

## INVITATION FOR BID (IFB) & NOTICE INVITING BID (NIB)

Ref. No.: F1.1(9)/RCAT/Corp/2025/171.

Date: 20/03/2025


Unique Bid No.: RCT2425 SSR00001

<b>Name &amp; Address of the Procuring Entity</b>	<ul style="list-style-type: none"><li>• <b>Name:</b> Rajasthan Centre of Advanced Technology (R-CAT)</li><li>• <b>Address:</b> Soochna Kendra, Near Trauma Centre, Opposite SMS Hospital, Tonk Road, Jaipur -302001</li></ul>
<b>Name &amp; Address of the Project Officer In-charge (POIC)</b>	<ul style="list-style-type: none"><li>• <b>Name:</b> Sh. Amit Sharma</li><li>• <b>Designation:</b> General Manager (Technical)</li><li>• <b>Address:</b> 2nd floor, Soochna Kendra, Near Trauma Centre, Opposite SMS Hospital, Tonk Road, Jaipur -302001</li><li>• <b>Email:</b> <a href="mailto:amit.risl@rajasthan.gov.in">amit.risl@rajasthan.gov.in</a></li></ul>
<b>Subject Matter of Procurement</b>	Selection of Partners for Career Assured Program by R-CAT in Rajasthan
<b>Bid Procedure</b>	Single stage: Single envelope bidding procedure at <a href="http://eproc.rajasthan.gov.in">http://eproc.rajasthan.gov.in</a>
<b>Websites for downloading Bidding Document, Corrigendum's, Addendums etc.</b>	<ul style="list-style-type: none"><li>• Websites: <a href="http://sppp.rajasthan.gov.in">http://sppp.rajasthan.gov.in</a>, <a href="http://eproc.rajasthan.gov.in">http://eproc.rajasthan.gov.in</a>, <a href="https://rcat.rajasthan.gov.in">https://rcat.rajasthan.gov.in</a></li><li>• Bidding document fee: Rs. 5000/- (Rupees Five Thousand Only) in Cash/ Demand Draft in favor of "MD, Rajasthan Centre of Advanced Technology" payable at "Jaipur".</li><li>• RISL Processing Fee: Rs. 2000 (Rupees Two Thousand Only) in Demand Draft in favor of "Managing Director, RISL" payable at "Jaipur".</li></ul>
<b>Bid Security (EMD) and Mode of Payment</b>	<ul style="list-style-type: none"><li>• <b>Amount (INR):</b> 50,000/- (Rupees Fifty Thousand Only).</li><li>• <b>Mode of Payment:</b> Banker's Cheque or Demand Draft or Bank Guarantee of a Scheduled Bank in favor of "MD, Rajasthan Centre of Advanced Technology" payable at "Jaipur"</li></ul>
<b>Period of Sale/Download of Bidding Document (Start/ End Date)</b>	<ul style="list-style-type: none"><li>• Start Date: 20-03-2025 from 06:00 PM</li><li>• End Date: 02-05-2025 till 03:00 PM</li></ul>
<b>Date/Time for Pre-bid Queries</b>	<ul style="list-style-type: none"><li>• Pre-bid Meeting at 11:00 AM on 03.04.2025 in R-CAT Conference Room.</li><li>• Last Date of submitting pre bid queries (through email only) by the bidder 04.04.2025 EoD on <a href="mailto:amit.risl@rajasthan.gov.in">amit.risl@rajasthan.gov.in</a>.</li></ul>
<b>Manner, Start/ End Date for the submission of Bids</b>	<ul style="list-style-type: none"><li>• Manner: Online at eProc website (<a href="http://eproc.rajasthan.gov.in">http://eproc.rajasthan.gov.in</a>)</li><li>• Start Date: 20-03-2025 from 06:00 PM onwards.</li><li>• End Date: 02-05-2025 till 3:00 PM</li></ul>
<b>Submission of Banker's Cheque / Demand Draft for Tender Fee, Bid Security, and Processing Fee*</b>	<ul style="list-style-type: none"><li>• Till 02-05-2025 up to 3:00 PM</li></ul>
<b>Date/ Time/ Place of Bid Opening</b>	<ul style="list-style-type: none"><li>• Date: 02-05-2025 at time 04:00 PM</li><li>• Place: Conference Room, 2<sup>nd</sup> Floor, R-CAT, C-Scheme, Jaipur 302001 (Rajasthan)</li></ul>
<b>Bid Validity</b>	90 days from the last date of bid submission



Note:

- 1) Bidder (authorized signatory) shall submit their offer on-line in electronic formats for proposals. However, DD for Tender Fees, RISL Processing Fees and Bid Security should be submitted physically at the office of Tendering Authority as prescribed in NIB and scanned copy of same should also be uploaded along with the technical Bid/cover.
- 2) \* In case, any of the bidders fails to physically submit the Banker's Cheque/ Demand Draft/ Bank Guarantee for Tender Fee, Bid Security, and RISL Processing Fee up to prescribed time period, its Bid shall not be accepted. The Banker's Cheque/ Demand Draft/ Bank Guarantee for RISL Processing Fee should be drawn in favour of "Managing Director, RajCOMP Info Services Ltd." payable at "Jaipur" from any Scheduled Commercial Bank and the Bidding document fee, and Bid Security "MD, Rajasthan Centre of Advanced Technology." payable at "Jaipur" from any Scheduled Commercial Bank.
- 3) To participate in online bidding process, Bidders must procure a Digital Signature Certificate (Type III) as per Information Technology Act-2000 using which they can digitally sign their electronic bids. Bidders can procure the same from any CCA approved certifying agency, i.e. TCS, Safecrypt, Ncode etc. Bidders who already have a valid Digital Signature Certificate (DSC) need not procure a new DSC. Also, bidders must register on <http://eproc.rajasthan.gov.in> (bidders already registered on <http://eproc.rajasthan.gov.in> before 30-09-2011 must register again).
- 4) R-CAT will not be responsible for delay in online submission due to any reason. For this, bidders are requested to upload the complete bid well advance in time so as to avoid 11th hour issues like slow speed; choking of web site due to heavy load or any other unforeseen problems.
- 5) Bidders are also advised to refer "Bidders Manual Kit" available at e-Procurement website for further details about the e-Tendering process.
- 6) Training for the bidders on the usage of e-Tendering System (e-Procurement) is also being arranged by DoIT&C, GoR on a regular basis. Bidders interested for training may contact e-Procurement Cell, DoIT&C for booking the training slot.  
Contact No: 0141-4022688 (Help desk 10 am to 6 pm on all working days)  
e-mail: [eproc@rajasthan.gov.in](mailto:eproc@rajasthan.gov.in)  
Address: e-Procurement Cell, RISL, Yojana Bhawan, Tilak Marg, C-Scheme, Jaipur
- 7) Pre-bid Queries can be submitted through email only on email ids [amit.risl@rajasthan.gov.in](mailto:amit.risl@rajasthan.gov.in) and last Date of submitting clarification request (through email only) by the bidder as per the dates mentioned above in NIB.
- 8) The procuring entity reserves the complete right to cancel the bid process and reject any or all of the Bids.
- 9) No contractual obligation whatsoever shall arise from the bidding document/ bidding process unless and until a formal contract is signed and executed between the procuring entity and the successful bidder.
- 10) Procurement entity disclaims any factual/ or other errors in the bidding document (the onus is purely on the individual bidders to verify such information) and the information provided therein are intended only to help the bidders to prepare a logical bid-proposal.
- 11) The provisions of RTPPA Act 2012 and Rules thereto shall be applicable for this procurement. Furthermore, in case of any inconsistency in any of the provisions of this bidding document with the RTPP Act 2012 and Rules thereto, the later shall prevail.

