |



| Sr. | Item Description | Quantity | Unit | Rate (in INR) including all incidental Charges and all taxes but excluding GST (as applicable) = Unit Rate * Quantity (as specified in Column III) | Applicable GST (In INR) | Total Amount (in INR) including all taxes and incidental Charges (as applicable) |
|-----|---|----------|------|--|-------------------------|--|
| I | II | III | IV | V | VI | VII= V+VI |
| 4. | Supply, Installation, Testing & Commissioning of Anti-static Floor Carpet Tiles | 509 | Sqft | | | |
| 5. | Supply, Installation & Raising of the Roof of the studio room and adjacent office room as per site requirement through necessary restructuring/alteration/removal of the existing ceiling/wall with 50mm PU insulation Wall/ceiling Panels mounted on MS Frames with proper slopes with indoor lining of the wall cavities with 12mm Fire Retardant Plywood with Weather Ceiling of the structure | 1 | Set | | | |
| 6. | Supply & Installation of Custom-built Acoustic studio Doors of 50 mm thickness with fixing of suitable laminates to be Merged with Wall Panel; Polished Teak wood Wall frame & Accessories like Hettich 2D Adjustable Concealed Hinges, Concealed Door Closer, handle and other necessary accessories etc | 3 | Nos | | | |
| 7. | Supply & Installation of Custom-made Equipment Cabinet with modular accessories for drawers and cabinets as per the site requirement with sitting arrangement of the operator | 1 | Nos | | | |
| 8. | Supply & Refurbishment of the Studio's men's room with architectural Wall cladding film, internal concealed electrical point wiring, Toilet lighting fixtures etc as per the site requirement | 1 | Lot | | | |
| 9. | Supply & Installation of Executive premium grade office desk with Executive premium grade Chair for Studio Room as per site requirement | 1 | Set | | | |
| 10. | Supply & Installation of 2 Nos of Studio Premium Lounge Chairs with Table/stool as per approved design | 1 | Set | | | |
| 11. | Supply & Installation of Floor mounted Aluminum Raceway, Floor Junction Box with all accessories & switches/sockets as per the site requirement | 1 | Lot | | | |

| Sr. | Item Description | Quantity | Unit | Rate (in INR) including all incidental Charges and all taxes but excluding GST (as applicable) = Unit Rate * Quantity (as specified in Column III) | Applicable GST (In INR) | Total Amount (in INR) including all taxes and incidental Charges (as applicable) |
|--------------------------------------|--|----------|------------|--|-------------------------|--|
| I | II | III | IV | V | VI | VII= V+VI |
| 12. | Supply & Installation of Studio Electrical Accessories: Electric Distribution Box x2 Nos with MCBs, Power Switch Box, Power Cable, DMX Cable 5 Core Shielded, HDMI Cable, Data Cable; CAT6 Cable, Jelly Filled Telephone Cable, Microphone Cable, Speaker Cable in Conduits/Casings with all type of Connectors etc as per site requirement. | 1 | Lot | | | |
| 13. | Supply, Installation, Testing & Commissioning of HVAC system with Hot & Cold Pump, VRV Type ODU: 5HP; Cassette IDU 4TR with Fresh Air Intake Function & Filter with 1xWired Remote unit & 1xWireless Remote unit; with ceiling/Floor Mount Stand, VRV Copper piping, drainage/Fresh-Air Piping with complete with necessary thermal insulation etc | 1 | Set | | | |
| 14. | Supply, Installation, Testing & Commissioning of Air Purifier, 7 Stage, Ceiling Mount Cassette Type | 1 | Set | | | |
| Manpower for 1 year O & M | | | | | | |
| 1. | Manpower for operation & Maintenance of Video Conferencing and Video recordings | 24 | Man Months | | | |

***Note:**

1. All type of taxes shall be applicable as per prevailing Government norms.
2. An additional performance security shall also be taken from the successful bidder in case of unbalanced bid according to the rule 75A of RTPP rules, as mentioned in chapter 5.
3. The item description and quantity of the additional items should be considered as per the Annexure titled "Bill of Material".
4. Bidder shall mention the total cost in column V of the above table for respective items mentioned in column II. The unit cost for each item shall be derived by dividing the total cost of each item mentioned in the above table by the respective quantity offered for the said item as per Annexure titled "Bill of Material".



