



RajCOMP Info Services Ltd.

(A Government of Rajasthan undertaking)

email: info.risl@rajasthan.gov.in,
website: risl.rajasthan.gov.in,
**C-BLOCK, 1st FLOOR, YOJANA
BHAWAN, TILAK MARG, C-SCHEME,
JAIPUR-302005**

Request For Quotations (RFQ) Document

**Hiring of Advocate to represent RISL before the Hon'ble Rajasthan High Court, Jaipur
Bench in the matter of D. B. Civil Writ Petition (PIL) No. : 5943/2020 titled as Public
Against Corruption V/s RajComp Info Services Ltd. & Others**

Ref No. - F4.2(302)/RISL/Tech/2017/Vol-11-13032-8670370/00056/2025

Dated: 09-12-2025

UBN No.: RIS2526SSSS00060

Mode of Submission	Manual Submission
Procuring Authority	Managing Director, RajComp Info Services Limited, First Floor, B-Block, Yojana Bhawan, Tilak Marg, C-Scheme, Jaipur (Rajasthan)
Last Date & Time of Submission of Bid	Date/Time : 12-12-2025 At 04:00 PM
Date & Time of Opening of Techno- Commercial Bid	Date/Time : 12-12-2025 At 04:30 PM
Name of the Firm/Advocate	Shri Umang Gupta
Contact Person (Authorized Bid Signatory)	Shri Umang Gupta
Correspondence Address	"UTSAV", A2B2, Mahaveer Udyan Marg, Bajaj Nagar, JLN Marg, Jaipur – 302 018
Contact No./Mobile No.	0141-2702697, 2702698, 9999110853
Web Site & E-Mail	umang@bpglawchambers.com

RajComp Info Services Limited

First Floor, B-Block, Yojana Bhawan, Tilak Marg, C-Scheme, Jaipur (Rajasthan)

Web : <http://risl.rajasthan.gov.in>, E-Mail : info.risl@rajasthan.gov.in



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**CHAPTER-1****1. INVITATION FOR BID (IFB) & NOTICE INVITING BID (NIB)****Ref No. - F4.2(302)/RISL/Tech/2017/Vol-11-13032-8670370/00056/2025****Dated: 09-12-2025****UBN No.: RIS2526SSSS00060**

RajComp Info Services Ltd. (RISL) Invites bid/proposal from Sh. Umang Gupta, Advocate through Single Source Procurement method to represent RajComp Info Services Ltd. before the Hon'ble Rajasthan High Court, Jaipur Bench in the matter D. B. Civil Writ Petition (PIL) No.: 5943/2020 titled as Public Against Corruption V/s RajComp Info Services Ltd. & Others.

Name & Address of the Procuring Entity	RajComp Info Services Limited, 1 st Floor, C-Block, Yojana Bhawan, C-Scheme, Jaipur.
Name & Address of the OIC	Smt. Preeti Surolia, General Manager (Technical), RajComp Info Services Limited, 1 st Floor, C-Block, Yojana Bhawan, C-Scheme, Jaipur.
Nature of Services	Hiring of Advocate to represent RISL before the Hon'ble Rajasthan High Court, Jaipur Bench in the matter of D. B. Civil Writ Petition (PIL) No.: 5943/2020 titled as Public Against Corruption V/s RajComp Info Services Ltd. & Others.
Estimated Cost	Rs. 1,70,000 /- (Rupees One Lakh Seventy Thousand only) (Including all charges and taxes)
Bid Submission End Date/Time	12-12-2025 At 04:00 PM
Bid Opening Date/Time	12-12-2025 At 04:30 PM
Websites	http://sppp.rajasthan.gov.in http://risl.rajasthan.gov.in
Bid Validity	90 days from the date of bid submission
(Preeti Surolia) General Manager Technical	



Note :

- 1) Bid Procedure: Single-stage: Single envelope Bid procedure.
- 2) Bidder (Authorized Signatory) shall submit financial bid in prescribed format.
- 3) RISL will not be responsible for delay in submission due to any reason. For this, bidder is requested to submit complete bid well advance in time so as to avoid any issues or any other unforeseen problems.
- 4) The procuring entity reserves the complete right to cancel the bid process and reject the Bid.
- 5) No contractual obligation whatsoever shall arise from the bidding document / bidding process unless and until a formal contract is signed and executed between the procuring entity and the successful bidder.
- 6) Procurement entity disclaims any factual / or other errors in the bidding document (the onus is purely on the individual bidder to verify such information) and the information provided therein are intended only to help the bidder to prepare a logical bid-proposal.
- 7) The provisions of RTPP Act 2012 and Rules thereto shall be applicable for this procurement. Furthermore, in case of any inconsistency in any of the provisions of this bidding document with the RTPP Act 2012 and Rules thereto, the latter shall prevail.