  
Amit Sharma  
General Manager (Technical)

**Rajasthan Centre of Advanced Technology**

Soochna Kendra, Near Trauma Centre, Opposite SMS Hospital, Tonk Road, Jaipur -302001

Tel: 0141-2923851, Website: [www.rcat.rajasthan.gov.in](http://www.rcat.rajasthan.gov.in)

Price: Rs. 5,000/- Only

**Invitation for  
Expression of Interest (EOI)  
for**

**Selection of Partners for Career Assured Program  
by R-CAT in Rajasthan**

[ NIT No.: F1.1(9)/RCAT/Corp/2025/171 Dated: 20-03-2025]

[ Last Date and Time for Submission of Proposals: 02-05-2025 up to 15:00 hrs.]

[To be opened on 02-05-2025 at 16:00 hrs.]

Pre-Bid on 03-04-2025 at 11:00 AM

<b>Name of the Company/ Firm:</b>	
<b>Address for the Correspondence:</b>	<hr/> <hr/> <hr/>
<b>Website/ Email</b>	
<b>Telephone No.:</b>	<b>Fax No.:</b>

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## R-CAT Career Assured Program

### DEFINITIONS & ACRONYMS

<b>GoR</b>	GoR would invariably mean Department of Information Technology and Communication (DoIT&C), Government of Rajasthan.
<b>Tendering Authority</b>	Executive Director, Rajasthan Centre of Advanced Technology with its office at Sookna Kendra, Tonk Road, Jaipur is the tendering authority.
<b>Bidder/Vendor/ System Integrator</b>	A firm / consortium submitting a proposal in response to this EOI.
<b>EoI</b>	The Expression of Interest document in its entirety, inclusive of any addenda that may be issued by the GoR.
<b>RISL/ RajCOMP</b>	RajCOMP Info Services Ltd.
<b>R-CAT</b>	Rajasthan Centre of Advanced Technology
<b>ToR</b>	Terms of Reference
<b>OEM</b>	Original Equipment Manufacturer
<b>Career Partner</b>	The Career Partner is an organization registered in India and whose offer(s) is/are accepted for providing the career assured program to the intended audience.
<b>STEM</b>	Science, Technology, Engineering and Math
<b>Project Based learning</b>	Project-based experiential is a way of learning in which emphasis is given on projects / cap stone projects. It is mandatory to complete a project to complete the course.
<b>CBCS</b>	Choice Based Credit System
<b>NEP 2020</b>	National Education Policy 2020

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Name & Signatures of the Bidder along with Seal

(Before pre-bid)

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## R-CAT Career Assured Program

### Chapter-1(INVITATION FOR BIDS)

- 1.1 R-CAT invites proposals against this Expression of Interest from reputed organizations looking forward to train and hire candidates from Rajasthan in IT, and ITES industry across the country.
- 1.2 This Expression of Interest ("EoI") is being issued for inviting offers from eligible bidders, for selecting organizations (Career Partners) who can collaborate for following:
  - a. **Training:** To provide training to the candidates of Rajasthan in the field of technology in any domain for skill development to enable employment post training.
  - b. **Certifications:** On completion of courses, the training provider should provide certificate recognizing the completion of course.
  - c. **Placements:** To provide job offer to all successful candidates of the batch. The employment provided should be in the IT/ITES industry and can be either captive employment or with organizations of repute.
  - d. **Ecosystem Development Activities:** To help R-CAT in creating an eco-system for generating interest of students and learners in the program by participating in Webinars/Seminars conducted by R-CAT and mobilize resources to help students enroll in this program.
- 1.3 This document would not be binding on the R-CAT in any manner whatsoever.
- 1.4 This is a single-stage selection process for selecting agencies for conducting Training Programs resulting in placements. **The EoI shall remain open perpetually and the proposals received from various organizations after due date shall be evaluated in the first week of subsequent month.**
- 1.5 The bidders must make a presentation on their proposals highlighting the program details, strengths of the program, approach, and methodologies of implementation of the program, capabilities of the organization in conducting similar programs across India in other states, benefits & achievements (in the form of placements provided in other states etc.) of the program, expected outcomes of the program (opportunities).
- 1.6 R-CAT reserves the right to
  - make necessary changes in the terms of the Project, and
  - to reject any or all bids without assigning any reasons thereof.
- 1.7 The offer of the bidder shall remain valid for **90** days after the date of Bid opening. For all bids submitted, R-CAT will respond to the bidder within 90 days of the bid opening.

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**Chapter-2(IMPORTANT DATES)**

Sl. No	Events	Date	Location
1.	Date of Publication of Expression of Interest (EOI)	20-03-2025	1. <a href="http://sppp.rajasthan.gov.in">http://sppp.rajasthan.gov.in</a> 2. <a href="http://eproc.rajasthan.gov.in">http://eproc.rajasthan.gov.in</a> 3. <a href="http://www.doitc.rajasthan.gov.in">http://www.doitc.rajasthan.gov.in</a> 4. <a href="https://rcat.rajasthan.gov.in">https://rcat.rajasthan.gov.in</a>
2.	Date & Time of Pre-Bid Meeting	03-04-2025 at 11:00 hrs.	2 <sup>nd</sup> floor, Conference Room, Office of Executive Director, R-CAT, Jaipur
3	Start Date & Time of Submission of EoI	20-03-2025 after 18:00 hrs.	eProc website; <a href="http://eproc.rajasthan.gov.in">http://eproc.rajasthan.gov.in</a>
4.	Last Date & Time of Submission of EoI	02-05-2025 up-to 15:00 hrs.	eProc website; <a href="http://eproc.rajasthan.gov.in">http://eproc.rajasthan.gov.in</a>
5.	Date & Time of Opening of EOI	02-05-2025 up-to 16:00 hrs.	2 <sup>nd</sup> floor, Conference Room, Office of Executive Director, R-CAT, Jaipur
6.	Tentative Date of Presentation	To be informed later	To be informed later

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**Chapter-3(ELIGIBILITY CRITERIA)**

- 3.1 The criteria given in the succeeding paragraphs must strictly be fulfilled by the bidder (Career Partner). The bidder must submit documentary evidence in support of their claim for fulfilling the criteria and they should submit an undertaking on their letter head to the fairness of these documents in support of their claim while submitting the Bids. The bids received without documentary evidence will be out rightly rejected.
- 3.2 A bidder (Career Partner) participating in the procurement process shall possess the following minimum pre-qualification/ eligibility criteria.