ANNEXURE-10: DRAFT AGREEMENT FORMAT {to be mutually signed by selected bidder and procuring entity}

This Contract is made and entered into on this _____ day of _____ by and between RajCOMP Info Services Limited, having its head office at 1st floor, Yojana Bhawan, Tilak Marg, C-Scheme, Jaipur-302005, Rajasthan (herein after referred to as Purchaser/ RISL) which term or expression, unless excluded by or repugnant to the subject or context, shall include his successors in office and assignees on ONE PART

And

M/s _____, a company registered under _____ with its registered office at _____ (herein after referred as the "Successful Bidder/ Supplier") which term or expression, unless excluded by or repugnant to the subject or context, shall include his successors in office and assignees on the OTHER PART.

Whereas,

Purchaser is desirous of appointing an agency for <project title> as per the Scope of Work and Terms and Conditions as set forth in the RFP document dated _____ of <NIB No _____>.

And whereas

The supplier represents that it has the necessary experience for carrying out the overall work as referred to herein and has submitted a bid and subsequent clarifications for providing the required services against said NIB and RFP document issued in this regard, in accordance with the terms and conditions set forth herein and any other reasonable requirements of the Purchaser from time to time.

And whereas

Purchaser has accepted the bid of supplier and has placed the Letter of Intent vide Ref. No. _____ dated _____, on which M/s _____ has given their acceptance vide their Letter No. _____ dated _____.

And whereas

This agreement is being executed on behalf of M/s (Concerned Department) _____, to procure defined goods and services, RISL is acting merely as a pure agent who neither intends to hold or holds any title to the goods and services being procured or provided. So all the goods and services are required to be delivered in the name of M/s (Concerned Department) _____ along with invoices of supplied items, although payment will be made by RISL on behalf of said department/company.

And whereas

The supplier has deposited a sum of Rs. _____/- (Rupees _____) in the form of _____ ref no. _____ dated _____ of



_____ Bank and valid up to _____ as security deposit for the due performance of the contract.

Now it is hereby agreed to by and between both the parties as under: -

1. The NIB Ref. No. _____ dated _____ and RFP document dated _____ issued by RISL along with its enclosures/ annexures, wherever applicable, are deemed to be taken as part of this contract and are binding on both the parties executing this contract.
2. In consideration of the payment to be made by RISL to M/s _____ at the rates set forth in the Lol no. _____, _____ will duly supply the said articles set forth in "Annexure-1: Bill of Material" thereof and provide related services in the manner set forth in the RFP, along with its enclosures/ annexures and Technical Bid along with subsequent clarifications submitted by supplier.
3. The RISL do hereby agree that if supplier shall duly supply the said articles and provide related services in the manner aforesaid observe and keep the said terms and conditions of the RFP and Contract, the RISL will pay or cause to be paid to supplier, at the time and the manner set forth in the said conditions of the RFP, the amount payable for each and every project milestone & deliverable. The mode of Payment will be as specified in the RFP document.
4. The timelines for the prescribed Scope of Work, requirement of goods/ items with 3 years maintenance support shall be effected from the date of Lol i.e. _____ and completed by supplier within the period as specified in the RFP document.
5. In case of extension in the delivery and/ or installation period/ completion period with liquidated damages, the recovery shall be made on the basis of following percentages of value of stores/ works which supplier has failed to supply/ install/ complete: -

| | | |
|----|--|-------|
| 1. | Delay up to one fourth period of the prescribed delivery period, successful installation & completion of work | 2.5% |
| 2. | Delay exceeding one fourth but not exceeding half of the prescribed delivery period, successful installation & completion of work. | 5.0% |
| 3. | Delay exceeding half but not exceeding three fourth of the prescribed delivery period, successful installation & completion of work. | 7.5% |
| 4. | Delay exceeding three fourth of the prescribed delivery period, successful installation & completion of work. | 10.0% |

Note:

- i. Fraction of a day in reckoning period of delay in supplies/ maintenance services shall be eliminated if it is less than half a day.
 - ii. The maximum amount of agreed liquidated damages shall be 10%.
 - iii. If supplier requires an extension of time in completion of contractual supply on account of occurrence of any hindrances, he shall apply in writing to the authority which had placed the work order, for the same immediately on occurrence of the hindrance but not after the stipulated date of completion of supply.
 - iv. Delivery period may be extended with or without liquidated damages if the delay in the supply of goods in on account of hindrances beyond the control of supplier.
6. All disputes arising out of this agreement and all questions relating to the interpretation of this agreement shall be decided as per the procedure mentioned in the RFP document.