CHAPTER-2

2. SCOPE OF WORK.

The details of the work are as follows: -

S. No.	Scope of Work
1	1. Scope of work: To represent RISL before the Hon'ble Rajasthan High Court, Jaipur Bench in the matter of D. B. Civil Writ Petition (PIL) No.: 5943/2020 titled as Public Against Corruption V/s RajComp Info Services Ltd. & Others. The advocate shall- a. Represent the RajCOMP Info Services Limited in all the court hearings without fail and in true spirit. b. Make such enquiry into the facts of the case as may be necessary. c. Collect all the relevant, files, documents, rules, notifications and orders. d. Get the written statement reply prepared with the help of legal advisor of RajCOMP Info Services Limited and Officer OIC Case, as and when required. e. Sent it for getting the reply vetted by RajCOMP Info Services Limited. f. Inform RajCOMP Info Services Limited as and when orders, judgements particularly against the RajCOMP Info Services Limited is passed and apply for obtaining its certified copies of the same day or by the next working day. g. Send the certified copy of the order judgement along with report and opinion of the Advocate to Raj comp info Services Limited for further action to be taken. 2. RISL shall timely assist by means of providing all the relevant files, documents, rules, notifications and orders. RajCOMP Info Services Limited shall also prepare a report answering para wise all the points raised in the petition and giving such additional information as likely to be helpful to the advocate.



3. PAYMENT TERMS AND SCHEDULE

- a) 50% at the time filing Vakalatnama.
- b) 50% after the disposal of the case.

All disputes arising out of this agreement and all questions relating to the interpretation of this agreement shall be decided by the RISL and the decision of the RISL shall be final.



ANNEXURE-1 : FINANCIAL BID COVER LETTER & FORMAT

COVER LETTER {to be submitted by the bidder on his Letter head}

To,
{Procuring Entity},

Reference: NIB No.: _____ Dated: _____

Dear Sir,

We, the undersigned bidder, Having read & examined in detail, the Bidding Document, the receipt of which is hereby duly acknowledged, I/ we, the undersigned, offer to supply/ work as mentioned in the Scope of the work, Bill of Material, inspection of Technical specifications of laptops, Service Level Standards & in conformity with the said bidding document for the same.

I / We undertake that the prices are in conformity with the specifications prescribed. The quote / price is inclusive of all cost likely to be incurred for executing this work. The prices are inclusive of all type of govt. taxes/duties.

I / We undertake, if our bid is accepted, to provide the consultancy & professional services in accordance with the schedule specified in the schedule of Requirements.

I / We agree to abide by this bid for a period of _____ days after the last date fixed for bid submission and it shall remain binding upon us and may be accepted at any time before the expiry of that period.

Until a formal contract is prepared and executed, this bid, together with your written acceptance thereof and your notification of award shall constitute a binding Contract between us.

I/ We hereby declare that our bid is made in good faith, without collusion or fraud and the information contained in the bid is true and correct to the best of our knowledge and belief.

We understand that you are not bound to accept the lowest or any bid you may receive.

We agree to all the terms & conditions as mentioned in the bidding document and submit that we have not submitted any deviations in this regard.

Date:

Authorized Signatory Name:

Designation:

**ANNEXURE-2 : FINANCIAL BID FORMAT**

S. No.	Item Description	Unit Price	Total Amount in figures (INR) inclusive of all taxes and GST.
1.	To represent RISL before the Hon'ble Rajasthan High Court, Jaipur Bench in the matter of D. B. Civil Writ Petition (PIL) No.: 5943/2020 titled as Public Against Corruption V/s RajComp Info Services Ltd. & Others.		

- Bidder should provide all prices as per the prescribed format. Bidder should not leave any field blank. In case the field is not applicable, Bidder must indicate "0" (Zero) in all such fields.
- All the prices (even for taxes) are to be entered in Indian Rupees only (% values are not allowed).
- RISL reserves the right to ask the Bidder to submit proof of payment against any of the taxes, duties, levies indicated.