S. No.	Basic Requirement	Specific Requirements	Documents Required
1.	Legal Entity	The bidder should be a company registered under Indian Companies Act, 1956 /2013 OR A partnership firm registered under Indian Partnership Act, 1932. OR An LLP firm registered under Limited Liability Partnership Act, 2008	- Copy of valid Registration Certificate  - Copy of Certificate of incorporation
2.	Financial: Turnover	Average Annual Turnover from <i>IT/ITeS</i> of the bidder during the last three financial years, i.e., from 2021-22, 2022-23 and 2023-24 should be at least <b>Rs. 500.00</b> Crores.	CA Certificate with CA's Registration Number/ Seal
3.	Financial: Net worth	The net worth of the bidder as on 31 <sup>st</sup> March 2024, should be positive.	CA Certificate with CA's Registration Number/ Seal
4.	Tax registration	The bidder should have a registered number of I. GST where the business is located. II. PAN number.	Copies of relevant certificates of registration
5.	Mandatory Undertaking	Bidder should: - a) not be insolvent, in receivership, bankrupt or	A Self Certified letter as per Annexure-1: Self-

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Name & Signatures of the Bidder along with Seal



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S. No.	Basic Requirement	Specific Requirements	Documents Required
		<p>being wound up, not have its affairs administered by a court or a judicial officer, not have its business activities suspended and must not be the subject of legal proceedings for any of the foregoing reasons.</p> <p>b) not have, and their directors and officers do not have, been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter a procurement contract within a period of three years preceding the commencement of the procurement process, or not have been otherwise disqualified pursuant to debarment proceedings.</p> <p>c) not have a conflict of interest in the procurement in question as specified in the bidding document.</p> <p>d) comply with the code of integrity as specified in the bidding document.</p>	<p>Declaration by Authorized Signatory.</p> <p>Board resolution document confirming the Authorized signatory need to be shared.</p>

\*Consortiums are allowed. A maximum of two organizations are permitted to form a consortium and submit a bid. In case the bid is submitted as a consortium, the consortium must satisfy all conditions highlighted in the Sec 3.2.


The financial details of both organizations should be submitted.

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**Chapter-4(PROJECT PROFILE)**

- 4.1 Rajasthan Centre of Advanced Technology (R-CAT) stands as a beacon of opportunity and innovation in the realm of IT education, supported by the steadfast commitment of the Department of Information Technology & Communication (DoIT&C), Government of Rajasthan. Our mission to foster IT skills among students and professionals, coupled with a vision of creating a conducive ecosystem for career growth, remains unwavering.
- 4.2 R-CAT's current offerings, ranges from scholarships for Global Certificate courses to internships with industry partners, training to government professionals to underscore our dedication to empowering individuals with the training and practical experience necessary to excel in the ever-evolving field of technology.
- 4.3 One of the objectives of R-CAT is to enhance the employability quotient of the youth of the state in the field of Technology and allied disciplines.
- 4.4 To enhance job opportunities for the youth of Rajasthan, R-CAT plans to expand its range of training programs, aligning them with placement assurance initiatives. The training program envisages to provide candidates with opportunities to gain hands-on experience through live projects or training and leading to job offer in the bidder's organization or its affiliated organizations.
- 4.5 It is envisaged that upon successful completion of the course **all learners** will gain knowledge in the specific domain of technology / tool and get a certificate of course completion from the Career Partner.
- 4.6 Details of the program is given below -

 **Career Assured Program** - The initiative implemented by the selected partner should ensure robust employment opportunities for the successful candidates after completion of training. The program should be designed to prepare candidates for immediate employment in the career partner's organization or its affiliated organizations. The emphasis of the project is on skill-building aligned with industry requirements. The employment offered must include roles relevant to training provided. In this program, the selected career partner may train the students on live projects, if required the selected candidates may travel to the organization's campuses for training. The costs for the same should be managed by the partner.

The selected partner is required to provide a clear commitment to hiring all of the trained and successful candidates upon completion of the program. Offer letters must be issued to candidates either prior to program initiation or immediately following program completion, ensuring a seamless transition into employment. **The job offer should be of at-least INR 3.0 Lacs per annum or 3.5 times of the program fee whichever is higher.**

The main components of the program are given below –

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## R-CAT Career Assured Program

- **Student Selection:** Students may be screened based on predefined eligibility criteria, such as academic qualifications, aptitude tests, or interviews, to ensure they meet the program's standards and align with the partner's business requirements. The selected bidder will have the flexibility to design and implement the candidate selection process.
- **Core Training:** The selected partner is free to design and deliver customized training modules tailored to its/its business partners needs. Training programs will focus on both technical and soft skills, including domain-specific expertise, opportunities to learn communication, teamwork, and problem-solving. The selected partners duration of the and content will be structured to ensure students are job-ready by the end of the program. The mode of training should be primary offline, with most of the training happening in R-CAT centers or any location approved by R-CAT.
- **Live Projects:** The selected partner need to ensure that the selected students get trained on live projects of the selected organization or its associated organizations. Live projects involve real-world assignments or tasks undertaken in collaboration with organizations to gain practical experience. These projects should bridge the gap between theoretical knowledge and professional application by addressing real-time business challenges. They are an effective way to develop skills, enhance problem-solving abilities, and understand industry practices.
- The selected partner is expected to focus on **Meta Skills Training**. Meta Skills Training focuses on developing core, transferable skills that enable individuals to adapt and thrive in any environment or industry. These skills, often referred to as "skills beyond skills," include critical thinking, problem-solving, adaptability, emotional intelligence, creativity, and effective communication. meta skills are foundational and help individuals navigate complex challenges, learn new competencies quickly, and work collaboratively in dynamic situations.
- **Placement Assistance:** The selected bidder need to provide placement assistance to help individuals secure job opportunities. It typically includes services like resume building, interview preparation, career counseling, and connecting candidates with employers. This guidance ensures candidates are well-prepared to enter the workforce and align their skills with industry demands.
- **Placement:** The selected partner should ensure job placement opportunities for all students by offering job offers within its own organization, its partner organizations, or other reputed companies. This commitment will provide students with credible and rewarding career pathways.

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**Chapter-5(SCOPE OF WORK)**

- 5.1 R-CAT intends to conduct training for students (pursuing any course from any of the educational institutes of Rajasthan on IT Technologies of various domains with the selected Career Partner(s). The partners are expected to provide trainings, live projects and get these students placed in various organizations of repute (in- house/external).
- 5.2 R-CAT will engage through a contract/MOU with the selected partner/partners for a period of three years for conducting training of the selected students in R-CAT Jaipur and its 6 spoke centers located at Kota, Bikaner, Jodhpur, Udaipur, Ajmer, Bharatpur / approved educational institutes.

5.3 Detail of facilities available at prime location in the Jaipur city is as below:

Sl.No.	Facilities
1.	Area designated for R-CAT Classrooms and Labs in Soochna Kendra Building
2.	Fire Detection and Suppression System
3.	CCTV Surveillance system in common area
4.	Transformer and DG Set
5.	Air Conditioning
6.	Lifts and Escalators
7.	Electric and Fire Shaft
8.	Common area /Corridor
9.	Classroom and lab
10.	Toilets (male, female and handicapped)

The R-CAT facilities (above & 6 spoke centers located at Kota, Bikaner, Jodhpur, Udaipur, Ajmer, Bharatpur) will be available for training purposes of the selected partner on mutually agreed service cost basis.

- 5.4 Recurring expenditure with respect to electricity charges, maintenance of lifts, escalators, transformer, DG Set, UPS, Air conditioning, fire suppression system etc. would also be taken up by R-CAT. The basic facility like white boards, projectors, systems etc. would also be made available in the classroom. However, if any Partner has any specialized requirement with respect to equipment, software etc. for conducting their training courses then the same would have to be arranged by the partner. R-CAT shall provide server space to the partner in the state data center for installing their software, if so, required by them. Alternatively, the Partner can run their software from their cloud after obtaining permission of competent authority of R-CAT.
- 5.5 The partner should design the course curriculum in consultation with the needs of the organization proposed to participate in the placements.
- 5.6 The partner needs to assign resources (human, technology etc.) to facilitate all training (all types), placements etc.
- 5.7 The Partner should have the capability to deliver trainings offline and also in the format of e-learning, live web instructor led training and face to face classroom trainings.