In witness whereof the parties have caused this contract to be executed by their Authorized Signatories on this _____ day of _____, 20____.



| | |
|----------------------------|---|
| Signed By: | Signed By: |
| () | On behalf of Managing Director/Director (T) RajCOMP Info Services Limited, |
| Designation: | |
| Company: | |
| <i>In the presence of:</i> | <i>In the presence of:</i> |
| () | () |
| Designation: | Designation: |
| Company: | RajCOMP Info Services Limited, |
| () | () |
| Designation: | Designation: |
| Company: | RajCOMP Info Services Limited, |



ANNEXURE-11: MEMORANDUM OF APPEAL UNDER THE RTPP ACT, 2012

Appeal Noof

Before the (First/ Second Appellate Authority)

1. Particulars of appellant:
 - a. Name of the appellant:<please specify>
 - b. Official address, if any: <please specify>
 - c. Residential address:<please specify>

2. Name and address of the respondent(s):
 - a. <please specify>
 - b. <please specify>
 - c. <please specify>

3. Number and date of the order appealed against name and designation of the officer/ authority who passed the order (enclose copy), ora statement of a decision, action or omission of the procuring entity in contravention to the provisions of the Act by which the appellant is aggrieved:<please specify>

4. If the Appellant proposes to be represented by a representative, the name and postal address of the representative:<please specify>

5. Number of affidavits and documents enclosed with the appeal:<please specify>

6. Grounds of appeal (supported by an affidavit):<please specify>

7. Prayer:<please specify>

Place

Date

Appellant's Signature

ANNEXURE-12: BANK GUARANTEE FORMAT {to be submitted by the bidder's bank}**BANK GUARANTEE FORMAT – PERFORMANCE SECURITY (PBG)**

(To be stamped in accordance with Stamp Act and on a Stamp Paper purchased from Rajasthan State only and to be issued by a Nationalised/ Scheduled bank having its branch at Jaipur and payable at par at Jaipur, Rajasthan)

To,
The Managing Director,
RajCOMP Info Services Limited (RISL),
First Floor, Yojana Bhawan, C-Block, Tilak Marg, C-Scheme, Jaipur-302005 (Raj).

1. In consideration of the RajCOMP Info Services Limited (hereinafter called "RISL") having agreed to exempt M/s (hereinafter called "the said Contractor(s)" from the demand, under the terms and conditions of an Agreement No. dated made between the RISL through and(Contractor) for the work(hereinafter called "the said Agreement") of Security Deposit for the due fulfilment by the said Contractor (s) of the terms and conditions contained in the said Agreement, on production of a Bank Guarantee for Rs.....(rupeesonly), we(indicate the name of the Bank), (hereinafter referred to as "the Bank") at the request ofContractor(s) do hereby undertake to pay to the RISL an amount not exceeding Rs.....(Rupees.....only) on demand.
2. We..... (Indicate the name of Bank), do hereby undertake to pay Rs..... (Rupees.....only), the amounts due and payable under this guarantee without any demur or delay, merely on a demand from the RISL. Any such demand made on the bank by the RISL shall be conclusive as regards the amount due and payable by the Bank under this guarantee. The Bank Guarantee shall be completely at the disposal of the RISL and We..... (Indicate the name of Bank), bound ourselves with all directions given by RISL regarding this Bank Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs..... (Rupees.....only).
3. We.....(indicate the name of Bank), undertake to pay to the RISL any money so demanded notwithstanding any dispute or disputes raised by the contractor(s) in any suit or proceeding pending before any Court or Tribunal or Arbitrator etc. relating thereto, our liability under these presents being absolute, unequivocal and unconditional.
4. We.....(indicate the name of Bank) further agree that the performance guarantee herein contained shall remain in full force and effective up to <DATE> and that it shall continue to be enforceable for above specified period till all the dues of RISL under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till the RISL certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said Contractor(s) and accordingly discharges this guarantee.
5. We(indicate the name of Bank) further agree with the RISL that the RISL shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Agreement or to extend time of performance by the said Contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the RISL against the said Contractor(s) and to forbear or enforce any of the terms and conditions relating to the said Agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Contractor(s) or for any forbearance, act or omission on the part of the RISL or any indulgence by the RISL to the said Contractor(s) or by any such matter or thing whatsoever which would but for this provision, have effect of so relieving us.