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## R-CAT Career Assured Program

- 5.8 In case any course requires exposure visits to IT organizations/Industries for better understanding, the same should be facilitated by the selected Partner.
- 5.9 The Career partner is expected to share all details regarding the participants to R-CAT on request (self-financed / financed by R-CAT).
- 5.10 The career partners may be required to enter into Service Level Agreement with R-CAT before initiation of the work.
- 5.11 The career partner needs to participate in Hackathons, Webinars, Seminars, and other events organized by R-CAT.
- 5.12 The partner is expected to ensure that at all of the successful and willing candidates get placements after the training.
- 5.13 The responsibility structure of the different stake holders in this Project is as given below:

R-CAT would select the organizations (Career Partners) to conduct training at various locations of Rajasthan (R-CAT Jaipur and its 6 spoke centers located at Kota, Bikaner, Jodhpur, Udaipur, Ajmer, Bharatpur OR approved educational institutes).

R-CAT shall also help the career partners in facilitating outreach activities through the educational institutions of the state. R-CAT will also help the selected organization in conducting pre-assessment test for selection of suitable candidates for the Training Program.

- 5.14 The selected bidder for **Career Assured Program** would be responsible for:
1. Formal submission of the proposal in response to the EOI.
  2. Students' mobilization, counselling, registration, and engagement. (Joint responsibility along with R-CAT as well as Organization).
  3. Overall execution of the project and signing of MoU with R-CAT/nodal department/GoR.
  4. Defining of eligibility criteria for candidates to be selected.
  5. Conduct assessment for selection of students.
  6. To conduct industry ready technology training programs to enhance employability of candidates.
  7. Timely delivery of the selected training program.
  8. Provisioning of training / working opportunities on live projects / and make opportunities to candidates to facilitate them to earn while learning.
  9. Availability of course content/curricula as per Industry standards/Requirements.
  10. Ensure all the resources required are available during the entire tenure of the project.
  11. Availability of training material required for all types of training.
  12. Provide certifications after completion of training.
  13. Provide placement assistance services for supporting placements.

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14. To provide permanent/full-time job opportunities to all successful candidates of the batch. The employment provided can be either captive employment or with reputable organizations.

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**Chapter-6(DOCUMENTS TO BE SUBMITTED)**

- 6.1 The participating bidders would submit the following with respect to this EOI:
- i. The bidder should provide relevant papers with regards to eligibility criteria mentioned in chapter 3.
  - ii. The bidder should submit detail plan of their requirement of resources (i.e., Space, infrastructure, lab etc.) for conducting courses along with justification.
  - iii. The bidder should propose strategy to conduct the training programs and subsequent placements for the trained & successful candidates.
  - iv. The bidder should provide detailed syllabus of the training courses which they intend to conduct.
  - v. The participating bidders would provide following details with respect to the training course planned to be conducted. The following set of information is required for each proposed course:
    1. **Career Assured Program (CAP):**
      - Expectation from R-CAT.
      - Details of courses intended to be conducted. The following set of information is required for the proposed program:
        - a. Name of Program.
        - b. Name of Course to be offered in the program.
        - c. Name of the Certification to be offered post completion of the program.
        - d. Detailed Syllabus of the course.
        - e. Detailed breakdown of different phases of the program
        - f. Eligibility requirement of students.
        - g. Selection Process - How the candidates will be screened and the assessment(s) to be conducted prior to enrollment.
        - h. Time duration of program.
        - i. Faculty details with qualification and experience.
        - j. Equipment (if any) and software to be used for the course.
        - k. Expected Batch Size to conduct training course (minimum & maximum)
        - l. Assessment process.
        - m. Mobilization process to adapted for the course.
        - n. Details of job opportunities in which the students will be placed post-completion of training. The following set of details need to be provided - Type of job (Permanent/Full-Time), Name of the organization/organizations, Proposed job designation/job

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designations, Description of jobs, Salary band proposed for the job, Probation period of the job, etc.

- o. Any additional exclusive benefits/opportunities (if any).
2. The bidder should necessarily state the issues and challenges that the bidder visualizes in the proposed method of conducting training courses for all programs. Recognition of issues & challenges and strategy proposed to address the issues should be part of the proposed solution.
3. The bidder can provide any other detail which is relevant for conducting the assurance programs.
4. Bidders need to submit the requisite set of Annexures and documents highlighted in Chapter 18.
5. A detailed presentation covering all the above may be required to be conducted by the participating bidder on the date intimated by R-CAT.

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Name & Signatures of the Bidder along with Seal

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## R-CAT Career Assured Program

### **Chapter-7(DELIVERABLES)**

(Applicable for Selected Career partner)

7.1 Tentative set of deliverables expected from the selected Career partner is given below:

- i. Batch Details with name of candidates.
- ii. Attendance of the Candidates.
- iii. List of Instructors and their qualifications & certifications.
- iv. Hard / Soft Copy of course material to each participant.
- v. Feedback of the training from participants at definite stages of the training.
- vi. Performance Evaluation Assessment Report of each participant at the end of the training.
- vii. Certificate of Course Completion/Certification to participants.
- viii. Documentation confirming employment opportunities in the form of job interviews, written test etc.
- ix. Documentation confirming release of employment offer to the trainee post successful completion of training.

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R-CAT Career Assured Program

**Chapter-8(TIME SCHEDULE)**

(Applicable for Selected Career partner)

8.1 The Career partners would be required to comply to following time schedule while conducting training programs:

<b>Sno</b>	<b>Activity</b>	<b>Time Schedule</b>
a)	<b>Training plan communication.</b>	The Career partner(s) would be required to inform the management of R-CAT of the dates of training courses which it intends to conduct at least 2 weeks before the start date of the training programme.
b)	<b>Distribution of Course material</b>	The course material to be distributed to the participants of the training programme during/before training classes commence. The training material can be provided in softcopy or through any learning management system.
c)	<b>Distribution and Collection of Feedback form</b>	Feedback on the training programme to be collected from all participating students/ participants during the last session of the said course. All feedback form must be retained by the partners & shared with R-CAT.
d)	<b>Attendance Certificate</b>	Daily attendance of each participating student should be maintained by the Career partner.
e)	<b>Performance Evaluation of participants</b>	During last session of the program
f)	<b>Communication post arrangement of opportunities</b>	Post arrangement of job opportunities to all eligible candidates of a batch.
g)	<b>Communication post confirmation of employment</b>	Post offer rollout to all successful/eligible candidates of a batch.

8.2 The above-mentioned time schedule is applicable for selected Career partners for conducting training at R-CAT.

8.3 The recommendation for award of certificate to the participants who have successfully completed the training programme should reach the management of R-CAT within 7 days from date of completion of the training programme.

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**Chapter-9(BIDDING PROCESS)**

- 9.1 This is a single stage selection process for “Selection of Partners for Career Assured Programs by R-CAT in Rajasthan”. This EOI shall remain open perpetually and the proposals received from the organizations after the due date shall be evaluated as and when required.
- 9.2 The bid details should be uploaded (MANDATORY) in the eProc website.
- 9.3 **Pre-bid meeting:**
- 9.3.1 The bidder or its official representative is invited to attend a pre-bid meeting which will take place at R-CAT, Soochna Kendra, Near SMS Hospital, Jaipur on 03-04-2025 at - 11:00 hrs. All queries need to be raised in the format provided in Annexure 2.
- 9.3.2 The purpose of the meeting will be to clarify issues and to answer questions on any matter related to EOI.
- 9.3.3 Submission of documentary evidence confirming the purchase of the Tender Fee is mandatory for submission of pre-bid queries.
- 9.3.4 The bidder is requested to submit the questions by e-mail, the queries should reach assigned email id ([amit.risl@rajasthan.gov.in](mailto:amit.risl@rajasthan.gov.in)) by 04-04-2025 EoD. Annexure 2 should be used to raise queries.
- 9.3.5 Pre-bid response will be put on the website of R-CAT. The revised EOI as a result of pre-bid meeting shall be made available on the websites defined earlier in page 3 of the document.
- 9.4 **The EOI bids will be opened on 02-05-2025 at 16:00 hrs. in the office of Executive Director, R-CAT, Jaipur.** Thereafter the EoI bids will be evaluated by R-CAT. The short-listed bidders will be asked to give a presentation before the committee on the dates assigned to them by R-CAT.

**Chapter-10 (BID SUBMISSION)**

- 10.1 The bid shall be typed or written in indelible ink and shall be signed by the bidder or a person duly authorized to bind the bidder to the Contract/ Agreement. All pages of the bid, except for un-amended printed literature, shall be initialed by the person or persons signing the bid.
- 10.2 The last date for submission of bid is as per NIB.

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**Chapter-11(VALIDITY OF BIDS)**

- 11.1 Bids shall remain valid for 90 days after the date of Bid opening. A Bid valid for a shorter period shall be rejected as non-responsive.
- 11.2 In exceptional circumstances, R-CAT may solicit Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. A Bidder granting the request is not required nor permitted to modify the Bid.
- 11.3 R-CAT would make all necessary efforts to respond to the bids within 90 days of bid opening.

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(Before pre-bid)

**Chapter-12(DISQUALIFICATION)**

12.1 R-CAT, may in its sole discretion and at any time during the processing of EoI, disqualify any bidder from the EOI process if the bidder has –

- ❑ Made misleading or false representations in the forms, statements and attachments submitted in proof of the eligibility requirements.
- ❑ If found to have a record of poor performance such as abandoning works, not properly completing the contract, inordinately delaying completion, being involved in litigation or financial failures, etc.
- ❑ Submitted an EOI which is not accompanied by required documentation, Tender fees or is non-responsive.
- ❑ Failed to provide clarifications related thereto, when sought.
- ❑ Submitted more than one EOI. This will cause disqualification of all or subsequent to first EOI submitted by such applicants.

12.2 Applicants who are found to canvass, influence, or attempt to influence in any manner the qualification or selection process, including without limitation, by offering bribes or other illegal gratification, shall be disqualified from the process at any stage.

12.3 A Bid not valid for at least 90 days shall be considered as non-responsive and would be disqualified.

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Name & Signatures of the Bidder along with Seal

**Chapter 13(EOI BID EVALUATION PROCESS)**

- 13.1 **Opening of EOI Bids:** The Tendering Authority will open the EOI bids in the presence of bidders' representatives who choose to attend the opening of EOI bids is as per NIB at the following location:

**Office of the Executive Director,  
Rajasthan Centre of Advanced Technology,  
Soosna Kendra, Opposite Trauma Center, Near SMS Hospital, Jaipur 302004**

The bidders' representatives who are present shall sign a register evidencing their attendance.

- 13.2 **Preliminary Examination of EOI Bids:** The Tendering Authority will examine the EOI bids to determine whether they are complete, whether the documents have been properly signed, whether the required bid security is enclosed, and whether the bids are generally in order. Any bids found to be non-responsive for any reason or not meeting the minimum levels of the performance or other criteria specified in the bidding documents will be rejected by the Tendering Authority and not included for further consideration.

- 13.3 **Evaluation of EOI Bids:** The Tendering Authority will carry out a detailed evaluation of the bids in order to determine whether the bidders are qualified and whether the technical aspects are substantially responsive to the requirements set forth in the bidding documents. In order to reach such a determination, the Tendering Authority will examine the information supplied by the Bidders and other requirements in the bidding documents, taking into account the deliverables mentioned in Chapter 6.

- 13.4 **Clarification of EOI Bids and Contacting the Tendering Authority:** The Tendering Authority may conduct clarification meetings with each or any Bidder to discuss any matters, technical or otherwise. The bidder may be required to make presentations on his methodology for carrying out the tasks. If considered necessary, the Tendering Authority may like to visit projects being handled by the bidder.

Any effort by the bidder to influence the Tendering Authority in the Tendering Authority's evaluation of technical Bids, bid comparison or the Tendering Authority's decisions on acceptance or rejection of bids may result in rejection of the bidder's bid.

- 13.5 **Result of EoI:** The project committee will have the final authority regarding any of decision on the responses of the EoI.

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**Chapter-14(PERFORMANCE SECURITY)**  
(Applicable for Selected Career partner(s) only)

- 14.1 The selected Career partners shall carry out the services in conformity with general professional and technical accepted norms relevant to such assignments that are required to the entire satisfaction of R-CAT.
- 14.2 In the event of any deficiency in whatsoever course, the Career partner shall promptly redesign the course as per industrial standards at no additional fees to the students.
- 14.3 Within 2 weeks of receipt of the notification of award from the R-CAT, the Career partner shall furnish to the R-CAT performance security for the same.
- 14.4 The Career Partner shall provide a performance security equivalent to 5% of the work order value or Rs 2,00,000/- (whichever is higher) to the MD, Rajasthan Centre of Advanced Technology. This requirement applies to each work order.
- 14.5 Failure of the Career partner to comply with the requirements shall constitute sufficient grounds for the annulment of the award and forfeiture of the Performance Security.
- 14.6 During the duration of assignment, the Career partner shall appoint sufficient staff at Jaipur to provide training on advanced and emerging technologies.
- 14.7 The Career partner shall appoint as many team members, as deemed fit by them, to meet out the time schedules of the training programme.
- 14.8 Forfeiture of Performance Security**
- 14.8.1 The performance security submitted by the Career partner may be forfeited if the Career partner fails to meet the expected level of service.
- 14.9 Release of Performance Security**
- 14.9.1 The performance security would be released -
- a. After the expiry of six months after the completion of work order.
  - b. A confirmation letter provided by the HR department certifying that the candidate remains employed with the organization.



## R-CAT Career Assured Program

### Chapter-15(GENERAL TERMS AND CONDITIONS)

- 15.1 The Bidder shall bear all costs associated with the preparation and submission of the bid, R-CAT will not be responsible for those costs regardless of the conduct or outcome of the bidding process.
- 15.2 Tender forms shall be filled in ink or typed. No tender filled in pencil shall be considered. The bidder shall sign the tender form at each page and at the end, in token of acceptance of all the terms and conditions of the tender.
- 15.3 Bidder is expected to examine all instructions, forms, terms, and specifications in the bidding documents. Failure to furnish all information required in the bidding documents or submits a Bid not substantially responsive to the bidding documents in any respect may result in the rejection of the Bid.
- 15.4 **Governing Law:** The Contract shall be governed by and interpreted in accordance with the laws of the Rajasthan State/ the Country (India). All disputes arising because of difference in opinion or otherwise would be subject to the jurisdiction of courts in Jaipur only.
- 15.5 **Recoveries from Selected Bidder:**
- a) Recovery of liquidated damages, short supply, shall be made ordinarily from bills.
  - b) The Purchase Officer shall withhold amount to the extent of short supply unless these are delivered satisfactorily. In case of failure to withhold the amount, it shall be recovered from his dues and performance security deposit available with R-CAT.
  - c) The balance, if any, shall be demanded from the Selected Bidder and when recovery is not possible, the Purchase Officer shall take recourse to law in force.
- 15.6 **Confidential Information:** R-CAT and the Selected Bidder shall keep confidential and shall not, without the written consent of the other party hereto, divulge to any third party any drawings, documents, data, or other information furnished directly or indirectly by the other party hereto in connection with the Contract, whether such information has been furnished prior to, during or following completion or termination of the Contract.
- 15.7 **Insurance, Safety Regulation, Accident and Damage**
- a) The goods/ equipment / services to be used for supply of services under the Contract shall be fully insured against loss by theft, destruction or damage incidental to manufacture or acquisition, transportation, storage, fire, flood, under exposure to weather and delivery at the designated project locations, in accordance with the applicable terms. The insurance charges will be borne by the selected bidder and Purchaser will not be required to pay such charges if incurred.
  - b) Bidder shall also be held responsible for the insurance, safety of equipment and personnel employed by the Bidder and all other statutory compliances in executing

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the order. Insurance and all other statutory compliances for the Bidder's materials, personnel shall be at the sole responsibility of the Bidder and all cost incurred on same will be borne by the bidder. R-CAT will not be held responsible for any loss or damage to the Man or Material during the period of contract.