6. The liability of us (indicate the name of Bank), under this guarantee will not be discharged due to the change in the constitution of the Bank or the contractor(s).
7. We (indicate the name of Bank), lastly undertake not to revoke this guarantee except with the previous consent of the RISL in writing. x`
8. This performance Guarantee shall remain valid and in full effect, until it is decided to be discharged by the RISL. Notwithstanding anything mentioned above, our liability against this guarantee is restricted to Rs..... (Rupees.....only).
9. It shall not be necessary for the RISL to proceed against the contractor before proceeding against the Bank and the guarantee herein contained shall be enforceable against the Bank notwithstanding any security which the RISL may have obtained or obtain from the contractor.
10. We (indicate the name of Bank) verify that we have a branch at Jaipur. We undertake that this Bank Guarantee shall be payable at any of its branch at Jaipur. If the last day of expiry of Bank Guarantee happens to be a holiday of the Bank, the Bank Guarantee shall expire on the close of the next working day.
11. We hereby confirm that we have the power(s) to issue this guarantee in your favor under the memorandum and articles of Association/constitution of our bank and the undersigned is/are the recipient of authority by express delegation of power(s) and has/have full power(s) to execute this guarantee for the power of attorney issued by the bank.

Dated.....day of.....For and on behalf of the <Bank> (indicate the Bank)

Signature

(Name & Designation)

Bank's Seal

The above performance Guarantee is accepted by the RISL
For and on behalf of the RISL

Signature

(Name & Designation)

GUIDELINES FOR SUBMISSION OF BANK GUARANTEE

The Bank Guarantee shall fulfil the following conditions in the absence of which they cannot be considered valid: -

1. Bank Guarantee shall be executed on non- judicial stamp paper of applicable value purchased in the name of the bank.
2. Two persons should sign as witnesses mentioning their full name, designation, address and office seal (if any).
3. The Executor (Bank Authorities) may mention the power of attorney No. and date of execution in his/ her favour authorizing him/ her to sign the document. The Power of Attorney to be witnessed by two persons mentioning their full name and address.
4. The Bank Guarantee should be executed by a Nationalised Bank/ Scheduled Commercial Bank only.
5. Non – Judicial stamp paper shall be used within 6 months from the date of Purchase of the same. Bank Guarantee executed on the non-judicial stamp paper after 6 (six) months of the purchase of such stamp paper shall be treated as non-valid.
6. The contents of Bank Guarantee shall be strictly as per format prescribed by RISL
7. Each page of Bank Guarantee shall bear signature and seal of the Bank and B.G. number.
8. All corrections, deletions etc. in the Bank Guarantee should be authenticated by signature of Bank Officials signing the Bank Guarantee.
9. Bank should separately send through registered post/courier a certified copy of Bank Guarantee, mentioning Bid reference, Bid title and bidder name, directly to the Purchaser at the following address:

The Managing Director,
RajCOMP Info Services Limited (RISL),
First Floor, Yojana Bhawan, C-Block, Tilak Marg, C-Scheme, Jaipur-302005 (Raj).



ANNEXURE- 13: SELF-DECLARATION – NO BLACKLISTING (to be submitted by the selected bidder)

To,
{Procuring entity},

In response to the Tender/ NIT Ref. No. _____ dated _____
for {Project Title}, as an Owner/ Partner/ Director of
_____, I/ We hereby declare that presently our
Company/ firm _____, at the time of bidding, is having unblemished record and is
not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of
time by any State/ Central government/ PSU/ UT.

If this declaration is found to be incorrect then without prejudice to any other action that may be
taken, my/ our security may be forfeited in full and our bid, to the extent accepted, may be cancelled.

Thanking you,

Name of the Bidder: -

Authorised Signatory: -

Seal of the Organization: -

Date: _____

Place: _____