- c) The selected Bidder shall be solely held responsible to ensure observance of safety code and security regulations as may be prescribed by the respective authorities from time to time and such other precautions, measures as shall be necessary and shall employ / deploy all equipment necessary to protect all works, materials, properties, structures, equipment, installations, communications and facilities whatsoever from damage, loss or other hazard whatsoever (including but not limited to fire and explosion).
- d) Selected bidder shall be solely responsible at his own cost for any accident, loss, damage, alteration, displacement, disturbance or destruction of property as aforesaid resultant directly or indirectly from any breach by the selected bidder of his obligation aforesaid or upon any operation, act or omission of the selected Bidder his Sub-contractor(s) or agent(s) or servant(s).
- e) Damage correction / compensation of loss shall be at the discretion or shall be decided by respective authority and shall be borne by the bidder.

### 15.8 **Limitation of Liability:** Except in cases of gross negligence or wilful misconduct:

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- a) neither party shall be liable to the other party for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier/ selected bidder to pay liquidated damages to the Purchaser; and
- b) the aggregate liability of the supplier/ selected bidder to the Purchaser, whether under the Contract, in tort, or otherwise, shall not exceed the amount specified in the Contract, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment, or to any obligation of the supplier/ selected bidder to indemnify the Purchaser with respect to patent infringement.

### 15.9 **Force Majeure**

- a) The selected bidder shall not be liable for forfeiture of its PSD, LD, or termination for default if and to the extent that it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
- b) For purposes of this Clause, "Force Majeure" means an event or situation beyond the control of the supplier/ selected bidder that is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of the supplier/ selected bidder. Such events may include, but not be limited to, acts of the Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.
- c) If a Force Majeure situation arises, the supplier/ selected bidder shall promptly notify the R-CAT in writing of such conditions and cause thereof within 15 days of occurrence of such event. Unless otherwise directed by R-

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CAT, the supplier/ selected bidder shall continue to perform its obligations under the contract as far as reasonably practical.

- d) If the performance in whole or part or any obligation under the contract is prevented or delayed by any reason of Force Majeure for a period exceeding 60 days, either party at its option may terminate the contract without any financial repercussion on either side.

In case a Force Majeure situation occurs with the R-CAT, R-CAT may take the case with the supplier/ selected bidder on similar line

- 15.10 Any change in the constitution of the company, etc. shall be notified forth with by the contractor in writing to the purchase officer and such change shall not relieve any former member of the company, etc., from any liability under the contract.

### 15.11 Termination

#### a) Termination for Default

- i. The tender sanctioning authority of R-CAT may, without prejudice to any other remedy for breach of contract, by a written notice of default of at least 30 days sent to the supplier/ selected bidder, terminate the contract in whole or in part: -
- a. If the supplier/ selected bidder fails to deliver any or all quantities of the service within the time period specified in the contract, or any extension thereof granted by R-CAT; or
  - b. If the supplier/ selected bidder fails to perform any other obligation under the contract within the specified period of delivery of service or any extension granted thereof; or
  - c. If the supplier/ selected bidder, in the judgement of the Purchaser, is found to be engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the contract.
  - d. If the supplier/ selected bidder commits breach of any condition of the contract.
- ii. If R-CAT terminates the contract in whole or in part, amount of PSD may be forfeited.
- iii. Before cancelling a contract and taking further action, advice of senior most finance person available in the office and of legal adviser or legal assistant posted in the office, if there is one, may be obtained.

#### b) Termination for Insolvency

R-CAT may at any time terminate the Contract by giving a written notice of at least 30 days to the supplier/ selected bidder, if the supplier/ selected bidder becomes bankrupt or otherwise insolvent. In such event, termination will be without compensation to the supplier/ selected bidder, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to R-CAT.

#### c) Termination for Convenience

- i. R-CAT, by a written notice of at least 30 days sent to the supplier/ selected bidder, may terminate the Contract, in whole or in part, at any time for its convenience.

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The Notice of termination shall specify that termination is for the Purchaser's convenience, the extent to which performance of the supplier/ selected bidder under the Contract is terminated, and the date upon which such termination becomes effective.

- ii. Depending on merits of the case the supplier/ selected bidder may be appropriately compensated on mutually agreed terms for the loss incurred by the contract if any due to such termination.
- iii. The Services that are complete and ready for delivery within twenty-eight (28) days after the supplier's/ selected bidder's receipt of the Notice of termination shall be accepted by the Purchaser at the Contract terms and prices. For the remaining Services, the Purchaser may elect:
  - a. To have any portion completed and delivered at the Contract terms and prices; and/or
  - b. To cancel the remainder and pay to the supplier/ selected bidder an agreed amount for partially completed Services previously procured by the supplier/ selected bidder.

### 15.12 Appeals

- a) Subject to "Appeal not to lie in certain cases" below, if any bidder or prospective bidder is aggrieved that any decision, action or omission of the procuring entity is in contravention to the provisions of the Act or the rules or guidelines issued thereunder, he may file an appeal to such officer of the procuring entity, as may be designated by it for the purpose, within a period of 10 days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:
  - a. Provided that after the declaration of a bidder as successful in terms of "Award of Contract", the appeal may be filed only by a bidder who has participated in procurement proceedings:
  - b. Provided further that in case a procuring entity evaluates the technical Bid before the opening of the financial Bid, an appeal related to the matter of financial Bid may be filed only by a bidder whose technical Bid is found to be acceptable.
- b) The officer to whom an appeal is filed under (a) above shall deal with the appeal as expeditiously as possible and shall endeavour to dispose it of within 30 days from the date of filing of the appeal.
- c) If the officer designated under (a) above fails to dispose of the appeal filed under that sub-section within the period specified in (c) above, or if the bidder or prospective bidder or the procuring entity is aggrieved by the order passed, the bidder or prospective bidder or the procuring entity, as the case may be, may file a second appeal to an officer or authority designated by the State Government in this behalf within 15 days from the expiry of the period specified in (c) above or of the date of receipt of the order passed under (b) above, as the case may be.
- d) The officer or authority to which an appeal is filed under © above shall deal with the appeal as expeditiously as possible and shall endeavour to dispose it of within 30 days from the date of filing of the appeal:

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- e) The officer or authority to which an appeal may be filed under (a) or (d) above shall be : First Appellate Authority: Chairman, R-CAT, GoR.  
Second Appellate Authority: Secretary Finance, GoR
- f) Form of Appeal:
- a. Every appeal under (a) and (c) above shall be as per Annexure 4 along with as many copies as there are respondents in the appeal.
  - b. Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.
  - c. Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorized representative.
- g) Fee for Appeal: Fee for filing appeal:
- a. Fee for first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non-refundable.
  - b. The fee shall be paid in the form of bank demand draft or banker's cheque of a Scheduled Bank payable in the name of Appellate Authority concerned.
- h) Procedure for disposal of appeal:
- a. The First Appellate Authority or Second Appellate Authority, as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
  - b. On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority, as the case may be, shall,-
    - i. hear all the parties to appeal present before him; and
    - ii. peruse or inspect documents, relevant records or copies thereof relating to the matter.
  - c. After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
  - d. The order passed under (c) shall also be placed on the State Public Procurement Portal.
- i) No information which would impair the protection of essential security interests of India, or impede the enforcement of law or fair competition, or prejudice the legitimate commercial interests of the bidder or the procuring entity, shall be disclosed in a proceeding under an appeal.

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**Chapter-16(SERVICE LEVEL REQUIREMENTS)**

16.1 The selected Career partner is expected to meet minimum several service levels requirements. The agreement/MOU with the Career partner may be terminated and performance security may be forfeited if the Career partner fails to meet the service level requirements.

Sl No.	Clause	Penalty Amount in INR/%
1.	The Career partner should avoid changing prescribed trainer/trainers' mid-way between the training programs. For each instance of change of trainer (except in case of resignation / pre-approved/ feedback of R-CAT) penalty will be levied. No fine shall be levied for 1 <sup>st</sup> instance of change with prior approval of R-CAT.	Rs. 2000/-
2.	For each instance of absence of trainer penalty will be levied.	Rs. 500/-
3.	0-4 candidates not placed post completion of training.	2% of program fee
4.	5-8 candidates not placed post completion of training.	5% of program fee
5.	More than 8 candidates not placed post completion of training.	10% of program fee

**Penalty Capping:** The total penalties shall not exceed 20% of the total batch cost. If performance does not improve and the penalty reaches 20% for two consecutive batches, the penalty cap will be raised to 30% of the total cost batch. Furthermore, after two consecutive instances of 30% penalty, the penalty cap will be increased to 50%. If the penalty of 50% is applied for two consecutive batches, R-CAT reserves the right to review the situation and make a decision regarding contract termination.

16.2 Executive Director, R-CAT would have the right to waive off penalty highlighted in MoU (to be defined later) after recording reasons for such waiver.

**16.3 Liquidated Damages (LD)**

- a) Except as provided under clause “Force Majeure”, if the training partner fails to start any or all of the services within the period specified in the work order, the Purchaser may without prejudice to all its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in (d) below for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in the bidding document and/or contract. Once the maximum is reached, the Purchaser may terminate the Contract pursuant to clause “Termination”.
- b) Delivery and completion period may be extended with or without liquidated damages, if the delay in the supply of service is on account of hindrances beyond the control of the partner.

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- i. The partner shall request in writing to the Purchaser giving reasons for extending the delivery period of service, if he finds himself unable to complete the supply of service within the stipulated delivery period or is unable to maintain prorate progress in the supply of service delivery. This request shall be submitted as soon as a hindrance in delivery of service occurs or within 15 days from such occurrence but before expiry of stipulated period of completion of delivery of service after which such request shall not be entertained.
  - ii. The Purchaser shall examine the justification of causes of hindrance in the delivery of service and the period of delay occurred due to that and recommend the competent authority on the period of extension which should be granted with or without liquidated damages.
  - iii. If the competent authority agrees to extend the delivery period/ schedule, an amendment to the Work order with suitable denial clauses and with or without liquidated damages, as the case may be, shall be issued. The amendment letter shall mention that no extra price or additional cost for any reason, whatsoever beyond the contracted cost shall be paid for the training and related services.
  - iv. It shall be at the discretion of the concerned authority to accept or not to accept the supply of training services rendered by the partner after the expiry of the stipulated delivery period, if no formal extension in delivery period has been applied and granted. The competent authority shall have right to cancel the contract with respect to undelivered goods and/ or service.
  - v. If R-CAT is in need of the service rendered after expiry of the stipulated delivery period, it may accept the services and issue a letter of extension in delivery period with usual liquidated damages and denial clauses to regularize the transaction.
  - vi. Clause of Liquidated Damages (LD) will not be applicable on R-CAT service charge fees.
- c) In case of extension in the delivery and/ or initiation/ completion/ training period is granted with full liquidated damages, the recovery shall be made on the basis of following percentages of value of service/ deliverables which the supplier/ selected partner has failed to supply/ complete :-

No.	Start of Batch	LD %*
a.	Delay up to one week period of the prescribed start date of training	2.5 %
b.	Delay exceeding one week but not exceeding two weeks of prescribed start date of training	5.0 %
c.	Delay exceeding two weeks but not exceeding three weeks of the prescribed start date of training	7.5 %
d.	Delay exceeding four weeks of the prescribed start date of training.	10.0 %

- i. Fraction of a day in reckoning period of delay in training shall be eliminated, if it is less than half a day.
- ii. The maximum amount of liquidated damages shall be 10% of the contract value.
- iii. \*Percentage of the payment due for the training milestone.
- iv. After one month of delay, the work order needs to be reconfirmed with R-CAT. The training period may be extended with or without liquidated damages if the delay is on account of hindrances beyond the control of the training partner.

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**Chapter-17 (PAYMENT TERMS)**

17.1 The tentative Payment Terms of this EoI is given below -

<b>Payment</b>	<b>% age of Total Training Cost</b>	<b>Deliverables</b>
First	20%	i. On Starting the batch of candidates. <i>Submission of documents with details of students, batch etc.</i>
Second	40%	On successful completion of training (Core, live training, meta skills) and submission of all documents confirming the same. <ol style="list-style-type: none"> <li>i. Attendance of the candidates.</li> <li>ii. Feedback report of the training from participants on completion of training.</li> <li>iii. Award of Training Completion Certificate to participants.</li> <li>iv. Performance Evaluation Assessment Report of each participant.</li> </ol>
Third	40%	On providing the job offer. <ol style="list-style-type: none"> <li>i. Documentary evidence of arrangement of placement assistance for each candidate of the batch.</li> <li>ii. Feedback report of the placement assistance process from participants on completion of training.</li> <li>iii. On successful placement of the candidates. The partner should confirm the same through any form of documentary evidence.</li> </ol>

*No payment will be done for the candidates not placed post completion of training. Payments made during the first and second installments will be adjusted against the final third installment payable to the bidder.*

*The bidder is required to account for the service charges of R-CAT when submitting financial details. The current service charge of R-CAT is 15% of the proposed program fee.*

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**Chapter-18(FORM FOR EXPRESSION OF INTEREST)**

I. Addressed to:

a.	Name of the tendering authority	<b>Executive Director, Rajasthan Centre of Advanced Technology (R-CAT)</b>
b.	Address	<b>Rajasthan Centre of Advanced Technology (R-CAT) Sookna Kendra, Near Trauma Centre, Opposite SMS Hospital, Tonk Road, Jaipur -302001</b>
c.	Telephone	<b>0141-2923851</b>
d.	Bidding document fee, Bid Security Fee	Demand Draft in favour of “MD, Rajasthan Centre of Advanced Technology” payable at “Jaipur”
e.	RISL Processing fee	Demand Draft in favour of “Managing Director, RISL” payable at “Jaipur”

II. NIT Reference: ----- dated DD-MM-YYYY

III.

1.	<b>Name of Bidder</b>	
2.	<b>Name of Contact Person</b>	
3.	<b>Registered Office Address</b>	
4.	<b>Year of Establishment</b>	
5.	<b>Type of Firm (Put Tick (√) mark)</b>	
6.	<b>Telephone Number(s)</b>	
7.	<b>Email Address/ Website</b>	Email: _____ Website: _____
8.	<b>Fax No.</b>	
9.	<b>Mobile/ Pager Number</b>	Mobile: _____ Pager: _____
10.	<b>Area of Specialization in the Field of IT</b>	

IV. The Tender fee amounting to Rs. 5000/- (Rupees Five Thousand Only) has been deposited vide cash receipt no. \_\_\_\_\_ Dated \_\_\_\_\_.

V. The rates quoted are valid up to \_\_\_\_\_. (Subject to a minimum of 90 days from the date of opening of the bid). The validity can be extended with mutual agreement.

VI. We agree to abide by all the conditions mentioned in this Tender Notice issued by the Tendering Authority and also the further conditions of the said Tender Notice given in the attached sheets (all the pages of which have been signed by us in token of acceptance of the terms mentioned therein).

\_\_\_\_\_  
Name & Signatures of the Bidder along with Seal

R-CAT Career Assured Program

VII. Tax Detail:

Sl.No.	Type of Tax	Number
1.	GST	
2.	Income Tax (PAN)	

VIII. Documents to be attached:

S no.	Eligibility Criteria	Details	Page no. of documentary proof Annexed at
I.	Average Annual turnover (Operating Revenue + Other Revenue) in each of the last three years (Annual Reports/Audited Balance Sheets & Profit & Loss Accounts to be attached)		
	Financial year 2021-22		
	Financial year 2022-23		
	Financial year 2023-24		
II.	Legality of your company / organization (Certificate of incorporation/Article of Association)		
III.	Proof of Tax Registration		
IV.	Mandatory Undertaking (Annexure 1)		
V.	Address of Registered office and local office in Rajasthan (if any)		
VI.	Have you ever been blacklisted by any State or Central Government in India?		
VII.	Annexure 3		
VIII.	Any other Additional Documents		

\_\_\_\_\_  
Name & Signatures of the Bidder along with Seal

(Before pre-bid)

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**ANNEXURE-1: SELF-DECLARATION**

{to be filled by the bidder}

To,  
{Procuring entity},

\_\_\_\_\_

In response to the NIB Ref. No. \_\_\_\_\_ dated \_\_\_\_\_ for  
{Project Title}, as an Owner/ Partner/ Director/ Auth. Sign. of  
\_\_\_\_\_, I/ We hereby declare that presently our  
Company/ firm \_\_\_\_\_, at the time of bidding, -

- a) possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
- b) have fulfilled my/ our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document;
- c) is having unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State/ Central government/ PSU/ UT.
- d) does not have any previous transgressions with any entity in India or any other country during the last three years
- e) does not have any debarment by any other procuring entity
- f) is not insolvent in receivership, bankrupt or being wound up, not have its affairs administered by a court or a judicial officer, not have its business activities suspended and is not the subject of legal proceedings for any of the foregoing reasons;
- g) does not have, and our directors and officers not have been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a procurement contract within a period of three years preceding the commencement of the procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
- h) does not have a conflict of interest as mentioned in the bidding document which materially affects the fair competition.
- i) will comply with the code of integrity as specified in the bidding document.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken as per the provisions of the applicable Act and Rules thereto prescribed by GoR, my/ our security may be forfeited in full and our bid, to the extent accepted, may be cancelled.

Thanking you,

Name of the Bidder: -

Authorized Signatory: -

\_\_\_\_\_  
Name & Signatures of the Bidder along with Seal

R-CAT Career Assured Program

Seal of the Organization: -

Date: \_\_\_\_\_

Place: \_\_\_\_\_

---

Name & Signatures of the Bidder along with Seal

(Before pre-bid)

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R-CAT Career Assured Program

**ANNEXURE 2: PREBID QUERIES FORMAT {to be filled by the bidder}**

**Name of the Organization:**

.....  
 .....  
 .....

**Bidding Document Fee Receipt No. .... Dated..... for Rs.**  
 ...../-

**Name of Person(s) Representing the Company/ Firm:**

Name of Person	Designation	Email-ID(s)	Tel. Nos. & Fax Nos.

**Company/ Firm Contacts:**

Contact Person(s)	Address for Correspondence	Email-ID(s)	Tel. Nos. & Fax Nos.

**Query / Clarification Sought:**

S.No.	EoI Page No.	EoI Rule No.	Rule Details	Query/Suggestion/ Clarification

*Note: - Queries must be strictly submitted only in the prescribed format (.XLS/ .XLSX/ .ODF). Queries not submitted in the prescribed format will not be considered/ responded at all by the procuring entity. Also, kindly attach the coloured scanned copy of the receipt towards the submission of the bidding/ tender document fee.*

\_\_\_\_\_  
 Name & Signatures of the Bidder along with Seal

(Before pre-bid)

**ANNEXURE-3: BRIEF OVERVIEW OF THE PROGRAM (TECHNICAL DETAILS)**

**Details of the program:**

Sl.No	Particulars	Details
1	Name of Program.	
2	Name of Course to be offered in the program.	
3	Name of the Certification to be offered post completion of the program. <i>(if any)</i>	
4	Detailed Syllabus of the course.	
5	Detailed breakdown of the program (milestones)	
6	Eligibility requirement of students.	
7	Selection Process - How the candidates will be screened and the assessment(s) to be conducted prior to enrollment.	
8	Time duration of program with the name of the milestone.	
9	Faculty/SME Details with qualification and experience.	
10	Equipment (if any) and software to be used for the course.	
11	Expected Batch Size to conduct training course (minimum & maximum)	
12	Final Assessment process.	
13	Mobilization process to adapted for the course.	
14	Details of job opportunities in which the students will be placed post-completion of training.	

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Name & Signatures of the Bidder along with Seal

## R-CAT Career Assured Program

15	The following set of details need to be provided - Type of job (Permanent/Full-Time), Name of the organization/organizations, Proposed job designation/job designations, Job role, Description of jobs, Salary band proposed for the job, Probation period of the job, etc.	
16	Any additional exclusive benefits/opportunities (if any).	

### Financial Bid Details

Sl.No	Particulars	Cost per candidate (inclusive of all taxes) except GST	GST	Total (in Rs.)
1	Core Training			
2	Live Projects			
3	Meta skills			
4	Placement assistance / Drive			
5	Total (Career Assured Program) (1+2+3+4)			

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Name & Signatures of the Bidder along with Seal

(Before pre-bid)

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**ANNEXURE-4: MEMORANDUM OF APPEAL UNDER THE RTPP ACT, 2012**

Appeal No .....of .....  
Before the ..... (First/ Second Appellate Authority)

1. Particulars of appellant:
  - a. Name of the appellant: <please specify>
  - b. Official address, if any: <please specify>
  - c. Residential address: <please specify>
  
2. Name and address of the respondent(s):
  - a. <please specify>
  - b. <please specify>
  - c. <please specify>
  
3. Number and date of the order appealed against and name and designation of the officer/ authority who passed the order (enclose copy), or a statement of a decision, action or omission of the procuring entity in contravention to the provisions of the Act by which the appellant is aggrieved:<please specify>
  
4. If the Appellant proposes to be represented by a representative, the name and postal address of the representative:<please specify>
  
5. Number of affidavits and documents enclosed with the appeal:<please specify>
  
6. Grounds of appeal (supported by an affidavit):<please specify>
  
7. Prayer:<please specify>

Place .....

Date .....

Appellant's Signature